



**Central Bucks School District**  
**20 Welden Drive**  
**Doylestown, PA 18901**

**November 7, 2016**  
**School Board Agenda**

**CENTRAL BUCKS SCHOOL DISTRICT**

**AGENDA**

**SCHOOL BOARD MEETING**

**November 7, 2016**

**7:30 p.m.**

*The Central Bucks School District is making an audio recording of the meeting and streaming the audio live via the Internet.*

- I. Call to Order/Pledge of Allegiance/Roll Call**
- II. Approval of School Board Meeting Minutes – October 25, 2016** Pages 1-19
- III. Public Comment**  
The public is invited to address the Board at this time. Please sign in on the form provided at the microphone. Speakers will be taken in order of sign-in. Each speaker is limited to 3 minutes.
- IV. Superintendent’s Report: High School Achievement Report 2016: SAT/ACT/AP Exams**
- V. School Board Reports** Pages 20-52
  - A. Citizens Advisory Committee
  - B. Communications Committee
  - C. Curriculum Committee
  - D. Finance Committee
  - E. Human Resources Committee
  - F. Operations Committee
  - G. Policy Committee
  - H. I.U. Board
  - I. Middle Bucks Institute of Technology
- VI. Recommendations for Action**
  - A. Approval of Accounts Payable Check Disbursements** Pages 53-65

1. General Fund 1 (10/19/16, 10/31/16, 11/1/16)	\$1,099,381.00
2. Capital Fund 3 (10/27/16)	\$1,759,333.11
3. Food Service Fund 5 (10/21/16)	\$ 20,233.24
  - B. Approval of budgetary transfers for fiscal 2015-2016.** Pages 66-67
  - C. Approval of budgetary transfers for fiscal 2016-2017.** Pages 68-69

- D. Recommendation to award a contract to Horner & Canter Associates to complete a traffic study at Lenape Middle School in the amount of \$9,600.** Pages 70-77
- E. Recommendation to award a contract for professional design services to GKO Architects for War Memorial Field renovations in the amount of \$181,864.** Pages 78-82
- F. Recommendation to award a contract for professional design services to Architerra, PC for War Memorial Field synthetic turf and track improvements in the amount of \$24,100.** Pages 83-95
- G. Personnel Items** Pages 96-111
1. Resignations
  2. Retirements
  3. Disciplinary Suspension with Half Pay
  4. Leaves of Absence
  5. Appointments
  6. Long-Term Substitute Teachers
  7. Long-Term Per Diem Substitute Teachers
  8. Classification Changes
  9. Community School Staff
- H. Student Items** Pages 112-119
1. Approval of CB West Spanish 5 classes to travel to New York. Dates are December 12, 2016.
  2. Approval of CB East Girls Winter Track to travel to Penn State University. Dates are January 6-7, 2017.
  3. Approval of CB West Varsity Cheerleaders to travel to Orlando, FL. Dates are February 10-14, 2017.
  4. Approval of Tohickon Middle School 9<sup>th</sup> Grade Class to travel to Washington, D.C. Dates are April 12, 2017.
- I. Staff Conferences/Workshops** Page 120-121
- VII. Reports and Information** Pages 122-130  
 Student Activities Quarterly Report Ending September 30, 2016 for Holicong, Lenape, Tamanend, Tohickon, and Unami Middle Schools, Central Bucks East, South and West High Schools
- VIII. Adjournment**

**Upcoming Meetings: December 5, 2016 (Tuesday, 7:00 p.m.)  
 (Reorganization and Business Meeting)  
 January 10, 2017**

**CENTRAL BUCKS SCHOOL DISTRICT  
SCHOOL BOARD MEETING**

**October 25, 2016**

The Tamanend Middle School 9<sup>th</sup> Grade Chorus, under the direction of Mr. Ian Sanchez, performed before the Board meeting.

The Central Bucks Board of School Directors held its meeting on Tuesday, October 25, 2016 in the Board Room of the Educational Services Center with President Beth Darcy presiding. The meeting was called to order by President Darcy at 7:35 p.m., followed by the Pledge of Allegiance.

**BOARD MEMBERS PRESENT**

Beth Darcy – President, John Gamble – Vice President, Sharon Collopy, Meg Evans, Karen Smith, Dennis Weldon, Jerel Wohl

**BOARD MEMBERS ABSENT**

Paul Faulkner, Glenn Schloeffel

**ADMINISTRATORS PRESENT**

Mr. John Kopicki, Dr. David Bolton, Dr. Scott Davidheiser, Andrea DiDio-Hauber, Jason Jaffe, Scott Kennedy, David Matyas, Mary Kay Speese

**ALSO PRESENT**

Jeffrey P. Garton – Solicitor, Sharon Reiner - School Board Secretary

Mrs. Darcy announced that the Board met in Executive Session this evening from 6:45 p.m. to 7:15 p.m. to discuss the pending contract for Ms. Andrea DiDio-Hauber, an action item appearing on the Agenda this evening, and a real estate matter.

**APPROVAL OF MINUTES**

Motion by John Gamble, supported by Jerel Wohl, to approve the minutes of the October 10, 2016 School Board meeting.

Motion Approved 7-0.

**PUBLIC COMMENT**

Mr. James Simkins commented again on his interest to purchase the Silo Hill property for farming purposes. He has had an appraisal performed and would like to know if the Board has made any decision on his offer to purchase the property.

Mrs. Darcy stated the district is waiting for two additional appraisals and then the full Board will discuss this matter at a future meeting.

**SUPERINTENDENT'S REPORT**

**ELECTION 2016: CENTRAL BUCKS KIDS VOTING**

Mr. Scott Berger, K-12 Social Studies and Libraries Supervisor, presented a PowerPoint on Election 2016: Central Bucks Kids Voting. Board members viewed activities and experiences for the students at the elementary, middle and high school level. Three students, Nicholas B, Derek E. and Weston E., spoke about The Student Majority, a recently formed group at Holicong Middle School. The goal

of The Student Majority is to educate, not persuade the student body at Holicong about the election process. The students are working closely with staff and administration to coordinate the CB student election process on November 7. On that day, all Central Bucks students will experience a realistic voting setting, vote for their presidential candidate, and watch live updates as voting data is received across the district. (This presentation can be found on the CBSD website School Board page under School Board Presentations).

**RECOMMENDATIONS FOR ACTION**

**TREASURER’S REPORT**

Motion by Jerel Wohl, supported by Sharon Collopy, to approve the Treasurer’s Report and Summary of Fund Disbursements for the month of September 2016.

General Fund	\$45,460,953.46
Capital Fund	\$ 3,440,668.96
Food Service	\$ 34,875.20
<b>TOTAL ALL FUNDS</b>	<b>\$48,936,497.62</b>

Motion Approved 7-0.

**ACCOUNTS PAYABLE CHECK DISBURSEMENTS**

Motion by John Gamble, supported by Karen Smith, to approve the October 15, 2016 and October 18, 2016 General Fund check disbursements in the amount of \$2,594,917.46; and the October 13, 2016 Capital Fund check disbursements in the amount of \$705,694.38.

Motion Approved 7-0.

**RATIFICATION OF INVESTMENTS**

Motion by John Gamble, supported by Jerel Wohl, to approve the Ratification of Investments for the month of September 2016.

<b>General Fund-Term Investments</b>						
<u>Category</u>	<u>Purchase Date</u>	<u>Principal</u>	<u>Maturity Date</u>	<u>Rate</u>	<u>Term Yield</u>	<u>Bank Name</u>
MBS	9/1/2016	\$245,000.00	9/1/2017	0.75%	\$1,837.50	Ally Bank
<b>TOTALS</b>		<b>\$245,000.00</b>			<b>\$1,837.50</b>	

<b>General Fund- Liquid Investments</b>						
Investment funds that are accessible as needed on short notice						
<u>Account Type</u>	<u>Placement Date</u>	<u>Amount Placed</u>	<u>Rate</u>	<u>Daily Yield</u>	<u>Bank Name</u>	
I-Class Money Market	9/12/2016	\$16,000,000.00	0.45%	\$197.26	PLGIT	
		<b>\$16,000,000.00</b>		<b>\$197.26</b>		

Motion Approved 7-0.

**BUDGETARY TRANSFERS**

Motion by Jerel Wohl, supported by Meg Evans, to approve the budgetary transfers for fiscal 2016-2017.

FROM:	1300-500	Instruction - Property Servies	90,000
TO:	1400-100	Other Instruction - Payroll	70,000
	1400-600	Other Instruction - Supplies	20,000

Reallocate funds between the Instructional Functions - MBIT projected actual is under budget, so transferring funds to cover additional budget amounts needed in Other Instructional Programs

\*\*\*\*\*

FROM:	2100-200	150,000
TO:	2100-100	150,000

Reallocate funds within Pupil Personnel to cover higher than projected payroll expenses

\*\*\*\*\*

FROM:	2200-600	7,000
TO:	2200-800	7,000

Reallocate funds within Instructional Staff Expenses to cover higher than projected subscription expenses

\*\*\*\*\*

FROM:	2300-200	200,000
TO:	2300-100	200,000

Reallocate funds within Administration to cover higher than projected payroll expenses

\*\*\*\*\*

FROM:	1100-100	210,000
TO:	2400-100	210,000

Reallocate payroll from General Instruction to Pupil Health to cover higher than projected payroll expenses

\*\*\*\*\*

FROM:	2600 - 400	Operations - Purchased Property Services	200,000
TO:	2600 - 100	Operations - Salaries	200,000

Reallocate funds within the Facilities Budget from Purchased Property Services, expected to have a positive variance, to cover projected payroll expenses

\*\*\*\*\*

FROM:	3200 - 700	Student Activities - Property	130,000
TO:	3200 - 300	Student Activities - Purchased Professional Services	130,000

Reallocate funds within the Student Activity function to cover greater than projected expenses for Purchased Prof/Tech Training.

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Motion Approved 7-0.

## **THERAPLAY, INC CONTRACT**

Motion by Dennis Weldon, supported by John Gamble, to approve to sub-contract with Theraplay, Inc. for speech and language therapy to special education students for the remainder of the 2016-2017 school year. This contract is Attachment A.

Motion Approved 7-0.

## **EMPLOYMENT CONTRACT**

Motion by John Gamble, supported by Meg Evans, to approve the Employment Contract for Andrea L. DiDio-Hauber, Director of Human Resources, effective October 1, 2016 through September 30, 2021. This contract is Attachment B.

Motion Approved 6-1. (Sharon Collopy)

## **PERSONNEL ITEMS**

Motion by Karen Smith, supported by Jerel Wohl, to approve retirements/resignations, terminations, leaves of absence, appointments - professional and support staff, classification changes, community school staff, EDR technology coaches, and EDR change list.

### **RETIREMENTS/RESIGNATIONS/TERMINATIONS**

#### **RETIREMENTS:**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>BUILDING</u></b>	<b><u>EFFECTIVE</u></b>
Sandra Dee Warren	Custodian	CB West	11/2/2016

#### **RESIGNATIONS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>BUILDING</u></b>	<b><u>EFFECTIVE</u></b>
Jordan R. Agzigian	Mathematics Teacher	Unami	10/21/2016
Mary Elizabeth Berger	Com Sch Before/After	Groveland	10/4/2016
Nicole M. Celano	Before/After Care	Butler	6/30/2016
Andrew Michael Dowd	Gifted/Resource Teacher	Tamanend	9/14/2016
Tara Marie Doyle	Duty Assistant	Bridge Valley	10/7/2016
Veronica Gattuso	Before/After Care	Linden	6/30/2016
Gina M. Gonnella	Special Ed Teacher	Doyle	12/7/2016
Lindsey M. Hollingsworth	Special Ed Asst	Unami	6/15/2016
Colleen P. Larkin	Swim Program	CB South	9/30/2016
Tina Lewis	Coach	Unami	8/1/2016
Steven A. Lichter	Coach	Lenape	10/5/2016
Katelyn M. Messina	Com Sch Before/After	Titus	6/30/2016
Nicholas R. Potter	Before/After Care	District Wide	6/30/2016
Warren Robertson	Coach	CB West	9/23/2016

#### **TERMINATIONS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>	<b><u>BUILDING</u></b>	<b><u>EFFECTIVE</u></b>	<b><u>REASON</u></b>
Morgan N. Maxwell	Custodian	Linden	10/3/2016	90 Day Probation

**TERMINATIONS PER TERMS OF EMPLOYMENT**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE</u>	<u>REASON</u>
Amy Leta	Special Education Asst	Unami	1/29/2016	Temporary Position
Scott R. Levan	Capital Project Coord	Facilities	9/30/2016	Position Ended
Nicole M. White	Coach	Unami	4/30/2016	Temporary Position

**LEAVE OF ABSENCE**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>FROM</u>	<u>TO</u>
Jamie Barna	Mathematics Teacher	Unami	1/26/2017	8/2017 First Teacher Day
Suellen Brunswick-Hanks	Special Ed/English	Holicong	9/28/2016	TBD
Jessica Corson	Personal Care Aide	CB West	9/30/2016	Intermittent
Danielle M. McManus	Elementary Teacher	Pine Run	1/17/2017	4/10/2017 (12 wks)
Michele Ann Musich	(.60 FTE) Staff Nurse	Gayman / Butler	10/20/2016	11/10/2016 (3 wks)
Kimberly Rissing	Mathematics Teacher	Tohickon	8/29/2016	1/26/2017 (1st day, 2nd Semester)
Michelle A. Rhodes	Elementary Teacher	Gayman / Groveland	12/7/2016	8/2017 First Teacher Day
Kirsten A. Siliani	Special Ed Teacher	CB East	11/21/2016	1/26/2017 (1st day, 2nd Semester)
Laura A. Wingerter	English Teacher	Unami	1/26/2017	8/2017 First Teacher Day

**BUILDING SUBSTITUTES**

<u>NAME</u>	<u>BUILDING</u>	<u>EFFECTIVE</u>	<u>SALARY P/DAY</u>	<u>DAYS P/YEAR</u>
Michael Mitnick	Floating - Secondary	10/10/2016	\$125	150
Shannon Ryan	Lenape	10/10/2016	\$125	150
Shana Snyder	Floating - Secondary	10/10/2016	\$125	150
Kelly Wade	Tohickon	10/20/2016	\$125	150

**APPOINTMENT OF SUPPORT EMPLOYEES**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE</u>	<u>SALARY</u>
Dorothy Austin	On Call EA	Transportation	8/31/2016	\$10.50 p/hr
Joan Anzideo	(.5 FTE) Duty Assistant	Bridge Valley	10/10/2016	\$12.63 p/hr
Kimberly J. Barlick	On Call EA	Transportation	10/17/2016	\$10.50 p/hr
Sharon Bleiler	(.98 FTE) PCA	Titus	10/5/2016	\$14.43 p/hr
Brenda A. Brown	(.62 FTE) Title 1 TEMP	Doyle	10/4/2016	\$14.43 p/hr
Sascha Campi	On Call EA	Transportation	10/10/2016	\$10.50 p/hr
Katherine P. Donahue	(.75 FTE) EA - Office	Cold Spring	10/4/16 - 1/3/17	\$12.63 p/hr
Stacy Donnelly	(.96 FTE)Sp Ed EA-Temp	Butler	10/17/2016	\$14.43 p/hr
Richard Towle	On Call Sub Custodian	District Wide	10/11/2016	\$14.00 p/hr



**STATUS/ASSIGNMENT CHANGE**

<u>NAME</u>	<u>PREVIOUS</u>	<u>NEW</u>	<u>EFFECTIVE</u>	<u>PREV / NEW SALARY</u>	<u>BUILDING</u>
Michael Aiello	LTPD	LTS 2016-17 School Year	11/21/2016	\$45,254 BS + 0 credits, Step 1	CB East
Kaitlyn P. Armstrong	(.33 FTE) Before/After	(.15 FTE) Comm Sch Instr 1	10/17/2016	\$24.48 to \$20.66 p/hr	Mill Creek
Kathleen J. Britt	(.99 FTE) PCA	(1.0 FTE) PCA	10/4/2016	\$14.43 p/hr / Same	Tamanend
Gerald D. Courtney	(.97 FTE) Duty Asst	(1.0 FTE) Special Ed Asst	10/5/2016	\$13.02 to \$15.43 p/hr	Lenape
Jane Francis Dittmar	Driver/ Sub Dispatcher	Dispatcher	9/1/2016	\$21.46 to \$25.19 p/hr	Transportation
Kristina Marie Halner	(.5 FTE) Swim Program	(.5 FTE) SAL Head Swim Coach	9/1/2016	\$13.90 to \$16.00 p/hr	CB South
Colleen J. Hessenthaler	(.5 FTE) Basic Skills w/ (.08 FTE) Reg Ed	(.5 FTE) Basic Skills	9/8/2016	\$14.43 p/hr / Same	Butler
Delaney J. Kendrick	Swim Program	Student Lifeguard	9/1/2016	\$8.40 p/hr to \$8.90	CB East
Dawn Marinello	LTS First Semester	LTS 2016-17 School Year	1/26/2017	\$51,157(MS + 0 credits, Step 1)	Unami
Brian Price	LTPD	LTS - end of 1st Semester	10/10/2016	\$150 p/day to \$45,254 Prorated	Tohickon
Stephen G. Rosemin	Sub Custodian/Temp Custodian	3rd Shift Custodian -Temp	9/19/2016	\$16.21 p/hr / Same	CB South
Linda Slack	(.5 FTE) Custodian	On Call Sub Cust	10/14/2016	\$16.21 to \$14.00 p/hr	District Wide
Melanie Sobiech	(.68 FTE) Before/After	(.86 FTE) C/S Suprv	10/17/2016	\$24.48 p/hr / Same	Warwick/Mill Creek
Terry L. Williams	(1.0 FTE) Custodian	(.5 FTE) 2nd Shift Cust	11/2/2016	\$16.42 p/h / Same	Buckingham

**ADDITIONAL DUTY**

<u>NAME</u>	<u>ADDITIONAL DUTY</u>	<u>BUILDING</u>	<u>EFFECTIVE</u>	<u>ADDITIONAL SALARY</u>	<u>SCHEDULE</u>
Katherine R. Ayling	LTPD (.5 FTE)	Butler	10/6/16-12 wks	\$75.00 p/half day	.5 LTPD Butler p.m.
Susan Furfari	After School Detention	Tohickon	10/11/2016	\$15.57 p/hr	As Needed
Priscilla Graves	(.2 FTE) Comm Sch EA	Doyle	10/11/2016	\$16.84 (No Change)	.2 After School
James Neely	After School Detention	Tohickon	10/5/2016	\$15.57 p/hr	As Needed
Patricia C. Schumacher	Comm Sch EA (Sub)	District Wide	10/24/2016	\$17.16 p/hr	As Needed

**COMMUNITY SCHOOL- SUPPORT STAFF**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE</u>	<u>SALARY</u>	<u>SCHEDULE</u>
Claire T. Brown	Comm Sch EA - Sub	District Wide	10/10/2016	\$14.43 p/hr	Part-time, as needed
Karen M. Demore	(.40 FTE) Comm Sch EA	Titus	10/24/2016	\$14.43	3 hrs p/day 4 days p/wk

Linda Rose Flemming	(.25 FTE) Comm Sch EA	Groveland	10/13/2016	\$14.43 p/hr	2.5 hrs p/day, 3 days p/wk
Mary K. Hughes	(.5 FTE) Comm Sch EA	Warwick	10/10/2016	\$14.43 p/hr	3 hrs p/day, 5 days p/wk
Marellen Noonan	Comm Sch Instr 2 - Sub	District Wide	10/14/2016	17.65 p/hr	Part-time, as needed

**EDR TECHNOLOGY COACHES**

<u>Name</u>	<u>School</u>	<u>Units Paid</u>
Brian Novick	Holicong	5
Gabriel Feliciani	Lenape	2
Jeanene Sleeter	Lenape	3
John Heisey	Tamanend	5
Bridget Fox	Tohickon	5
Stacy Caldwell	Unami	5
Vanessa Power	East	2.5
Josh Hoskins	East	2.5
Patrick Wheelles	South	5
Erin Walsh	West	5

**EDR CHANGE LIST**

Louis Bayne	Holicong/Assistant Football	8
Christa Reitz	Tamanend/Field Hockey	2
Ashley Aquilante	Unami/Cheerleading	6
Amy Babb	Field Hockey	5

Before the vote Mrs. Darcy recognized the following retiree for her years of service to the district. Mrs. Darcy wished her all the best in retirement.

**Sandra Dee Warren** – Custodian

*Years in Central Bucks: 11*

*Original hire date: August 16, 2005*

*Retirement date: November 2, 2016*

*Subjects taught or positions held: Custodian, 3<sup>rd</sup> Shift Custodian Floater*

*Buildings worked: CB West, District wide*

Motion Approved 7-0.

## STUDENT ITEMS

Motion by John Gamble, supported by Sharon Collopy, to approve the following student items:

1. Approval of CB West and Lenape Middle School History Corps Student Interview Program to travel to Washington, D.C. Dates are November 4, 2016.
2. Approval of CB West Honors Global Relations students to travel to New York. Dates are December 5, 2016.
3. Approval of CB West Honors Global Relations students to travel to New York. Dates are December 20, 2016.
4. Approval of CB West Marching Band and Choir to travel to Orlando, FL. Dates are April 27-30, 2017.

Motion Approved 7-0.

## STAFF CONFERENCES

Motion by John Gamble, supported by Karen Smith, to approve the following staff to attend the listed conferences/workshops:

Name	Area	Dates	Conference name	Location	General		Totals
					Fund	Grants	
Alderfer, Cara	Professional	11/22/16	Disruption and Innovation in Art	Doylestown	30		
Bolton, David	Adminstrator	3/2 to 3/4/17	AASA- National Conference for Educator	New Orleans, LA		2,205	
Dowd, Lauren	Professional	10/21/16	Microsoft EES Mini Conference	Lancaster		105	
Enama, Laura	Adminstrator	11/30 to 12/2/16	Pa Science Teachers Assoc 2016 Conference	State College		756	
Freeman, Amy	Professional	11/22/16	Disruption and Innovation in Art	Doylestown	30		
Hallman, Danielle	Professional	11/22/16	Disruption and Innovation in Art	Doylestown	30		
Heisey, John	Professional	10/21/16	Microsoft EES Mini Conference	Lancaster		105	
Houser, Karen	Professional	11/22/16	Disruption and Innovation in Art	Doylestown	30		
Jaffe, Jason	Adminstrator	10/21/16	Microsoft EES Mini Conference	Lancaster	98		
Jaffe, Jason	Adminstrator	11/1/16	Future Ready Schools	Washington D.C.		220	
Kopecki, John	Adminstrator	10/13 to 10/15/16	2016 PASA-PSBA School Leadership Conference	Hershey	763		
Kopecki, John	Adminstrator	10/31 to 11/1/16	2016 PA Principals Assoc State Conference	State College	1,109		
Krotz, Harry	Adminstrator	10/21/16	Microsoft EES Mini Conference	Lancaster		98	
Morehouse, Jason	Professional	11/8/16	PMEA Professional In-Service Conference	Montgomery CC		30	
O'Neill, Brandy	Professional	11/22/16	Disruption and Innovation in Art	Doylestown	30		
Palmer, Amy	Professional	11/22/16	Disruption and Innovation in Art	Doylestown	30		
Power, Vanessa	Professional	10/21/16	Microsoft EES Mini Conference	Lancaster		105	
Schubert, Ruth	Professional	11/22/16	Disruption and Innovation in Art	Doylestown	30		
Sikora, Corinne	Adminstrator	10/25/16	Bridges Out of Poverty	Bucks Cty CC		54	
Smith, Lindsay	Adminstrator	10/21/16	Microsoft EES Mini Conference	Lancaster		98	
Smith, Lindsay	Adminstrator	11/1/16	Future Ready Schools	Washington D.C.		220	
Smith, Matthew	Professional	11/3/16	The Choices Approach	Moorestown, NJ		170	
Theis, Allison	Professional	11/22/16	Disruption and Innovation in Art	Doylestown	30		
Thomas, Deb	Professional	11/22/16	Disruption and Innovation in Art	Doylestown	30		
Thomas, Stephani	Professional	11/22/16	Disruption and Innovation in Art	Doylestown	30		
VanHouten, Madison	Professional	11/22/16	Disruption and Innovation in Art	Doylestown	30		
West, Marc	Professional	11/22/16	Disruption and Innovation in Art	Doylestown	30		
<b>Totals this meeting</b>					<b>2,330</b>	<b>4,166</b>	<b>6,496</b>
Year to date from last meeting					<b>3,773</b>	<b>11,778</b>	<b>15,551</b>
Totals year to date					<b>6,103</b>	<b>15,944</b>	<b>22,047</b>
				General fund budget	40,600		

Motion Approved 7-0.

## ADJOURNMENT

Mrs. Darcy announced that the next Board meeting has been changed from **Tuesday, November 8, 2016 to Monday, November 7, 2016.**

Mr. Gamble offered his congratulations to Ms. DiVasto and other music teachers for the fantastic Barrage 8 concert held recently.

Mr. Kopicki encouraged the community to check the CBSD website for all the events/activities scheduled and to come out and support the students.

Mr. Gamble commented on the great football game held Friday evening and that money was raised through the sale of t-shirts to support local families (Dominic L. and Bennett P.) coping with pediatric cancer.

There being no further business before the Board, motion by Sharon Collopy, supported by John Gamble, to adjourn at 8:07 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sharon L. Reiner".

Sharon L. Reiner  
Board Secretary  
Recording Secretary

CONTRACTUAL AGREEMENT FOR THERAPY SERVICES

This agreement is made this 17 day of October, 2016 between **Theraplay, Inc.**, a pediatric therapy agency, herein called "Company," and the **Central Bucks School District**, herein called "District." The District is hereby engaging the Company and Company hereby accepts this agreement, as a sub-contractor for the provision of therapy services to the District, bound to the terms and conditions set forth in this agreement. This agreement sets forth a mutually independent contractual relationship. This agreement complies with Titles VI and VII of the 1964 Civil Rights Act. The Company and District shall perform all duties in compliance with all state regulations.

1.0 Responsibility of Company

- 1.1 The Company will provide therapists to provide speech, occupational and/or physical therapy services to the District. Therapists will render his/her professional services to, for, and on behalf of the Company, and perform these services in accordance with the standards currently accepted by the Commonwealth of Pennsylvania.
- 1.2 The Company will maintain on file the following documents for its therapists: current state licensure and certification, professional malpractice liability, FBI clearance, Pennsylvania child abuse clearance, Pennsylvania criminal history clearance, clean physical examination with negative PPD results, and CPR certification.
- 1.3 The Company shall not bill, submit for reimbursement, or invoice any student, client or third party for any services. Billing for all services shall only be submitted to the District.
- 1.4 All clinical and medical records shall be held confidential and will not be shared with any persons not related to this contract.
- 1.5 The Company shall bill the District for all reimbursable services at the end of each month.
- 1.6 The Company agrees that it is the Company's responsibility to ensure that the therapist fulfill this contractual commitment.

2.0 Responsibilities of the District

- 2.1 The District shall provide all records and related information for all students for whom therapy is provided.
- 2.2 The District shall reimburse the Company for all billable services within 30 days of receipt of Company's invoice. Reimbursement shall be made on a per visit/hour basis, on an independent contractor basis, so that the District is not responsible for income tax deductions or those deductions as required by law of an employer.
- 2.3 In the event the Company does not receive payment of its invoice within 30 days of the District's receipt of the Company's invoice, then Company shall charge District unpaid interest on the unpaid balance at a rate of 1.5% per month. Further, in the event the District fails to reimburse the Company within 90 days of the Company's receipt of the invoice, Company shall have the right to immediately cease any further services on behalf of the District.
- 2.4 The District has the ultimate responsibility for the administration or supervision of services provided.
- 2.5 The District covenants and agrees that the District will not, during the term of this Agreement as may be extended, and after the termination or expiration of this Agreement for one year, directly or indirectly, without the prior consent of the Company, solicit, induce, or contract with any of the Company's employees or the Company's independent contractors to leave the Company, or to work for the District, or to work for any business organizations with which the District is connected. In the event of a breach by the District of this paragraph, the Company may apply to any court of competent jurisdiction for the granting of an immediate Order for an Injunction restraining the violation or breach of the terms of this paragraph. In addition, in case of such breach or violation, the Company shall be entitled to damages and/or relief available to the Company, whether in law or equity.

3.0 Terms of Agreement

- 3.1 Comprehensive Plan: For single therapist positions of four (4) or more hours per day (minimum twenty (20) hours per week), the District agrees to reimburse the Company **\$76.50 per hour** for therapy services rendered. During regularly scheduled therapist hours, this rate includes participation in IEP meetings, routine or requested paperwork, travel between buildings as needed, conferring with District staff, on-site evaluations, in-service presentations or other activities required to complete this contract.
- 3.2 This agreement shall be in effect for the period of Nov 1, 2016 through June 30, 2017.
- 3.3 This agreement shall be reviewed annually for the following school year.

**Theraplay, Inc.**

**Central Bucks School District**

\_\_\_\_\_  
Lisa M. Mackell, PT


\_\_\_\_\_  
Jill Schweizer

President

Supervisor of Special Education

Date: \_\_\_\_\_

Date: \_\_\_\_\_

MARY KAY SPEESE  
DIRECTOR OF SPECIAL EDUCATION  
10 25-16.  


DIRECTOR OF HUMAN RESOURCES  
EMPLOYMENT CONTRACT

THIS AGREEMENT is made and entered into this 25 day of October, 2016, by and between the **CENTRAL BUCKS SCHOOL DISTRICT**, 20 Welden Drive, Doylestown, Pennsylvania 18901 (hereinafter referred to as the "School District") and **ANDREA L. DIDIO-HAUBER**, an adult individual residing in Doylestown, Pennsylvania (hereinafter referred to as the "Director").

RECITALS

WHEREAS, the School District is desirous of employing Andrea L. DiDio-Hauber as the Director of Human Resources of the School District pursuant to the terms of this Agreement; and

WHEREAS, Andrea L. DiDio-Hauber is agreeable to serving as the Director of Human Resources of the School District, all of which shall be in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, the parties hereto, intending to be legally bound and for other good and valuable consideration, do hereby agree as follows:

1. Employment and Term

The School District does hereby employ the Director in the capacity as the Director of Human Resources of the School District for a term of five (5) years, which shall commence on October 1, 2016, and shall end on September 30, 2021, which is a term of five (5) years. The term of this Agreement may be extended pursuant to the mutual agreement of the parties.

2. Director of Human Resources Position

The Director, during the term of this contract and any lawful extensions hereof, serves as the Director of Human Resources of the School District, and the Director shall perform the duties and services as described in the job description, which is attached hereto as Exhibit "A" and incorporated by reference. The Director shall also perform such services and duties as are customary and incidental to that position.

The Director of the School District shall perform her duties in a competent and professional manner in accordance with and subject to: (a) the laws of the Commonwealth of Pennsylvania and of the United States of America; (b) the policies, directives, and/or instructions of the School Board and the Superintendent, whether made in public or private; and (c) the provisions of this Agreement.

The Director shall devote her full time, attention, energy, skills, and labor to her employment as Director of Human Resources during the term of this Contract and any lawful extensions. The Director may undertake consultative work, speaking engagements, and other services related to her profession, provided that such activities do not interfere with the

performance of the duties of the Director of Human Resources under this Contract, and provided that such activities are approved in advance in writing by the School Board, which approval shall not be unreasonably withheld or delayed.

3. Compensation of Director of Human Resources

The annual compensation to be paid by the School District to the Director, in accordance with the School District's Salary Payment Practices in effect at the time and subject to the applicable withholdings, shall be not less than One Hundred Sixty Thousand (\$160,000.00) Dollars, effective October 1, 2016, and continuing thereafter through June 30, 2017. Thereafter, the Director's compensation shall be based upon a market study utilizing the appropriate quartile, similar to that utilized in determining the compensation for employees subject to the Act 93 Agreement. Any annual increases noted herein shall be applied to the base compensation at the commencement of the School District's next fiscal year.

4. Benefits of the Director of Human Resources

In addition to the annual compensation set forth herein, the Director shall receive and the School District shall pay for the following fringe benefits:

a. Act 93 Group Benefits. The Director shall, in addition to the compensation and benefits specifically set forth in this Contract, be entitled to receive, at the expense of the School District, the same benefits as a twelve (12)-month administrator as set forth in the agreement between the Central Bucks School District Board of School Directors and the Act 93 School District Administrators for the period beginning on July 1, 2016, and ending on July 30, 2019. To the extent that any modifications to the Act 93 benefits occur following the expiration of the current Personnel Practices and Comprehensive Plan, said modifications of the Act 93 agreement shall be applicable to the Director. The Director shall, notwithstanding anything herein to the contrary, be obligated to make the same, if any, contributions for healthcare premiums made by those employees of the School District included within the Act 93 Agreement. For the purposes of this Agreement, the Director shall be considered a "Tier 1" employee.

b. Membership in Professional Associations. The School District shall pay the yearly membership dues for one (1) professional association chosen by the Director and approved by the School Board, which approval shall not be unreasonably withheld or delayed by the School Board.

c. Mileage Allowance. The School District shall pay the Director a reimbursement equivalent to the Internal Revenue Service reimbursement rate for the use of her personal vehicle for travel related to the performance of her duties inside and outside the School District, which shall be reimbursed to the Director on a monthly basis after submitting the appropriate written request.

d. Attendance at Conferences. The School District shall pay the reasonable and necessary costs for the Director's attendance at professional conferences in recognition of the



need for continuing professional growth depending upon the availability of funds. The Director agrees that attendance at conferences shall not interfere with the proper administration of the School District and that her right to attend any particular conference is subject to disapproval by the School Board. The Director shall provide not less than twenty (20) days advance written notice of her anticipated attendance at any conference to the Superintendent.

e. Liability Limitation. The School District shall not be deemed to be an insurer of the benefits to be provided by any insurance company or other provider. The rights of the Director to any benefits hereunder are subject to all limitations, conditions, and/or exclusions set forth in any applicable plan or policy. In the event that any insurer fails to make payment of any benefits claim by the Director or her estate/beneficiaries, their sole and exclusive right is against the insurer and no action may be brought against the School District as long as the School District paid required premiums.

#### 5. Director of Human Resources' Duties

The School District and the Director recognize and agree that the function of the Director of Human Resources is to manage the human resources of the School District under the direction and control of the Superintendent and to help further the fundamental mission of the School District, which is the delivery of quality educational services to the Central Bucks School District community.

#### 6. Assessment of Performance

The School Board and the Director agree that the School Board, the Superintendent, and the Director shall meet in Executive Session at appropriate times and subject to the requirements and limitations set forth in the Sunshine Act of Pennsylvania, at least once a year during the term of this Contract: (a) to review the performance of the Director; (b) to review School District needs and goals as they impact upon the Director's performance; (c) to clarify the Director's role in the school system as seen by the Superintendent and School Board; (d) to clarify the Director's job description and immediate priorities as established by the Superintendent and School Board; (e) to develop harmonious working relationships between the Superintendent and School Board and the Director; (f) to provide direction in the attainment of effective leadership for the School District; and (g) to discuss such other issues as they impact the Director's performance and evaluation. Regular, periodic, and objective evaluations of the performance of the Director will be performed by the Superintendent.

#### 7. Professional Liability, Indemnification, and Insurance

The Board agrees that it will defend, hold harmless, and indemnify the Director from any and all demands, claims, suits, actions, and legal proceedings brought against Director in her individual capacity or in her official capacity as agent and employee of the Board to the extent permitted by law, provided the incident arose while the Director was acting within the scope of her employment and did not arise from the willful or deliberate misconduct of the Director. The School District shall provide the Director with reasonable amounts of such liability coverages as are within the authority of the School Board to provide under state law.

8. Termination

This Agreement shall terminate upon the occurrence of the first of the following events:

a. The expiration of the term herein set forth or any renewal or extension of said term.

b. Mutual agreement of the School District and the Director upon the terms and conditions set forth in a writing signed by the School District and the Director.

c. Retirement or resignation of the Director upon ninety (90) days prior written notice to the School District.

d. Discharge of the Director during the term of this Agreement or any renewal or extension thereof by the Board of School Directors of the School District for cause for the reasons set forth in and in accordance with the procedures specified in Section 1122 of the Public School Code of 1949 as amended.

e. In the event the School District should determine to proceed with the termination of this Agreement, pursuant to the provisions of subsection (d) of this section, it is understood and agreed that the Director shall be entitled to receive any and all rights afforded to her pursuant to the Local Agency Act, including receiving any charges in writing, adequate notice of a hearing, a fair and impartial hearing, and all elements of due process, together with a right to appeal any adverse decision to a court of competent jurisdiction. The School District shall not arbitrarily and capriciously call for the termination of the Director's employment.

9. Savings Clause

Should any provisions of this Agreement be declared illegal by a court of competent jurisdiction, said provision shall be deemed to be deleted from this Agreement to the extent that it violates law. The remaining provisions shall remain in full force and effect for the duration of the Agreement if not affected by the deleted provision. If at any time thereafter such provision shall no longer conflict with law, then it shall be deemed restored in full force and effect as if it had never been in conflict with the law.

10. Governing Law and Jurisdiction

This Agreement shall be construed, interpreted, and enforced in accordance with the laws of the Commonwealth of Pennsylvania, and any action initiated by either the School District or Director to enforce this Agreement shall be brought in the Court of Common Pleas of Bucks County, Pennsylvania, and each of School District and Director agree to submit to the jurisdiction of said court.

11. Notices

All notices given by either party to the other shall be in writing and addressed as provided below and shall be sent by United States Postal Service, Registered, or Certified Mail, postage prepaid, Return Receipt Requested, or by overnight courier service requiring a signed receipt and guaranteeing next business day delivery as follows:

As to the School District:                   Central Bucks School District  
20 Welden Drive  
Doylestown, PA 18901

As to the Director:                           Andrea L. DiDio-Hauber

IN WITNESS WHEREOF, and intending to be legally bound hereby, the parties have caused this Agreement to be executed.

Attest:

CENTRAL BUCKS SCHOOL DISTRICT

  
Secretary

  
President

  
Witness

  
ANDREA L. DIDIO-HAUBER, Director

  
Witness

EXHIBIT "A"

(00768833/)

Central Bucks School District  
Position Description

**Position Title:** Director of Human Resources  
**Department:** Central Office Cabinet  
**Reports to:** Superintendent of Schools

**Summary:** Responsible for providing comprehensive personnel management, employee and labor relations, and administrative service to staff; respond to the emerging need for human resource development. Plan, direct and supervise personnel operations.

**Essential Duties and Responsibilities:**

1. Coordinate the employment process for new staff including, but not limited to, recruitment, applicant screening, interviewing, compensation analyses and benefits administration. Responsible for the timely and accurate submission of action items for the personnel section of the School Board agenda. Assist the Superintendent, Assistant Superintendent for Elementary Education and the Director of Secondary Education with staffing and the contract award process.
2. Serve as advisor to superintendent, administrators and Board of School Directors on personnel, labor relations, employee benefits, performance evaluation and compensation.
3. Administer district personnel programs, practices, procedures and labor agreements.
4. Assist with labor negotiations for employee groups. Provide contract language and related cost information to the Superintendent and Board of School Directors.
5. Interpret collective bargaining agreements and assist with grievance and dispute resolution; represent the district in arbitration proceedings when necessary; assist supervisors with the employee discipline process.
6. Establish and direct the operation of cost effective benefit programs including, but not limited to, health and medical, disability, life, dental, retirement, prescription drug, employee assistance, unemployment and worker's compensation, etc. Conduct periodic research to determine the cost effectiveness of such programs and make recommendations to the Cabinet and Board of School Directors.
7. Participate in the development of policies, administrative regulations and procedures.
8. Develop budget proposals for the personnel and benefits section of the District's annual budget.
9. Administer personnel database (HRIS) to be utilized for district management and school district operations. Responsible for substitute employee recruitment and systems to improve the attendance process and reduce staff absence.
10. Responsible for the development and maintenance of position descriptions for all employees according to statutory provisions.
11. Maintain accurate and updated confidential personnel records for all employees in accordance with generally accepted standards and in compliance with the requirements of state and federal regulatory agencies.



12. Serve as resource to administrators and employees on matters concerning collective bargaining, interpretation of labor agreements, personnel policies and administrative regulations and State and Federal statute. Provide guidance on matters concerning professional certification and retirement.
13. Maintain compliance with federal and state laws, which apply to personnel and/or related school district policies, regulations and practices.
14. Attend school board meetings and present reports on topics including, but not limited to, staff attendance, health care expenditures, and cost effective benefit plan design.
15. Perform such other tasks and assume other responsibilities as assigned by the Superintendent.

**Supervisory Responsibilities:** Supervise and evaluate performance of the Employment and Benefits Coordinator, Confidential Secretary for Personnel, Personnel Secretaries and the Administration Center Receptionist. Assist administrators with decisions about supervision when requested.

**Education and/or Experience:** Master's degree in personnel administration, labor relations or business management. A minimum of seven (7) years experience in private or public sector personnel and/or labor relations; experience with collective bargaining and benefit administration; progressive responsibility in management and staff supervision.

**Knowledge, Skills and Abilities:** Knowledge of employment and school law; knowledge of budget development, excellent computer and technical writing skills; ability to promote a positive work environment and provide sound personnel practices at multiple work locations.

**Physical Demands:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Ability to travel to various school district buildings. Ability to effectively make oral and written presentations on a regular basis. Ability to work in an office environment for extended periods of time including, but not limited to, sitting, standing, occasional lifting, bending and reaching. Ability to clearly and effectively communicate using a telephone; ability to operate a personal computer. Must be available on a frequent and regular basis beyond a normal 8 hour work day for meetings, presentations, programs, etc.

**Terms of Employment:** 261 days/12 months

*The information contained in this job description is for compliance with the American with Disabilities Act and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.*

Updated July, 2006

**CENTRAL BUCKS SCHOOL DISTRICT**  
**Curriculum Committee Minutes**  
**October 5, 2016**

MEMBERS PRESENT

Ms. Sharon Collopy, Chair  
Ms. Karen Smith

OTHER BOARD MEMBERS AND ADMINISTRATORS PRESENT

Mr. John Kopicki      Dr. Davidheiser      Dr. Bolton  
Ms. Beth Darcy      Mr. Glenn Schloeffel      Mr. Jason Jaffe  
Mr. Richard Kratz

MEMBERS NOT PRESENT

Mr. Dennis Weldon  
Mr. Jerel Wohl

PREVIOUS MEETING MINUTES

The meeting minutes from the September 14, 2016 meeting were reviewed and approved without changes.

PUBLIC COMMENT

There was no public comment at the meeting.

INFORMATION DISCUSSION ITEMS

**“OneNote for a Paperless Classroom Environment”** Jason Jaffe, Director of Technology and Innovation, reviewed the *OneNote* Microsoft Suite software component as the web application that has a wide potential for use in classroom instruction. A video illustration of *OneNote* classroom use (St. Thomas School in North Carolina) demonstrated the software effectiveness connecting teacher, students, (and parents) in instruction, notetaking, collaboration, real time comment on student work by the teacher, and even voice feedback which expanded paths to learning. Jason introduced Josh Hoskins, Social Studies teacher at CB-East, as a best-use example of effectively supporting instruction in the new “paperless” environment. Josh’s students are all online. He explained the development of his full integration of instruction into the *OneNote* base over the last two years and how it has organized his instruction and response to student work, facilitated keeping instruction materials current, speeds up his daily preparation of lessons, and documents by daily agenda with links to what is covered in each lesson keeping students fully informed. Each student has access to the daily lessons, can copy documents and annotate notes directly on those documents in their own *OneNote* notebook. The student notebook becomes the submission tool for homework. Monitoring student collaboration in *OneNote* in real time, the teacher is able to view student work and as a “fly on the wall” provide redirection, comment, and student accountability. As Jason noted earlier, use of *OneNote* is not mandated at this time, but the hope is that in the future it will become the instructional tool of choice. Video of a CB student testimonial acknowledged how very helpful use of the *OneNote* was in easing the classroom focus on notetaking by students, freeing their attention for more complete engagement during class time. Mr. Kopicki asked whether all students could access the *OneNote* outside of the district. The full current class has access, however if situations arose where a student did not have access, this could be accommodated by download of document hard copies, or by accessing online through library computer. Mr. Kopicki asked about the transition to the online format for students—were

there difficulties adjusting? Josh indicated the beginning of the school year showed a two- to three-week learning curve was all that was required. Mr. Kopicki asked if it would be worthwhile to initiate the paperless classroom in earlier grades? There are seventh grade classrooms where this format is in the experimental stage. Ms. Darcy asked what equipment could be used to access the classroom *OneNote*. Josh indicated the *OneNote* was accessible by smartphones as well as computers. In his classroom, some students bring their own computers to class. (Smartphone use is discouraged in the classroom as the potential is greater for distractions to arise.) Jason Jaffe added a technical feature note that within *OneNote* there is a writing tool that facilitates annotation on documents within the notebook as well.

**Elementary and Secondary Music Technology Update** Michael Gruver, the new Music Curriculum Coordinator, began his update with focus on the use of new software at the middle school level. Three software titles are currently being piloted in the seventh grade choirs in all five middle schools. *Soundation4Education* is a music-making application that enables students to create, record, edit, and mix their work. It is accessible to students at home as well. *Musitian First* teaches students lessons in chords, scales, terms, rhythm, cadences, and melody. Instruction includes identifying instruments and understanding their range and function in full composition scores. Assessment tasks are accessible by students in school or at home. *Noteflight* software is an amazingly flexible music annotation tool that gives users the ability to compose in a variety of different formats, adjust, record, mix and save the compositions. Performance and assessment tools round out the features of this software. Mr. Gruver noted that these three software selections offer differentiated instruction that engages a wide range of learning styles.

The second music technology program being piloted in three elementary schools this year (Cold Spring, Barclay, and Doyle elementaries) focuses on use of electronic keyboards to instruct second through sixth grade students in concepts of rhythm and melody. The music keyboard lab at Cold Spring was purchased with B101 Choir Competition prize money, while district funding for the Barclay and Doyle keyboard labs was approved by Dr. Bolton as a pilot project for this year. The teachers chosen to implement the pilot all have strong keyboarding skills. Results of the pilot application will determine whether the program is expanded to other schools. Mr. Schloeffel asked if there is keyboard instruction beyond the elementary level? If not, he would like to see whether keyboard instruction could be incorporated into the curriculum to build student confidence in public performance.

Mr. Gruver noted that other software that has facilitated formative assessment in the music classrooms includes the iPEVO application—an example would be taking photograph of a musical score then making annotations on the classroom screen while explaining the components of the score, and the Garage Band application that can play what is on an iPad through a keyboard, or record keyboard performance to an iPad. Mr. Gruver thanked the Board for their support of these pilot programs and endeavors.

Ms. Darcy commented that the middle school software features would enable student musicians in piano and guitar to develop their skills outside the classroom as well.

**AP Reader Program for Teachers** David Scarpill, math instructor at CB-East, described his experiences as a College Board AP statistics reader. His experience as an AP statistics instructor for 19 years notwithstanding, his overall enthusiasm for the experience led to his recommendation for all AP instructors to participate as an opportunity for personal instructional development. He has participated in the experience for the past two years. Last year's experience took place in Kansas City, Missouri. There were 850 AP reviewers (college professors and high school instructors both) who were trained for four hours to



evaluate two of the six free response questions on the AP statistics exam. In 2015 there were 250,000 AP statistics test takers. Over a seven-day period these reviewers graded their assigned questions according to the established response rubric. All costs for the experience are covered by the College Board. Reviewers work from 8 a.m. to 5 pm. each day, and have professional development offered in the evening that included panel discussions with former chief AP readers, best practices sharing, and additional review training on those questions that were not specifically assigned to you as a participant. The experience provided Mr. Scarpill greater understanding of the AP exam expectations and overall positive professional development. Mr. Scarpill noted there are a number of subject areas where there is need for AP readers. Mr. Schloeffel asked Mr. McGlone whether he felt the AP reader experience was worthwhile? Mr. Chris McGlone, math teacher at CB-South, who had been an AP reader on four separate occasions, shared that participation by more teachers could enhance professional development within CB. Mr. Schloeffel noted that timing of the AP reader sessions, the first two weeks of June, would be a stumbling block since the district is still in session, and the vacancy rate is high during that time. Ms. Darcy asked how is this handled by other districts—are other districts approving AP reader participation? Mr. Scarpill indicated the co-readers he had spoken to from neighboring districts were approved as conference attendees by their administrations.

**Update on the Middle School Survey** Dr. Scott Davidheiser indicated that the survey is in its final stages of preparation and should be transmitted within a week in a community blast, through the web, and Facebook. The survey will be open for two weeks, then the results of the survey will be shared with the community in the form of a white paper. Continued review will include groups of teachers, high school students, and a parent advisory group. We are in the fifth year of the schedule change initiated in 2012. Ms. Collopy indicated that this survey would be of the current grades 7 to 12, and she would like to see that responses could also be included from those who are current college freshman for their perspective on the schedule before and after the schedule change. Dr. Davidheiser indicated that the depth and scope of the survey questions will be eliciting more in-depth view by students of their current experience by nature of the questions. Mr. Kopicki noted that research has been done for qualitative questions in the survey that will provide good solid data for an improved schedule down the road.

**Update on Elementary Math Curriculum Selection** Mr. Richard Kratz noted that the variety of math program options to be reviewed has been increased from nine to 11 with the addition of two programs, *Investigations in Number, Data & Space*, and *Bridges in Mathematics*. In the recent trip to the Baltimore School District, their staff spoke favorably regarding the *Investigations* program, and a nearby school district, Avon Grove, is currently using the *Bridges* software—a discussion with their district staff regarding their outcomes is planned for the near future. Special education teachers are included in the math program review committee, as currently special education is using a different program than regular education, it would be more effective if both sides of math instruction participate in the search to see if there is one program that will meet all needs. Ms. Darcy asked if any programs include special education instruction as well as regular education. Mr. Kratz noted that any program can provide additional guidance for special education instruction, however finding one that provides both fully is a ‘perfect world’ goal. The math review committee met on September 29. All 15 buildings are represented in the committee, and discussions elicited information on what the teachers are looking for in their ideal program in order to establish a rubric for program reviews. The committee was apprised of the long term plan for the process, time commitment, and what the pilot timeframe would look like. With 11 programs to review, the goal is for the committee

to carefully review two programs a month. Mr. Kratz plans to have publishers come in and present their programs with prior knowledge of what the district is looking for in their final choice. Each grade level team has selected two instructional topics essential to their grade to sharpen their focus on what is being offered by each potential program. Two key drivers to the process: (1) the program *must* teach all PA core standards, and (2) reviewers must keep open minds when viewing each program. The first two programs for review are already available to committee members digitally.

Ms. Darcy asked whether public comment on technology used to teach basic math facts was taken into account. Mr. Kratz indicated it would be ideal if the program selected would help with fact fluency drills *and* differentiation of instruction. Mr. Kopicki commented on a fourth grade math class he visited working on multiplication, and asked whether alternative algorithms were being taught. Mr. Kratz noted that the “extra math” online program practices math fact fluency up to 12 x 12, a time test done digitally so that teachers can determine where there are learning gaps for focusing extra work. Ten of the 11 math programs to be reviewed by the committee will include alternative algorithms, which teach making sense based on place values.

**Update on Elementary Report Card** Dr. David Bolton noted that the report card committee is meeting twice a month, and at the last meeting (September 26) reviewed the 42 “perfect” documents that were prepared by each of the committee members. They were able to come up with six consensus documents after working in small groups that Dr. Bolton is pleased to report show further consensus among the six documents. Mr. Schloeffel noted that he has heard good comments regarding the detail, planning, and discussion of the committee meetings coming from parent members of the committee. Mr. Kopicki commented on the good meeting preparation and engagement of all participants. He believes parents will be very pleased with the outcome.

The meeting was adjourned at 8:40 p.m.

**CENTRAL BUCKS SCHOOL DISTRICT**  
**Finance Committee Minutes**  
**October 19, 2016**

Committee Members Present

Jerel Wohl, Chairperson  
Beth Darcy, Member  
Paul Faulkner, Member  
Glenn Schloeffel, Member  
  
Dave Matyas, Business Administrator  
Susan Vincent, Director of Finance

Other Board Members and Administrators Present

Sharon Collopy  
  
Mr. Kopicki, Superintendent  
Dr. Bolton, Assistant Elementary Superintendent  
Dr. Davidheiser, Assistant Secondary Superintendent  
Jim Cxyz, Transportation Director

Committee Members Absent

None

The Finance Committee meeting was called to order at 7:05 p.m. by Jerel Wohl, Chairperson

PUBLIC COMMENT

There was no public comment. There were five members of the public present for the meeting including one member of the news media.

Review of Minutes

The September 21, 2016 Finance Committee meeting minutes were accepted after striking out the third sentence of the second paragraph on the second page: "Our solicitor feels the preserved designation could be reversed through court action" as this item was not discussed.

INFORMATION/ DISCUSSION/ACTION ITEMS

**Setting Real Estate Tax Collector Compensation –**

- Every four years the school board must set the compensation of real estate tax collectors before the primary election.
- The Board must take action to set the compensation by February 15<sup>th</sup>, 2017
- Several real estate tax collectors attended the meeting. Sherri Labs, real estate tax collector for Plumstead Township, addressed the committee and gave an overview of the tax collectors compensation requests for the next four-year cycle.
- The current real estate tax collector compensation is \$3.50 per tax bill.
- The first option that was proposed was an increase of 50¢ per tax bill starting in the 2017 – 18 fiscal year. This would provide an average increase over the four-year period 3.57% per year.
- The second option that was proposed was an increase of 20¢ per bill per year for each of the next four years. This will result in increases of 5.7% in year one 5.4% in year two 5.1% in year three and 4.9% in year four.
- The committee directed administration to also come up with alternative compensation proposals that could be reviewed.

**Options for Alternative Fuel Buses** – Jim Czyz, the Director of Transportation, gave a presentation providing an overview of the options for alternative fuels compared to diesel and gasoline.

- As an alternative fuel, propane is clean burning with less carbon emissions. School buses that run on propane gas have lower maintenance costs as the engines do not require as much lubrication when compared to a diesel engine. Also, propane does not require special combustion fluids to lower emission levels like diesel fuel. Propane based buses have quieter engines when compared to diesel and the fuel is produced domestically.
- Compressed natural gas (CNG), is also a cleaner burning fuel with less carbon emissions compared to diesel. Both natural gas and propane are easier to start in cold weather as compared to diesel. Natural gas used as an alternate fuel would require a substantial investment in fueling station equipment. It would also require renovation of bus maintenance areas to eliminate potential sparks in lighting fixtures and electrical switches.
- Both propane and natural gas based buses cost more than their diesel counterpart and they don't have the range of miles traveled per fuel tank as a diesel engine bus.
- Natural gas fueled buses can cost \$20,000 to \$40,000 more than a diesel bus. Propane buses can cost \$5,000 to \$8,000 dollars more than a diesel bus. Grants to reduce the cost differential are available.
- When looking at the total cost of operation, it appears that diesel based engines are still cheaper to operate compared to the alternative fuels.
- The committee directed administration to do some additional research on alternative fueled buses with school district's or companies that have operated fleets of alternative fueled vehicles over multiple years to see what their experience and expenses have been as well as talk to companies that are proponents of propane fuel.

**Budget Outlook for 2017-18** – Administration provided an overview of early projections for the 2017 – 18 fiscal year budget.

- In the spring of 2016 the Finance Committee recommended administration use 50% of any positive budget variance from the latest audited financial statements as a revenue source for the next budget year. The other 50% of positive budget variance from the prior fiscal year could then be used as a funding source for capital items. Administration projects that approximately \$9.2 million of positive budget variance will be available from the 2015-16 fiscal year or about 1.5% of the budgeted amount. That would provide approximately \$4.6 million as a revenue source for the 2017-18 budget. With this assumption in place, early indications are that a tax increase may not be needed for the 2017–18 fiscal year even if the school district does not pay down \$30M worth of debt.
- Administration reviewed assumptions for expenditure growth over a five-year period.
- A strategic plan for technology is currently under development.
- Likewise, a feasibility study will be conducted of all school district facilities in an effort to develop priorities and estimated costs for building renovations.
- A discussion concerning prepayment of debt took place with consensus being to hold off on any debt prepayment until the results of the feasibility study are received and analyzed.
- A review of short term and long term capital funds took place with plans for funding short term capital (projects that usually take a year or less to complete) with \$12M for 2016-17 declining to \$10M by 2020-21.
- The long term capital fund is projected to accumulate between \$42M and \$50M over a five-year period for major construction projects.

- The Act 1 base index for 2017-18 will be 2.5% with an estimated retirement exception of .75%. This means CBSD could raise real estate taxes by a total of approximately 3.25% without a community referendum vote.

**Request for Proposals (RFP) for Contracted Services** – Administration shared that the contract for local audit services and the consultant contract for applying for federal e-rate reimbursement for IT equipment and communications should be renewed for the next fiscal year. The committee directed administration to develop RFP's for audit and e-rate services and recommended that the three best qualified audit firms be interviewed by the committee.

**Spiers Assessment Appeal** – The committee reviewed the appraisal conducted by Fulton Bank for the Spiers property. The committee also reviewed the negotiated assessed values proposed by the solicitor. The committee recommended that this item be discussed in a future executive session as it is a real estate item.

**Director of Nutrition and Wellness** – As a follow up to the prior month's discussion about creating a new position in response to state audit recommendations, administration shared with the committee that other school district's may be interested in sharing a position with CBSD. The committee authorized administration to discuss a shared position concept with other districts, but not to make any promises of a joint venture at this time.

**Budget Transfers and Finance Items** – Budget transfers are the movement of allocations between expense accounts within the General fund. The proposed transfers were recommended early on in the fiscal year to help set up the current year budget for where projected expenses are anticipated. This will also help administration more accurately develop the 2017-18 budget framework. The committee recommended this item be placed in the school board agenda for consideration.

Administration also review a new proposed monthly report that looks at the status of the current fiscal year budget and provides for comments to help indicate the types of expenses that occur within each expenditure category.

#### ADJOURNMENT

The meeting adjourned at 9:25p.m.

Minutes submitted by Dave Matyas, Business Administrator and Administrative Liaison to the Finance Committee.

**CENTRAL BUCKS SCHOOL DISTRICT**  
**Finance Committee Minutes - REVISED**  
**September 21, 2016**

Committee Members Present

Paul Faulkner, Acting Chairperson  
Beth Darcy, Member  
Glenn Schloeffel, Member  
  
Dave Matyas, Business Administrator  
Susan Vincent, Director of Finance

Other Board Members and Administrators Present

John Gamble  
  
Mr. Kopicki, Superintendent  
Dr. Bolton, Assistant Elementary Superintendent  
Dr. Davidheiser, Assistant Secondary Superintendent  
Juliet Meehan, Purchasing Manager

Committee Members Absent

Jerel Wohl

The Finance Committee meeting was called to order at 7:40 p.m. by Paul Faulkner, Acting Chairperson

PUBLIC COMMENT

Mr. Simkins spoke to the committee about his interest to purchase 35 acres of district property at the intersection of Silo Hill Road and Stump Road in Plumstead Township.

Review of Minutes

The June 14, 2016 Finance Committee meeting minutes were accepted as presented.

INFORMATION/ DISCUSSION/ACTION ITEMS

**Review of Finance Information Items** – A review took place of the projected positive variances between the 2015-16 budget and actual spending noting that at this time the financials show a positive variance of 5.6M, 1.8% of the 2015-16 expenditure budget. A review of the local revenue accounts indicated a potential positive budget variance of \$4.3M, or 1.4% of the 2015-16 revenue budget. It was noted that while a \$9.9M total variance seems like a lot, however, given the size of the district budget and the actual percentage this variance is of the budget, 1.6%, it does support the conservative budget efforts in place.

Administration reviewed the status of the FY2015-16 June 30<sup>th</sup> year end expenditure budget as a reference point for determining proposed budget transfers needed to complete the year-end audit process.

For the 2016-17 fiscal year, some expense accounts were identified as being under review for potential budget transfers in October. Other expense accounts will be monitored for possible budget transfers later in the year. The October transfers are recommended at this early stage in the fiscal year to correct known mismatches between budgeted expenses and projected expenses during the year. By making these budget transfers in October, administration can then build the 2017-18 budget and future year forecasts using better information that is based on the best information available during FY 2016-17. The committee recommended these items be placed on the October agenda for consideration.

**Offer to Purchase the District's 35 Acre Silo Hill Property** – Mr. Simkins requested an opportunity to speak before the committee in an effort to purchase or lease the land for farming purposes. The Silo Hill property is located at the intersection of Silo Hill Road and Stump Road in Plumstead Township.

The district purchased the property as a potential site for a school in 1995 from the Archdiocese of Philadelphia for \$11,629 per acre. Several years after the purchase, Plumstead Township rezoned the area as preserved for agriculture. ~~Our solicitor feels the preserved designation could be reversed through court action.~~ The present value of the property purchased in 1995 with a 60% Consumer Price Index inflation factor is \$18,600. The committee directed administration to hire two separate appraisers to value the property and asked Mr. Simkins to hire an appraiser as well, which will provide necessary information for further discussion.

**Review of Debt Defeasance Program** – John Frye of Public Financial Management (PFM), the district's financial advisor, presented an overview of past construction debt prepayments the district made in 2013 and 2015 as well as the proposed \$30M construction debt prepayment. The \$30M debt prepayment would yield \$5,164,091 in interest savings plus the district would receive the present value of future PDE construction subsidies of \$485,338.

**Beverage Vending Contract** – The district's five-year beverage vending contract expired on June 30, 2016. Coca-Cola has had the contract for the past five years. They provide the district with vending machines in faculty areas, the stadiums, and in gym areas. These machines sell sports drinks and water. Coca-Cola also supplies drinks that are sold on the lunch serving lines [water, juices, ice tea, lemonades, etc.], and they supply products for resale at stadium concession stands.

The district prepared a Request for Proposal (RFP) for beverage vending, which took into consideration the new of federal Uniform Grant Guidelines, UGG. The district is trying to learn and apply some of the new federal requirements for developing RFP's during this process to help ensure a more complete and federal compliant specification.

The district sent vending proposals to four companies and received back two responses – Pepsi and Coke. After evaluating the responses compared to our specifications, the district is recommending a new five-year contract with Coke. Initially Pepsi looked like the winner based on a commission of 35% of sales compared to 25% for Coke. However, further evaluation showed the Pepsi proposal did not meet several specifications and also provided ambiguous information in their response, such as:

- Non-competitive products clause- includes any event or booster club sales.
  - The non-competitive products clause precludes the district from selling products from other suppliers such as Wawa. The specifications clearly indicated the district wants to continue to sell Wawa drinks as students like them, they are cheaper for students to purchase, and the district has a 60% commission rate on the products.
- Pepsi commissions would not be paid if minimums were not met (no detail as to minimums)
- Pepsi commissions would be subject to governmental fees (no detail as to what they are)
- Pepsi conflicting pricing increase information (both 3% and 3.5% are listed in proposal response)
- References listed were smaller than Central Bucks and only listed Athletic Director managed accounts not complete food service accounts.

**Director of Nutrition and Wellness** – Over the last several months, administration met twice with the state auditor for school district food service programs in an effort to gather more information about what will be expected during the next round of state and federal audits. Several of the changes are associated with the new federal Uniform Grant Guidelines (UGG) that school districts must implement. State auditors are recommending the district hire a person to oversee the food service program even though it is a contracted service. A draft job description for the new position and a list of duties with frequencies for how often they must be completed was reviewed with the committee. The committee indicated they would rather see this position as a part time position rather than full time. The committee directed administration to gather more information and to see if other school districts might be interested in paying for a shared position.

**Student Photography** – With a switch over in contractors for student pictures, there were some discrepancies between pricing that was to be carried over from the prior company. Some picture packages were priced higher and some lower than the prior contractor, so on balance the pricing is equivalent. For the 2017-18 school year it was agreed to adjust pricing by individual package to the pricing that should have been carried over from the prior contractor and to provide more information to parents on the process for ordering photo packages online using a credit card for purchases.

#### ADJOURNMENT

The meeting adjourned at 9:45p.m.

Notes submitted by Dave Matyas, Business Administrator and Administrative Liaison to the Finance Committee.



**CENTRAL BUCKS SCHOOL DISTRICT**  
**Operations Committee Minutes**  
**October 19, 2016**

Committee Members Present

Glenn Schloeffel, Chairperson  
Scott Kennedy, Director of Operations

Other Board Members and Administrators Present

Sharon Collopy	John Kopicki
Paul Faulkner	Beth Darcy
Dave Matyas	Scott Davidheiser
David Bolton	

The meeting was called to order at 6:05 PM by Glenn Schloeffel.

PUBLIC COMMENT

Nancy Santacecilia spoke about the proposed improvements to the athletic facilities at CB West. She reminded the committee that she forwarded a list of suggestions to Scott Kennedy. Glenn Schloeffel stated that the Citizen's Advisory Committee would be reviewing suggestions for the athletic fields.

REVIEW OF MEETING MINUTES

The September 21, 2016 Operations Committee Meeting Minutes were reviewed. The committee agreed with the minutes as presented.

INFORMATION/DISCUSSION/ACTION ITEMS

Scott Kennedy distributed and reviewed the Operations Report.

Scott Kennedy and Mr. Kopicki reminded the committee that they had a copy of the draft agreement between CBSD and the American legion for improvements to the varsity baseball field at CB West. He suggested that this topic be placed on the November Operations Committee for further discussion.

Scott Kennedy reviewed the response to the RFP to conduct a traffic study for Lenape MS. Horner & Canter Associates submitted the lowest proposal. Beth Darcy suggested that pedestrian traffic from the hospital and doctor's parking lot should be considered during the study.

Scott Kennedy updated the committee on the RFP for Architectural Services for the Kutz ES bathroom project. Responses to the RFP are due on Thursday November 3, 2016.

Scott Kennedy updated the committee on the new freezer project for the Transportation Annex. Earlier this year, we began the process to install a large freezer at the Transportation annex. We designed the project, received approval from the Department of Agriculture and Plumstead Township. The large freezer is available on the State Contract cooperative purchasing agreement. We were hoping to complete the installation of the new freezer by obtaining quotes, but the cost exceeded \$20,000 – so we need to put the project out for public bids.

Mike O'Rourke of Godshall Kane O'Rourke Architects presented the design concepts and budget estimates for the War Memorial Field project. Discussion about a sidewalk to the student lot, concession stands, fencing, and project schedule

Scott Kennedy provided an update on air conditioning report. At the last Operations Committee meeting, the committee asked to see an option "B" for air conditioning the schools. On October 5<sup>th</sup>, we held a works session with Snyder Hoffmann Engineering to discuss options and costs. We've scheduled another works session for Thursday October 27<sup>th</sup>. We plan to present both options at the November Operations Committee meeting.

### ADJOURNMENT

The meeting was adjourned at 6:55 p.m. Minutes prepared by Scott Kennedy, Director of Operations and Administrative Liaison



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# BUCKS COUNTY INTERMEDIATE UNIT # 22

## CALL TO ORDER

The Bucks County Intermediate Unit Board of School Directors conducted its regularly scheduled meeting on Tuesday, September 20, 2016 at 7:00 PM at the Administration Building, 705 N. Shady Retreat Road, Doylestown, PA, and notice of the meeting was duly given to the newspapers and to the public as required by law.

## PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance which was led by Doreen McNamara's WOW students in the Haycock Elementary School, Quakertown Community School District.

## ROLL CALL ATTENDANCE

### Members

Mr. Michael Hartline, President (Centennial)  
Mrs. Pamela Strange (Bensalem)  
Mr. John D'Angelo (Bristol Borough)  
Mrs. Helen Cini (Bristol Township)  
Mr. John Gamble (Central Bucks) *Telephone*  
Ms. Kyle McKessy (Council Rock)  
Ms. Irene Boyle (Neshaminy)  
Mrs. Sandra Weisbrot (New Hope/Solebury)  
Mrs. Carol Clemens (Palisades)  
Mrs. Alison Smith (Pennsbury)  
Mr. Ronald Jackson (Quakertown)

### ABSENT:

### Members

Mrs. Ada Miller, Vice President (Pennridge)  
Mrs. Wanda Kartal (Morrisville)

### OFFICERS:

### Executive Director

Dr. Mark Hoffman

### Secretary

Mrs. Elizabeth Bittenmaster

### Treasurer

Mrs. Paula Harland

**PRESENTATION** – Rebecca Malamis, Esq. made a presentation on the Bucks and Montgomery County Schools Health Care Consortium.

**SPECIAL EDUCATION MINI REPORT** – The mini report was provided on the BCIU #22 Lower Southampton Early Learning Center.

**PROGRAMS & SERVICES MINI REPORT** – The mini report was provided on the District Support Team Planning for 2016-2017.

**PRESENTATION** - Dr. Mark Hoffman made a presentation on the 2016-2017 Bucks County IU #22 Strategic Organizational Focus Areas and Goals.

**AWESOME NEWS REPORT** – Dr. Mark Hoffman shared various awesome news.

**PUBLIC PARTICIPATION** – None

**Upon a motion by Mr. John D’Angelo, seconded by Mrs. Sandra Weisbrot and passed unanimously by voice vote of eleven (11) Board Members, the Board approved Item #1:**

**VOTING OF 2017 PSBA OFFICERS AND INSURANCE TRUST TRUSTEES**

The results of the majority votes were announced by the Board President.

**Upon a motion by Mr. Ronald Jackson, seconded by Mr. John Gamble and passed unanimously by voice vote of eleven (11) Board Members, the Board approved Items #2-61:**

**APPROVAL OF MINUTES**

Approved the Minutes from the July 19, 2016 Board Meeting. (Refer to Minutes in September 20, 2016 Board Agenda)

**APPROVAL OF TREASURER’S REPORT**

Approved the Treasurer’s Report for the period of July 1, 2016 through August 31, 2016. (Refer to Report in September 20, 2016 Board Agenda)

**APPROVAL OF BILLS FOR PAYMENT**

Approved the Bills for Payment for the months of July 2016 and August 2016. (Refer to Reports in September 20, 2016 Board Agenda)

**APPROVAL OF BUDGETS**

Approved the following Budgets: (Refer to Report in September 20, 2016 Board Agenda)

- 2015-2016 Title II, Part A – Nonpublic for the period July 1, 2015 to June 30, 2016 in the amount of \$33,624;
- 2016-2017 School Improvement Support for Priority Schools for the period October 1, 2016 to September 30, 2017 in the amount of \$1,080,950; and

- 2016-2017 Act 30 Private Residential Rehabilitative Institution (PRRI) for the period July 1, 2016 to June 30, 2017 in the amount of \$1,781,774.

**APPROVAL OF BUDGET REVISIONS**

Approved the following Budget Revisions: (Refer to Report in September 20, 2016 Board Agenda)

- 2015-2016 Pennsylvania Institute for Instructional Coaching (PIIC) Grant for the period July 1, 2015 to June 30, 2016 in the amount of \$37,500;
- 2015-2016 State Early Intervention and Medical Access Early Intervention for the period July 1, 2015 to June 30, 2016 in the amount of \$19,187,079; and
- 2015-2016 Act 89 Nonpublic Schools for the period July 1, 2015 to June 30, 2016 in the amount of \$4,745,986.

**APPROVAL OF AGREEMENTS AND PAYMENT RELEASE**

Approved the 2016-2017 IDEA-B Sections 611 and 619 Use of Funds Agreements and Authorize the Release of Payments for the period of July 1, 2016 to June 30, 2017.

**APPROVAL OF PROCUREMENT CARD USERS**

Approved the Annual List of Individuals Authorized to Use Intermediate Unit Procurement Cards for the period September 1, 2016 through August 31, 2017. (Refer to List in September 20, 2016 Board Agenda)

**APPROVAL OF SETTLEMENT AGREEMENT AND RELEASE**

Approved the Executive Director to Execute the Settlement Agreement and Release with the Commonwealth of Pennsylvania through the Department of Education in the amount of \$80,400 for the period July 1, 2015 through June 30, 2016.

**APPROVAL OF 2016-2017 FOCUS AREAS AND GOALS**

Approved the 2016-2017 Bucks County Intermediate Unit #22 Strategic Organizational Focus Areas and Goals for the Executive Director. (Refer to Report in September 20, 2016 Board Agenda)

**APPROVAL OF CONTRACTS AND PURCHASES**

Approved the following Contracts and Purchases for the month of September 2016 in the total amount of \$106,551.39:

<b>CONTRACTS &amp; AMENDMENTS</b>	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>AMOUNT</b>
Anzio Academics, Inc.	Presenter Agreement for Eight (8) Online CPE Courses in the Fall 2016	Local In-Service	\$18,400.00

Michael Bielawski	Presenter Agreement for Three (3) Online CPE Courses in the Fall 2016	Local In-Service	7,200.00
Rhonda Bielawski	Presenter Agreement for Two (2) Online CPE Courses in the Fall 2016	Local In-Service	4,800.00
Cindy Kruse Consulting, LLC	Presenter Agreement for Opening Day Workshop	IDEA	800.00
Ashleigh James	Presenter Agreement for Two (2) Online CPE Courses in the Fall 2016	Local In-Service	9,600.00
Dr. Kim Shienbaum, (dba: International Teaching Consortium)	Presenter Agreement for Three (3) Online CPE Courses in the Fall 2016	Local In-Service	5,600.00

CONTRACTS & AMENDMENTS	DESCRIPTION	BUDGET	AMOUNT
Josh Stein	Presenter Agreement for Five (5) Online CPE Courses in the Fall 2016	Local In-Service	12,000.00
		<b>Sub-Total:</b>	<b><u>\$58,400.00</u></b>

CONTRACT RENEWALS	DESCRIPTION	BUDGET	AMOUNT
Blackboard, Inc.	Blackboard Moodlerooms Joule, October 11, 2016 to June 30, 2017	Technology Services	\$7,490.10
Devolutions, Inc.	Site License for Remote Desktop Manager, December 1, 2016 - November 30, 2017	Technology Services	1,249.99

Dynamic Network Services, Inc. (DYN)	Hostnames, Domains, QPS & Resource Records, October 6, 2016 - October 5, 2017	Technology Services	8,400.00
ePlus Technology	Battery Backup in Server Room, October 27, 2016 to October 26, 2017	Technology Services	9,722.15
ePlus Technology	Energize for Barracuda Message Archiver, Updates & Instant Replacement, November 9, 2016 - November 8, 2017	Technology Services	12,739.15
L-Soft Sweden AB	ListServ Maintenance & Support Software, October 25, 2016 - October 24, 2017	Technology Services	2,800.00
Leader Services	IEP Writer License & PIMS Child Accounting License for 2016-2017	School Age Special Ed	5,750.00
		<b>Sub-Total:</b>	<u>\$48,151.39</u>
		<b>Grand Total:</b>	<u>\$106,551.39</u>

**APPROVAL OF AGREEMENT**

Approved the Special Education Service Agreement with Edison Court, Inc. for the period July 1, 2016 through June 30, 2017 for an estimated revenue amount of \$40,000. (Refer to Agreement in September 20, 2016 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the Agreement with Joseph H. Werner, M.D. for Consulting/Project Access Services for the period July 1, 2016 through June 30, 2017 at a rate of \$175 per hour. (Refer to Agreement in September 20, 2016 Board Agenda)

**APPROVAL OF AGREEMENTS**

Approved the Early Childhood Private Provider Service Agreements for the period July 1, 2016 through June 30, 2017 for a total amount of \$88,855. (Refer to Agreements in September 20, 2016 Board Agenda)

**APPROVAL OF ADDENDUM TO AGREEMENTS**

Approved the Addendum to the Amendment B Agreement with KenCrest Services for the Purchase of Head Start Services and Addendum to Early Childhood Provider Service Agreement with KenCrest Services for the period July 1, 2016 through September 30, 2016 for a total amount of \$37,253.84. (Refer to Addendums to Agreements in September 20, 2016 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the Private Provider Agreement with Delta-T Group, Inc. for Instructional Assistant Staffing for the period July 1, 2016 through June 30, 2017 for an estimated amount of \$80,640. (Refer to Agreement in September 20, 2016 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the Extended School Year Service Agreement with Southern Lehigh School District for the period July 5, 2016 through August 4, 2016 for a revenue amount of \$3,016. (Refer to Agreement in September 20, 2016 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the Extended School Year Service Agreement with School Lane Charter School for the period July 5, 2016 through August 4, 2016 for a revenue amount of \$3,900. (Refer to Agreement in September 20, 2016 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the Agreement with Pennsylvania School for the Deaf to provide Psychologist Consulting Services for the period July 25, 2016 through June 30, 2017 at a rate of \$125 per hour. (Refer to Agreement in September 20, 2016 Board Agenda)

**APPROVAL OF AGREEMENTS**

Approved the Agreements with Bristol Borough and Morrisville School Districts and Bucks County Technical High School for 21<sup>st</sup> Century Community Learning Evaluation Services for the period January 1, 2016 through December 31, 2018 for a total revenue amount of \$180,000. (Refer to Agreements in September 20, 2016 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the Agreement with Dr. Glenn Zehner, Lead Academic Recovery Liaison, to provide Consulting Services for the period October 1, 2016 through September 30, 2017 for an amount not to exceed \$126,000. (Refer to Agreement in September 20, 2016 Board Agenda)



### **APPROVAL OF AGREEMENTS**

Approved the Agreements with Academic Recovery Liaisons to provide Consulting Services for the period October 1, 2016 through September 30, 2017 for a total amount not to exceed \$684,000. (Refer to Agreements in September 20, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved the Agreement with State Focus School Coordinator, Dr. Dominic Cavallaro, to provide Consulting Services for the period October 1, 2016 through September 30, 2017 for an amount not to exceed \$80,000. (Refer to Agreement in September 20, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved the Agreement with Robert G. Holbrook, Ed.D. to provide Consulting Services to Priority Schools and Academic Recovery Liaisons for the period October 1, 2016 through September 30, 2017 for an amount not to exceed \$10,000. (Refer to Agreement in September 20, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved the Agreement with Sweeney Consulting, LLC to provide Consulting Services for the period July 1, 2016 through November 30, 2016 for an amount not to exceed \$17,500. (Refer to Agreement in September 20, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved the Agreement with Alice E. LaPier to provide Consulting Services for the period October 1, 2016 through September 30, 2017 for an amount of \$14,368. (Refer to Agreement in September 20, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved the Agreement with Generation Ready, Inc. for an Internal Coherence Framework Presentation for the period October 11, 2016 through October 30, 2016 at no cost. (Refer to Agreement in September 20, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved the Agreement with Ombudsman Educational Services, Ltd. for Special Education Itinerant Consultant(s) Services for the period September 20, 2016 through June 30, 2017 for a revenue amount of \$647.37 for one full day session, \$323.69 for one morning session, and \$323.69 for one afternoon session. (Refer to Agreement in September 20, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved the Agreement with Adams Coaching Associates, LLC to provide Coach Mentor Services

for the period July 1, 2016 through June 30, 2017 for an amount not to exceed \$28,000 and travel reimbursement not to exceed \$1,500. (Refer to Agreement in September 20, 2016 Board Agenda)

#### **APPROVAL OF AGREEMENT**

Approved the Agreement with Capital Area Intermediate Unit to provide Coach Mentor Services in support of the PIIC program for the period July 1, 2016 through June 30, 2017 for a revenue amount of \$500 per day, not to exceed 70 days total, and \$1,500 total for travel expense reimbursement. (Refer to Agreement in September 20, 2016 Board Agenda)

#### **APPROVAL OF AGREEMENT**

Approved the Final Lease Agreement with Neshaminy School District for Lower Southampton Elementary School for the period August 1, 2016 through June 30, 2023 for an amount totaling \$1,704,014 (with Year 1 Annual Rent to be prorated for eleven months). (Refer to Agreement in September 20, 2016 Board Agenda)

#### **APPROVAL OF AGREEMENTS**

Approved the Agreement with Canon Business Solutions Inc. for a Maintenance and Supply Inclusive Program and Lease Agreement with Canon Financial Services for Copiers and Uniflow for a five-year term from October 1, 2016 to September 30, 2021 for an annual estimated cost for the Maintenance and Supply Inclusive Program of \$38,420 for color copies and \$18,480 for black and white copies; and an annual cost of \$78,535.80 for the Lease Agreement for the Copiers. (Refer to Agreements in September 20, 2016 Board Agenda)

#### **APPROVAL OF AGREEMENT**

Approved the Agreement with D'Huy Engineering, Inc. for Pre-Design Engineering Services for Lower Southampton Elementary School Heating, Ventilating and Air Conditioning (HVAC) for fall 2016 in the amount of \$12,000 pending legal counsel and solicitor review by both parties; and Approval of the Agreement with D'Huy Engineering, Inc. for Pre-Design Engineering Services for Lower Southampton Elementary School Parking Lots for fall 2016 in the amount of \$4,500 pending legal counsel and solicitor review by both parties. (Refer to Agreements in September 20, 2016 Board Agenda)

#### **APPROVAL OF AGREEMENTS**

Approved the Lease Agreement with Quakertown Christian School for classroom space to house the displaced Early Childhood Services Programs from Haycock Elementary School for the period October 1, 2016 through June 30, 2017 at a cost of \$23,850 for Rent and Utilities, pending legal counsel and solicitor review by both parties; and Approved the Relocation of Early Childhood Services Programs from Haycock Elementary School to Quakertown Christian School for the period October 1, 2016 through June 30, 2017 at a cost of \$8,000 for Technology, Moving and Setup Fees. (Refer to Agreements in September 20, 2016 Board Agenda)

### **APPROVAL OF ACT 93 AGREEMENT MEET AND DISCUSS**

Approved the Executive Director, on behalf of the BCIU Board of School Directors, and any non-Act 93 administrative designee(s) appointed by the Executive Director, to begin conversations with representatives of BCIU's Act 93 group with the goal of making a recommendation to the Board for a new Act 93 Compensation Plan Agreement no later than Spring 2017 for the period September 20, 2016 and Ongoing as need.

### **APPROVAL OF ADDENDUM TO AGREEMENT**

Approved the Addendum to the May 6, 2016 Agreement with the Pennridge School District to extend that agreement through June 30, 2017 allowing the BCIU to provide the District with a Subject Area Supervisor at the invoice rate of \$614.94 per day. (Refer to Addendum to Agreement in September 20, 2016 Board Agenda)

### **APPROVAL OF POLICY READING**

Approved the First Reading of Updated Policy 249 – Bullying/Cyberbullying

### **APPROVAL OF HEAD START/EARLY HEAD START INFORMATION/ACTION ITEMS**

Approved the Information/Action Items of the Head Start/Early Head Start Policy Council as presented at the Head Start/Early Head Start Policy Council meeting held on September 13, 2016. (Refer to Report in September 20, 2016 Board Agenda)

### **APPROVAL OF HUMAN RESOURCES ITEMS**

Approved the Human Resources Items (A through H) for September 2016. Informational Item: Memorandum of Understanding Between the BCIU Education Association and BCIU regarding the List of Approved Schools Found in Appendix C of the Collective Bargaining Agreement. (Refer to Report in September 20, 2016 Board Agenda)

## **AUGUST 2016 BOARD MATERIALS**

### **APPROVAL OF BILLS FOR PAYMENT**

Approved the July 2016 Bills for Payment. (Refer to Report in September 20, 2016 Board Agenda)

### **APPROVAL OF BUDGET**

Approved the following Budget: (Refer to Report in September 20, 2016 Board Agenda)

- 2016-2017 National Endowment for the Arts for the period of July 1, 2016 to June 30, 2017 in the amount of \$15,000.

**APPROVAL OF AGREEMENT**

Approved the GASB 45/75 Valuation and Related Services Agreement with Pennsylvania Trust for fiscal years ending June 30, 2017 and 2018 in an amount not to exceed \$8,300 and for fiscal years ending June 30, 2019 and 2020 in an amount not to exceed \$8,300. (Refer to Agreement in September 20, 2016 Board Agenda)

**APPROVAL OF CONTRACTS AND PURCHASES**

Approved the following Contracts and Purchases for August 2016 in the total amount of \$175,926.50:

<b>CONTRACTS &amp; AMENDMENTS</b>	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>AMOUNT</b>
Access Lock Technologies, Inc.	Solitary Room Maglock System	Facilities - Samuel Everitt	\$2,735.00
Access Lock Technologies, Inc.	Camera System	Administration General Building Renovations	17,910.00
All Bright Cleaning, Inc.	Janitorial Services for 2016-2017	Facilities - Lower Southampton	77,120.00
Sandra Cislo	Presenter Workshop Agreement for Three (3) PDE New Federal Programs Coordinators Trainings During 2016-2017 School Year	Title I	2,100.00
Community Conservatory of Music	Consultant Agreement for an Education Program During the 2016-2017 School Year	Title I	8,112.00

<b>CONTRACTS &amp; AMENDMENTS</b>	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>AMOUNT</b>
The Hotel Hershey	Bucks County Superintendents' Retreat to be held March 15 through March 17, 2017	Administrative Services	12,388.00
Sheryl Miller Hosey	Workshop Agreement for New Teacher Induction on August 18, 2016	Local In-Service	85.00

Steven Marrone	Presenter Workshop Agreement for Three (3) PDE New Federal Program Coordinators Trainings During 2016-2017 School Year	Title I	3,000.00
Andrea Rogers	Presenter Workshop Agreement for Kids' MusicRound Activities for 2016-2017 for Hearing Support Program	Hearing Donations	375.00
Sungard Public Sector	eFinancePlus Upgrade with Custom Projects and Training	Finance	1,842.50
			0.00
		<b>Sub-Total:</b>	<b><u>\$125,667.50</u></b>

<b>CONTRACT RENEWALS</b>	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>AMOUNT</b>
Emilie United Methodist Church	Additional Room and Wi-Fi Expenses for 2016-2017	Early Intervention	\$6,276.00
ePlus Technologies, Inc.	Sophos ACAD End User Protection, August 5, 2016 - August 4, 2019	Technology Services	24,321.00
ePlus Technologies, Inc.	WMWare AE Productions Support Renewal from August 14, 2016 to August 13, 2017	Technology Services	646.00
		<b>Sub-Total:</b>	<b><u>\$31,243.00</u></b>

<b>PURCHASES</b>	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>AMOUNT</b>
Newtown Office Supply	Furniture for the Audiology Suite located at 705 N. Shady Retreat Road, Doylestown, PA 18901	Audiology	\$6,538.00
Rifton Equipment	MDS Equipment for New Classroom at Strayer Middle School	School Age Special Education	5,853.00
Sungard Public Sector	Expanded SaaS Access Including Dedicated SQL Server	Technology Services	6,625.00
		<b>Sub-Total:</b>	<b><u>\$19,016.00</u></b>
		<b>Grand Total:</b>	<b><u>\$175,926.50</u></b>

### **APPROVAL OF AMENDMENTS TO AGREEMENTS**

Approved the Amendments to Renew the Special Education Services Agreements with the School District of Philadelphia, pending solicitor approval, for the period July 1, 2016 through June 30, 2017 for a total estimated revenue amount of \$395,723. (Refer to Amendments to Agreements in September 20, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved the Special Education Service Agreement with Boonton Township for the period July 1, 2016 through June 30, 2017 for a total revenue amount of \$2,072. (Refer to Agreement in September 20, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved the Educational Services Contract Agreement with the State of New Jersey, Department of Children and Families, pending solicitor's review and approval, for the period August 1, 2015 through June 30, 2016 for a total revenue amount of \$139,554.94. (Refer to Agreement in September 20, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved the Special Education Service Agreements with St. Katharine Drexel School for the period July 1, 2016 through June 30, 2017 for a total revenue amount of \$101,855. (Refer to Agreement in September 20, 2016 Board Agenda)

### **APPROVAL OF AGREEMENTS**

Approved the Special Education Service Provider Agreements with Alternative Communications Services, LLC, Lehigh Valley Center for Independent Living – Sign Language Interpreter Referral Service, and Deaf-Hearing Communication Centre, Inc. for the period July 1, 2016 through June 30, 2017 for a total amount of \$111,000. (Refer to Agreement in September 20, 2016 Board Agenda)

### **APPROVAL OF AGREEMENTS**

Approved the Agreement with Discovery Education, Inc. to purchase and resell Video-on-Demand Services for the period from July 1, 2016 through June 30, 2017 at a rate of \$1.28 per student, and Approved to enter into Agreements with Local Education Agencies to provide Discovery Education Streaming at a cost of \$1.38 per student in Bucks County public schools and \$2.18 per student in non-public schools, private schools, and/or other educational institutions as well as to provide related training for fee as requested by the district. (Refer to Agreements in September 20, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved the Agreement with Land of Children to provide Observations and Evaluations for the period from September 1, 2016 through June 30, 2017 for revenue in the amount of \$800 per Level I Teacher

Evaluation, \$600 per Level II Teacher Evaluation and \$200 for Half Day visit for Additional Support for Level I Teachers. (Refer to Agreement in September 20, 2016 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the Agreement with Morrisville YMCA to provide Observations and Evaluations for the period from September 1, 2016 through June 30, 2017 for revenue in the amount of \$800 per Level I Teacher Evaluation, \$600 per Level II Teacher Evaluation and \$200 for Half Day visit for Additional Support for Level I Teachers (Refer to Agreement in September 20, 2016 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the Agreement with United Way of Bucks County to provide Observations and Evaluations for the period from September 1, 2016 through June 30, 2017 for revenue in the amount of \$800 per Level I Teacher Evaluation, \$600 per Level II Teacher Evaluation and \$200 for Half Day visit for Additional Support for Level I Teachers (Refer to Agreement in September 20, 2016 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the Agreement with LifeSpan School and Day Care to provide Observations and Evaluations for the period from September 1, 2016 through June 30, 2017 for revenue in the amount of \$800 per Level I Teacher Evaluation, \$600 per Level II Teacher Evaluation and \$200 for Half Day visit for Additional Support for Level I Teachers (Refer to Agreement in September 20, 2016 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the Agreement with Children of America to provide Observations and Evaluations for the period from September 1, 2016 through June 30, 2017 for revenue in the amount of \$800 per Level I Teacher Evaluation, \$600 per Level II Teacher Evaluation and \$200 for Half Day visit for Additional Support for Level I Teachers (Refer to Agreement in September 20, 2016 Board Agenda)

**APPROVAL OF AGREEMENT**

Approved the Agreement with Lower Moreland School District for Ombudsman Services for the 2016-2017 school year with two (2) one-year renewal options for 2017-2018 and 2018-2019, if agreed upon by both parties, for an amount of \$10,353 per student slot for 2016-2017; \$10,561 per student slot for 2017-2018; and \$10,772 per student slot for 2018-2019. (Refer to Agreement in September 20, 2016 Board Agenda)

**APPROVAL OF CONTRACTS**

Approved the Contracts to Purchase Meals from Schools (PDE-3086) for Head Start Centers in Bucks County for the period of August 29, 2016 through June 30, 2017 for a total estimated amount of \$287,316; and Approved to enter into, or modify existing, Contracts to Purchase Meals from Schools (PDE-3086) for Head Start Centers throughout the year as contracts are received from school districts, Head Start site locations change or enrollment shifts, pending review by legal counsel. All new and/or

modified contracts will be presented to the Intermediate Unit Board for ratification at the next regularly scheduled Intermediate Unit Board Meeting. (Refer to Agreement in September 20, 2016 Board Agenda)

### **APPROVAL OF SERVICE PROVIDERS FOR 403(B) PLAN**

Approved the Service Providers for the Intermediate Unit's 403(b) Plan and Reauthorized the Intermediate Unit Business Administrator (Director of Business Services) to act on the Board's behalf with respect to this plan, effective August 16, 2016 and each year thereafter.

### **APPROVAL OF AGREEMENTS**

Approved the Agreements with The Council of South East Pennsylvania and REGNA Services, LLC to continue the educational programming at the Bucks County Youth Center for the Title I Part D Programs for the period July 1, 2016 through June 30, 2017 for a total amount not to exceed \$43,682. (Refer to Agreements in September 20, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved the Agreement with Catapult Learning, LLC to provide auxiliary services to students in nonpublic schools for the period July 1, 2016 through June 30, 2017 for a total amount not to exceed \$2,993,247.20. (Refer to Agreement in September 20, 2016 Board Agenda)

### **APPROVAL OF AGREEMENT**

Approved to renew the Agreement with The Warwick House, Inc. to sublease classroom space and utilize four (4) Milieu Counselors for the period September 1, 2016 through August 31, 2019 for an estimated annual cost of \$313,024.90 for 2016-2017, \$314,404.30 for 2017-2018 and \$315,825.50 for 2018-2019. (Refer to Agreement in September 20, 2016 Board Agenda)

### **APPROVAL OF BIDS**

Approved to Award the Ultra Low Sulphur Heating Fuel and Generator Fuel Bid and the Unleaded Gasoline and Ultra Low Sulphur Diesel B-2 Bid for the period of July 1, 2017 through June 30, 2018.

### **APPROVAL OF AGREEMENT**

Approved the Consultant Agreement with Lori M. Borman to provide Child Development Associate (CDA) Training and Field Advisor Services for the Head Start Program for the period August 17, 2016 through June 30, 2017 for an amount not to exceed \$2,325. (Refer to Agreement in September 20, 2016 Board Agenda)

**INFORMATION ITEM:** Rebecca Malamis, Esq. provided a Legislative Report.

**OLD BUSINESS** – Mr. Michael Hartline clarified for the Board Members that the future annual evaluation process for the Executive Director's performance will address every item on the new Evaluation Form with emphasis on certain subcategories.



**NEW BUSINESS** – Mr. Michael Hartline requested a Board member to volunteer as this year’s PSBA Voting Delegate for the Legislative Policy meeting on Saturday, October 15, 2016. Mr. John D’Angelo nominated Mrs. Alison Smith, seconded by Mrs. Sandra Weisbrot, and passed unanimously by voice vote of ten (10) Board Members.

**PUBLIC PARTICIPATION** - None

**ADJOURNMENT**

**Upon a motion by Mrs. Sandra Weisbrot, seconded by Mrs. Pam Strange, and passed unanimously by voice vote of eleven (11) Board Members, the Board agreed to adjourn the meeting.**

The meeting adjourned at 8:35 PM.

**NEXT MEETING**

The next regularly scheduled meeting of the Bucks County Intermediate Unit #22 Board of School Directors is: **Tuesday, October 18, 2016 at 7:00 PM** at the Administration Building, 705 N. Shady Retreat Road, Doylestown, PA 18901.

Respectfully Submitted,



Elizabeth Bittenmaster, Board Secretary  
Bucks County Intermediate Unit #22  
Board of School Directors

**MIDDLE BUCKS INSTITUTE OF TECHNOLOGY**  
**EXECUTIVE COUNCIL MINUTES**  
**September 12, 2016**

- I. The regular meeting of the MBIT Executive Council was convened on Monday, September 12, 2016 at 5:31 p.m. by Dr. Bill Foster, Chairperson, in Room 101 at MBIT. The Executive Council rose to recite the Pledge of Allegiance to the flag.

**Council Members**

Mr. John Capriotti, New-Hope Solebury S.D.  
 Mrs. Beth Darcy, Central Bucks S.D.  
 Ms. Kati Driban, Centennial S.D.  
 Dr. Bill Foster, Council Rock S.D.  
 Mr. Charles Kleinschmidt, Centennial S.D.  
 Mr. Mark B. Miller, Centennial S.D. (Arrived at 5:45 PM)  
 Mrs. Karen Smith, Central Bucks S.D.  
 Mrs. Wendi Thomas, Council Rock S.D.

**Absent**

Mr. John Gamble, Central Bucks S.D.

**Others in Attendance:**

Dr. David E. Baugh, Superintendent, Centennial School District  
 Mrs. Denise Dohoney, Assistant Director  
 Mr. Jeffrey Garton, Esq., School Solicitor  
 Mr. Richard Hansen, Facility Supervisor  
 Mrs. Roberta Jackiewicz, Assistant Board Secretary  
 Mr. Vincent Loiacono, Director of Facility Operations  
 Mrs. Stacy Pakula, Career and Technical Education Supervisor  
 Mrs. Kathryn Strouse, Administrative Director  
 Mr. Robert Vining, Business Manager

- II. Guests at the meeting were Ms. Deborah Nagy, Supervisor of Speech, Bucks County Intermediate Unit #22 and Ms. Nicole Snyder, Group Leader/Manager – Toddler Program, Lil Bucks Partners in Learning.
- III. Dr. Foster reported that our teachers and 10-month staff returned from their summer break on August 24 for two days of in-service followed by a classroom prep day. The official school year kicked off on August 30 when Middle Bucks welcomed 790 students. Teachers have been busy conducting orientation, explaining the safety rules and helping the students find their way around the school. A welcome back assembly and a SkillsUSA presentation was held on September 1.

Dr. Foster concluded by saying that our student-built house was moved to its permanent location in Point Pleasant, Pennsylvania on September 7. Students from our carpentry, electrical and plumbing programs watched intently as the four sections of the house were loaded onto four flatbed trucks using a large crane.

- IV. Ms. Driban said she was very excited that the student built house went quickly and she is glad that we moved this project to a two year rotation and that it hasn't had an impact on the students.

Dr. Foster mentioned that Middle Bucks staff and students representing various programs conducted a presentation about Middle Bucks at the Council Rock School Board Academic Standards Sub Committee meeting. He said it was a really tremendously wonderful presentation, which lead to a robust discussion at Council Rock about what we can think about doing to make it clearer to our community what the opportunities are at Middle Bucks. He thanked all of the participants and said it was effective and well done.

Mrs. Thomas added that it was well done on all fronts and everyone helped present. She said she would highly recommended it to the other districts if they had the opportunity.

Dr. Foster added that the meeting has been taped, voices only, and is available on YouTube.

Mr. Miller arrived at 5:45 PM.

There was an Executive Session held regarding Personnel matters.

- V. Ms. Driban moved, Mrs. Darcy seconded, **passed** unanimously, to approve the minutes of the August 8, 2016 meeting. Attachment 1 (pg. 7)

VI. Routine Business:

A. Administrative Report

1. Mrs. Dohoney gave an overview of new teacher orientation for our new School Counselor and Medical and Health Professions teacher. She shared information about staff in-service activities, which included training on mandated reporting, QPR Suicide Awareness and Prevention and the Chapter 339 review. The staff also completed online training for Hazardous Communications, Bloodborne Pathogens, and Anaphylaxis and Anaphylactic Shock.
2. Mrs. Pakula shared pictures from the first day of school and noted that the students reviewed the Student Handbook and Parent Guide and attended a welcome back assembly. The students were reminded that at Middle Bucks we are a family and strive to promote a culture of tolerance, inclusion and an environment where everyone feels safe. We believe all students to be deserving of respect and capable of giving respect to peers, teachers and staff. Mrs. Pakula concluded by saying it's been a great start to the school year.
3. Mrs. Strouse reviewed the goals and objectives for the 2016/17 school year. The first goal is to finalize the Pennsylvania Department of Education Comprehensive Plan. A goal of the Comprehensive Plan is to enhance student achievement. To achieve this, our Steering Committee developed the goal to enhance communication with the sending districts. We will accomplish that

by implementing an electronic student application process and implementing video conference to support participation in IEP meetings held at the sending school districts. Another goal of the Comprehensive Plan is to establish a system that fully ensures students who are academically at risk are supported. This goal will be accomplished by ensuring equitable student access to high quality career and technical programs, increasing opportunities for students to earn industry recognized certifications, establishing a system for conducting program review, evaluation and revision to ensure CTE programs are rigorous and reflect labor market needs, and by increasing the use of formative assessments to meet students' needs, track student instruction with the PDE Program of Study and provide teachers with opportunities to focus on effective teaching and engaging learners.

Mrs. Strouse shared other school-wide goals, which include to complete the Pennsylvania Department of Education 339 Audit, to implement an Act 71 Suicide Prevention program in accordance with the Pennsylvania Department of Education mandate, train all staff on Act 126 Mandated Reporter, participate in the Pennsylvania Department of Education sponsored Technical Assistance Program (TAP), and to develop clinical articulation agreements for the Sports Therapy and Exercise Management program.

Another school-wide goal is to market MBIT to secondary and adult students, which will be accomplished by developing strategies for increasing awareness of nontraditional career pathways, targeting marketing strategies to programs with a 3-year trend of declining enrollment, establishing a student focus group to determine perceived barriers to attending MBIT and to increase awareness of adult educational opportunities.

Additional goals include to create a new School Counselor office, repair the Collision Repair and HVAC lab floors, install additional lighting in the back parking lot, demolish the farmhouse, upgrade landscaping at the front entrance and upgrade the landscaping at the Deer Run entrance.

Discussion included that each district has different ways to communicate with Middle Bucks, Middle Bucks does not have a Parent-Teacher Organization (PTO) and most of the high schools don't either. There was a suggestion to have Student Liaisons. It was noted that Council Rock has a PTO President that works simultaneously with the Middle School and High School and it would be good to reach out to them, so they can learn about Middle Bucks. It was also shared that at the Council Rock presentation discussion, there was a lot of interest that the students have a meaningful future and that the programs are working to get them to places that are good for them, which aligns with the Middle Bucks goals. There was also a comment that the Executive Council can provide more resourcing to make these goals happen more robustly and the goals are good and deserve support.

B. Ms. Driban moved, Mrs. Darcy seconded, **passed** unanimously, to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 3 (pg. 19)

C. Committee Reports

1. Dr. David E. Baugh, Chairperson of the Professional Advisory Council and Superintendent of Record shared that the Centennial administrators had a part of their leadership retreat at Middle Bucks this summer and he thanked Mrs. Strouse and her team. He noted that not every administrator in Centennial was intimately familiar with the school, however, they are now because Mrs. Strouse gave them a great tour. Dr. Baugh said he thinks it is very important to articulate what a great educational opportunity Middle Bucks is from elementary all the way through the high school and he thanked Mrs. Strouse for the wonderful learning opportunity. Dr. Baugh concluded by saying that the four Superintendents met with Mrs. Strouse on September 6 and the meeting minutes are in the packet. Dr. Baugh added that they had a robust discussion mostly around snow days. Attachment 4 (pg. 20)
2. The Finance Committee meeting scheduled on Tuesday, September 6, 2016 at 4:30 PM was cancelled. – Mr. Charles Kleinschmidt, Chairperson Attachment 5 (pg. 21)
3. The Building, Security and Technology Committee meeting scheduled on Tuesday, September 6, 2016 at 5:15 PM was cancelled. – Mr. John Capriotti, Chairperson Attachment 6 (pg. 22)
4. The Program, Policy and Personnel Committee scheduled on Tuesday, September 6, 2016 at 6:00 PM was cancelled. – Mr. John Gamble, Chairperson Attachment 7 (pg. 23)

D. Ms. Driban moved, Mrs. Thomas seconded, **passed** unanimously, to approve the Cash Payments Report for August. Attachment 8 (pg. 24)

E. Ms. Driban moved, Mrs. Thomas seconded, **passed** unanimously, to approve the Treasurer's Report for July. Attachment 9 (pg. 38)

VII. Current Agenda Items

A. Personnel Items

1. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to ratify the part-time employment of Nicoleta Cava, student in the Early Childhood Care and Education Program, to work in a co-op position as an Aide for Li'l Bucks Partners in Learning, at a rate of \$9.00/hour, effective August 30, 2016.

2. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to ratify the reassignment as needed of Courtney Weidner, part-time Aide, to full-time Substitute Assistant Group Leader, Li'l Bucks Partners in Learning, at a rate of \$10.00/hour, with benefits, effective from August 31, 2016 to December 16, 2016 or until the return of our staff member.
3. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to remove the Construction Carpentry program from probationary status for the 2016-17 school year, due to an increase in enrollment.
4. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve employment of the additional fall 2016 Adult Education Evening School staff. Attachment 10 (pg. 53)
5. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the Occupational Advisory Committee Members (OAC) for the 2016/17 school year. Attachment 11 (pg. 54)
6. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to approve the additions to the substitute staff listing for the 2016-2017 school year. Attachment 12 (pg. 65)

B. Policies

1. Ms. Driban moved, Mr. Miller seconded, **passed** unanimously, to accept for adoption revised Board Policy No. 815, Acceptable Use of Electronic Resources, in the Operations Section. Attachment 13 (pg. 66)

There was a question regarding the need to state in the policy that we can't enforce access to school blocked websites via a personal devices using 3G/4G/Mobile broadband. It was noted that although we can't block access, we can enforce the policy and it would become a discipline issue. Mr. Garton said it was acceptable to have that language in the policy.

2. Ms. Driban moved, Mr. Miller seconded, **passed** unanimously, to accept for adoption new Board Policy No. 823, Naloxone, in the Operations Section. Attachment 14 (pg. 75) and Attachment A

C. Other Matters for Consideration

1. Ms. Driban moved, Mrs. Thomas seconded, **passed** unanimously, to ratify the Master Training Contract between the Bucks County Workforce Development Board and Middle Bucks Institute of Technology. Attachment 15 (pg. 79)
2. Ms. Driban moved, Mrs. Thomas seconded, **passed** unanimously, to ratify the provider agreement between the Commonwealth of Pennsylvania Office of Vocational Rehabilitation and Middle Bucks Institute of Technology. Attachment 16 (pg. 101)

3. Ms. Driban moved, Mrs. Thomas seconded, **passed** unanimously, to approve the 2017 – 2020 Middle Bucks Institute of Technology Comprehensive Plan. Attachment 17 (pg. 103)
4. Mr. Miller moved, Mrs. Smith seconded, **passed** on a roll call vote of five (5) ayes (Mrs. Darcy, Dr. Foster, Mr. Miller, Mrs. Smith and Mrs. Thomas), two (2) nays (Ms. Driban and Mr. Kleinschmidt). and one (1) abstention (Mr. Capriotti), to adopt the Pennsylvania School Board Association Principles for Governance and Leadership. Attachment 18 (pg. 142)

There was a lengthy discussion about the language, intent, purpose, enforcement and development of the Principals for Governance and Leadership. Mr. Garton noted that it's nothing more than a public statement and there are no enforceability provisions.

5. Ms. Driban moved, Mrs. Thomas seconded, **passed** unanimously, to receive and file the 2016/17 Administrative Goals and Objectives. Attachment 2 (pg. 15)

VIII. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to adjourn the September 12, 2016 meeting of the MBIT Executive Council at 6:48 PM.

Respectfully submitted,

Kati Driban  
Secretary

Roberta Jackiewicz  
Assistant Secretary



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: November 7, 2016

SUBJECT: Accounts Payable Check Disbursements

TIME PERIOD: Months of October, 2016 and November, 2016

AMOUNT: \$2,878,947.35  
(if applicable)

BUDGET: General Fund, Capital Fund & Food Service Fund expense accounts

ADMINISTRATOR/  
SUPERVISOR: Susan Vincent (All expenditures approved by budget administrators)

REQUESTED ACTION: The Accounts Payable Check Registers included herein provide a listing of payment transactions for Fund 1 checks dated October 19, 2016, October 31, 2016, and November 1, 2016; Fund 3 checks dated October 27, 2016; and Fund 5 checks dated October 21, 2016.

RECOMMENDATION: The administration is recommending that the Board approve the payment transactions listed in the Check Registers as noted above.



## October 19, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
195204	10/19/16	PA LEADERSHIP CHARTER SCHOOL	tuition	75,591.08	Alt Reg Education Pr
<b>Grand Total</b>				<b>75,591.08</b>	

## October 31, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
195205	10/31/16	CA SDU	Payroll posted from 10/16/16 to 10/31/16	85.93	Domestic Relations
195206	10/31/16	CBEA	Payroll posted from 10/16/16 to 10/31/16	74,142.08	CBEA Dues
195207	10/31/16	CBESPA	Payroll posted from 10/16/16 to 10/31/16	12,013.44	CBESPA Dues
195208	10/31/16	CBTA	Payroll posted from 10/16/16 to 10/31/16	1,485.25	Bus Driver Dues
195209	10/31/16	PA DEPARTMENT OF REVENUE	Payroll posted from 10/16/16 to 10/31/16	220.83	Domestic Relations
195210	10/31/16	PHEAA	Payroll posted from 10/16/16 to 10/31/16	625.00	Domestic Relations
195211	10/31/16	UNITED STATES TREASURY	Payroll posted from 10/16/16 to 10/31/16	50.00	Domestic Relations
195212	10/31/16	UNITED WAY OF BUCKS CO	Payroll posted from 10/16/16 to 10/31/16	257.84	Charitable Contributions
<b>Grand Total</b>				<b>88,880.37</b>	

November 1, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Account String	Amount	Function Number	Function Description
195213	11/01/16	21ST CENTURY CYBER CHARTER SCHOOL	credit for inv #408748	1-1440-562-00-17-000-29-78	4,380.38	1440	Alt Reg Education Pr
195214	11/01/16	ABI	Grounds - Equipment	1-2600-752-00-00-000-00-75	18,150.00	2600	Oper/Maint Of Plant
195215	11/01/16	ACCUTRACE, INC.	ACT 168 CLEARANCE CHECKS	1-2340-330-00-00-000-00-70	345.00	2340	Staff Relations/Nego
195216	11/01/16	ACHIEVEMENT HOUSE CHARTER SCHOOL	Tuition - Charter	1-1440-562-00-17-000-29-78	2,554.44	1440	Alt Reg Education Pr
195217	11/01/16	ADVANCED PROTECTION COMPANY	SECURITY AGENT BLANKET PO	1-3250-330-00-40-240-42-50	2,852.00	3250	School Spon Athletic
195218	11/01/16	AGORA CYBER CHARTER SCHOOL	Tuition - Charter	1-1440-562-00-17-000-29-78	11,851.25	1440	Alt Reg Education Pr
195219	11/01/16	ALLEGHENY EDUCATIONAL SYSTEMS	NETHASP	1-1100-430-00-50-262-49-50	315.00	1100	Regular Programs
195220	11/01/16	ALLEN INC., GEORGE C.	Misc. Property Services	1-2600-490-00-00-757-00-75	68.60	2600	Oper/Maint Of Plant
195221	11/01/16	ANALYTICAL LABORATORIES INC	Water Treatment	1-2600-431-00-00-737-00-75	220.00	2600	Oper/Maint Of Plant
195222	11/01/16	ANDREA BLASER	US Swimming Background Check	1-3300-329-11-00-303-00-73	36.50	3300	Community Services
195223	11/01/16	ANIXTER	P.O.#17003105	1-2800-618-00-00-000-00-74	1,643.43	2800	Support Services
195224	11/01/16	APPLE INC.	I-Pad Air 2/child care sign in/out	1-3300-750-11-00-301-00-73	6,443.00	3300	Community Services
195225	11/01/16	AQUA PA	WATER & SEWER USAGE FOR 2016-2017	1-2600-424-00-00-000-00-75	1,415.93	2600	Oper/Maint Of Plant
195226	11/01/16	ARAMARK	September Parent Council Meeting	1-2380-635-00-30-210-34-44	206.00	2380	Office Of Principal
195227	11/01/16	AUTISM SPECTRUM DIAGNOSTICS & CONSULTING	Presentation for Special Needs	1-2140-330-00-17-500-29-78	450.00	2140	Psychological Serv
195228	11/01/16	AZZARANO, LINDA	Mileage Blanket	1-1241-580-00-50-500-49-79	217.95	1241	Learning Support
195229	11/01/16	BARNES & NOBLE, INC.	Books	1-2250-640-00-30-115-33-43	363.46	2250	School Library Servi
195230	11/01/16	BEARINGS & DRIVES UNLIMITED	General Supplies	1-2600-610-00-00-000-00-75	1,021.31	2600	Oper/Maint Of Plant
195231	11/01/16	BILINGUAL DICTIONARIES, INC.	BILINGUAL DICTIONARIES FOR ESL CLASSES	1-1490-640-00-17-000-29-24	372.85	1490	Other Instruc Progra
195232	11/01/16	BIO-RAD LABORATORIES INC	Science Supplies 2016-17	1-1100-610-00-40-150-42-47	271.00	1100	Regular Programs
195233	11/01/16	BISHOP, DAVID A. & SHARON	parcel #34-011-080	1-6213-097-00-00-000-00-00	4,785.93	6213	Disc on Act 50 Tax Reform
195234	11/01/16	BOB SHAW'S SIGNS	Cheer Signs	1-3250-610-00-40-240-41-50	416.64	3250	School Spon Athletic
195235	11/01/16	BONAVITACOLA ELECTRICAL CONTRACTOR	Electrical Repair	1-2600-490-00-00-757-00-75	1,265.00	2600	Oper/Maint Of Plant
195236	11/01/16	BSN SPORTS/US GAMES	p.o.#17000401	1-1100-610-00-17-000-19-09	14,583.66	1100	Regular Programs
195237	11/01/16	BUCKINGHAM TWP WATER & SEWER	WATER & SEWER USAGE FOR 2016-2017	1-2600-424-00-00-000-00-75	5,573.40	2600	Oper/Maint Of Plant
195238	11/01/16	BUCKS COUNTY IU #22	MATH & SCIENCE COLLABORATIVE WITH BCUI#22	1-2270-329-46-00-000-00-99	5,297.28	2270	Instruc Staff Develo
195240	11/01/16	BUCKS COUNTY WATER & SEWER	WATER & SEWER USAGE 2016-2017	1-2600-424-00-00-000-00-75	6,372.36	2600	Oper/Maint Of Plant
195241	11/01/16	BUTTERFLIES & BLUEBERRIES, INC.	ELEM. SCI. MATERIALS BLANKET ORDER FOR 2016-2017	1-1100-610-00-17-000-29-25	787.84	1100	Regular Programs
195242	11/01/16	BUZZ BURGER INC	Turf Tape - Repairs	1-2600-610-00-00-702-00-75	150.00	2600	Oper/Maint Of Plant
195243	11/01/16	CANON FINANCIAL SERVICES, INC.	DISTRICT WIDE COPIER LEASE	1-1100-442-00-17-000-11-01	23,783.05	1100	Regular Programs
195244	11/01/16	CAROLINA BIO SUPPLY CO. (STC)	Science Supplies NB 16/17	1-1100-610-00-30-150-35-45	665.62	1100	Regular Programs
195245	11/01/16	CDW-G GOVERNMENT	Promethean replacement pens	1-2800-618-00-00-000-00-74	74.00	2800	Support Services
195246	11/01/16	CENGAGE LEARNING	NATIONAL GEOGRAPHIC MATERIALS FOR ESL PROGRAM	1-1490-640-00-17-000-29-24	5,954.00	1490	Other Instruc Progra
195247	11/01/16	CENTRAL BUCKS AMBULANCE CORPS	Blanket PO for Ambulance	1-3250-610-00-40-240-42-50	1,200.00	3250	School Spon Athletic
195248	11/01/16	CERAMIC SUPPLY INC.	Sec Art Supplies NB 16/17	1-1100-610-00-40-222-42-47	4,256.86	1100	Regular Programs
195249	11/01/16	CHICAGO EDUCATION PUBLISHING CO.	SCIENCE COMPANION NOTEBOOKS FOR 2016-2017 - PR	1-1100-640-00-17-000-29-25	10,850.22	1100	Regular Programs
195250	11/01/16	CLEVELAND, PAT	Child Care Supplies	1-3300-610-11-00-301-00-73	45.89	3300	Community Services
195251	11/01/16	CLOSE UP FOUNDATION	Close Up Foundation for HS	1-1100-640-00-50-170-49-56	2,000.00	1100	Regular Programs
195252	11/01/16	CURTIS, JANE	Blanket - Mileage - Jane Curtis	1-1290-580-00-17-500-29-79	234.31	1290	Special Ed
195253	11/01/16	DAILEY, SUZANNE	Reimbursements - Report card meetings	1-2270-580-00-00-000-01-80	41.31	2270	Instruc Staff Develo
195254	11/01/16	DAVID A NOVER. M.D., P.C.	Blanket - Psychiatric Evaluations	1-1200-329-49-00-500-00-99	725.00	1200	Special Ed
195255	11/01/16	DEBORAH OLSEN	PARCEL #06-021-085-005	1-0481-000-00-00-000-00-00	1,687.76	0481	Buckingham Tax Escrowd
195256	11/01/16	DELCREST MEDICAL PRODUCTS	NURSING SUPPLIES 2016-17	1-2400-610-00-00-000-00-77	1,952.41	2400	Pupil Health
195257	11/01/16	DETLAN EQUIPMENT INC.	Grounds Supplies	1-2600-610-00-00-702-00-75	317.86	2600	Oper/Maint Of Plant
195260	11/01/16	DIRECT ENERGY	GAS FOR DISTRICT 2016-2017	1-2600-621-00-00-000-02-75	3,839.00	2600	Oper/Maint Of Plant

November 1, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Account String	Amount	Function Number	Function Description
195262	11/01/16	DOYLESTOWN ELEC. SUPPLY CO.	Electrical Supplies	1-2600-610-00-00-703-00-75	946.78	2600	Oper/Maint Of Plant
195263	11/01/16	DOYLESTOWN GLASS CO.	Glass Repairs	1-2600-431-00-00-733-00-75	393.59	2600	Oper/Maint Of Plant
195264	11/01/16	DOYLESTOWN POSTMASTER	Postage	1-2380-530-00-40-210-43-48	800.00	2380	Office Of Principal
195265	11/01/16	DSI MEDICAL SERVICES INC.	Drug testing/site	1-2700-610-00-00-000-00-81	500.00	2700	Student Transportati
195266	11/01/16	EBSCO SUBSCRIPTION SERVICES	Magazine Renewals	1-2250-640-00-17-000-22-12	468.50	2250	School Library Servi
195267	11/01/16	EDUCATION INC	Homebound	1-1430-329-00-40-000-00-78	360.00	1430	Homebound Instructio
195268	11/01/16	EDUCERE, LLC	On-line Course	1-1100-650-00-50-210-49-50	230.40	1100	Regular Programs
195269	11/01/16	EMERGENCY SYSTEMS SERVICE CO	HVAC Parts	1-2600-434-00-00-710-00-75	732.63	2600	Oper/Maint Of Plant
195270	11/01/16	EMPIRE FITNESS SERVICES, INC.	Bi-Annual Maintenance/Repairs	1-1100-760-00-30-240-34-44	482.40	1100	Regular Programs
195271	11/01/16	EMR POWER SYSTEMS LLC	Emergency Generator Contract	1-2600-434-00-00-710-00-75	4,194.47	2600	Oper/Maint Of Plant
195272	11/01/16	ENABLEMART	Switches	1-1270-610-00-50-500-49-79	322.34	1270	Multi-Handicapped Su
195273	11/01/16	ENCOMPASS MEDIA	Principal	1-2220-750-00-17-000-19-09	4,995.00	2220	Technology Support S
195276	11/01/16	ENGIE RESOURCES	ELECTRIC CHARGES FOR DISTRICT 2016-2017	1-2600-422-00-17-000-16-75	159,678.88	2600	Oper/Maint Of Plant
195277	11/01/16	F.E. BUEHLER & SONS INC	Pumps/Well Work	1-2600-490-00-00-702-00-75	4,966.30	2600	Oper/Maint Of Plant
195278	11/01/16	FERTIG, RICK	Blanket - Speech Servies - Del Val	1-1200-329-49-00-500-00-99	1,925.00	1200	Special Ed
195279	11/01/16	FISHER SCIENTIFIC	SECONDARY SCIENCE SUPPLIES	1-1100-610-00-50-150-49-55	101.18	1100	Regular Programs
195280	11/01/16	FLINN SCIENTIFIC, INC.	Replacement Balances	1-1100-760-00-40-150-42-47	769.10	1100	Regular Programs
195281	11/01/16	FOLLETT SCHOOL SOLUTIONS, INC.	p.o.#17001747	1-2250-640-00-30-115-35-45	7,647.21	2250	School Library Servi
195282	11/01/16	FOREST SCIENTIFIC CORPORATION	2" Air Assist Cone for Tech Ed	1-1100-610-00-40-262-41-46	140.00	1100	Regular Programs
195283	11/01/16	FOSTER, DEREK	PIANO TUNING & MINOR REPAIRS FOR 2016-2017	1-1100-430-00-50-221-49-50	1,335.00	1100	Regular Programs
195284	11/01/16	FOUNDATIONS BEHAVIORAL HEALTH	Tuition - Lifeworks	1-1442-569-00-50-000-00-78	20,023.00	1442	Alt Education Progra
195285	11/01/16	FREESTYLE PHOTO	Photography Supplies Bid 16/17, Qte #1491506	1-1100-610-00-40-222-43-48	976.50	1100	Regular Programs
195286	11/01/16	FREY SCIENTIFIC (SCHOOL SPECIALTY)	Science Supplies Bid 2016/2017	1-1100-610-00-30-150-34-44	494.00	1100	Regular Programs
195287	11/01/16	FSI INDUSTRIES	Filters - HVAC	1-2600-610-00-00-000-00-75	3,120.79	2600	Oper/Maint Of Plant
195288	11/01/16	GANTER SOUTH SERVICES	Roofing Repairs	1-2600-431-00-00-732-00-75	4,088.67	2600	Oper/Maint Of Plant
195289	11/01/16	GIANT FOOD STORES	BLanket PO	1-1100-610-00-30-150-35-45	69.66	1100	Regular Programs
195290	11/01/16	GOPHER SPORTS EQUIPMENT	Recess Supplies	1-1100-610-00-17-000-22-12	500.40	1100	Regular Programs
195291	11/01/16	GRAINGER INC	General Supplies	1-2600-610-00-00-000-00-75	1,034.33	2600	Oper/Maint Of Plant
195292	11/01/16	GRAYBAR ELECTRIC	Electrical Supplies	1-2600-610-00-00-703-00-75	2,844.50	2600	Oper/Maint Of Plant
195293	11/01/16	GROVE SUPPLY, INC.	Plumbing Supplies	1-2600-610-00-00-704-00-75	21.07	2600	Oper/Maint Of Plant
195294	11/01/16	HAJOCA CORPORATION	Plumbing Supplies	1-2600-610-00-00-704-00-75	607.39	2600	Oper/Maint Of Plant
195295	11/01/16	HEINE, JOSEPH	tuition 15/16	1-2270-240-00-00-000-00-76	1,488.00	2270	Instruc Staff Develo
195297	11/01/16	HENRY SCHEIN, INC.	NURSING SUPPLIES 2016-17	1-2400-610-00-00-000-00-77	1,855.51	2400	Pupil Health
195298	11/01/16	HOLICONG MIDDLE SCHOOL	FIELD HOCKEY CAMP	1-3300-610-11-00-304-64-73	1,000.00	3300	Community Services
195299	11/01/16	HORSHAM CLINIC	Homebound at Horsham Clinic	1-1430-329-00-40-000-00-78	1,176.00	1430	Homebound Instructio
195300	11/01/16	HOUGHTON MIFFLIN HARCOURT	Autistic Support Supplies	1-1233-610-00-17-500-29-79	331.31	1233	Autistic Support
195301	11/01/16	HUMMER TURFGRASS SYSTEMS, INC	East - Field Maintenance	1-2600-490-00-00-757-00-75	1,885.00	2600	Oper/Maint Of Plant
195302	11/01/16	HUNLEY, COLRAINE	Child Care Supplies	1-3300-610-11-00-301-00-73	57.75	3300	Community Services
195303	11/01/16	ILYNE BILLIE	Activity Stipend - YEARBOOK	1-1100-329-00-30-210-32-42	275.00	1100	Regular Programs
195304	11/01/16	INDUSTRIAL CONTROLS DISTRIBUTORS LLC	General Supplies	1-2600-610-00-00-000-00-75	687.25	2600	Oper/Maint Of Plant
195305	11/01/16	INTEGRATED TURF MANAGEMENT, INC.	Grounds Fertilizer - Fields	1-2600-414-00-00-000-00-75	26,544.00	2600	Oper/Maint Of Plant
195306	11/01/16	INTELLICOM SYSTEMS, INC	Communication Supplies	1-2600-610-00-00-703-00-75	235.00	2600	Oper/Maint Of Plant
195307	11/01/16	INTERNATIONAL DYSLEXIA ASSOC.	IDA Membership	1-1290-810-00-17-500-29-79	190.00	1290	Special Ed
195308	11/01/16	IPEVO	document cameras	1-2240-750-00-17-000-11-01	564.30	2240	Computer-Assist Inst
195309	11/01/16	ISIGN	Signage - Gymnasium	1-2600-610-00-00-000-00-75	760.00	2600	Oper/Maint Of Plant

November 1, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Account String	Amount	Function Number	Function Description
195310	11/01/16	JAFFE, JASON	Mileage Reimbursement - Conf	1-2800-580-00-00-000-00-74	98.01	2800	Support Services
195311	11/01/16	JAMES A. MICHENER ART MUSEUM	Art InService Workshop	1-2270-329-00-17-222-29-21	360.00	2270	Instruc Staff Develo
195312	11/01/16	JANE AJAYA	Presentation on Student Anxiety	1-2140-330-00-17-500-29-78	500.00	2140	Psychological Servic
195313	11/01/16	JARLSBERG, JESSICA	tuition reimb 16/17	1-2270-240-00-00-000-00-76	200.00	2270	Instruc Staff Develo
195314	11/01/16	JEFFREY SPARKS	Grounds Supplies	1-2600-610-00-00-702-00-75	860.00	2600	Oper/Maint Of Plant
195315	11/01/16	JERSEY WAHOOS SWIM CLUB, INC.	Meet Entries-JW Thanksgiving Meet	1-3300-612-11-00-303-00-73	1,990.00	3300	Community Services
195316	11/01/16	JOHN L. AMMONS	Water Delivery Felds	1-2600-610-00-00-702-00-75	900.00	2600	Oper/Maint Of Plant
195317	11/01/16	JOHNSON CONTROLS CO.	HVAC Services	1-2600-434-00-00-713-00-75	219.00	2600	Oper/Maint Of Plant
195318	11/01/16	JONES, ELIZABETH	tuition reimb 16/17	1-2270-240-00-00-000-00-76	447.50	2270	Instruc Staff Develo
195319	11/01/16	JUNIOR LIBRARY GUILD	Books	1-1100-640-00-30-210-31-41	2,022.60	1100	Regular Programs
195320	11/01/16	KAMPUS KLOTHES, INC.	Coaches shirts for CBAC swim team	1-3300-610-11-00-303-00-73	449.00	3300	Community Services
195321	11/01/16	KAPLAN EARLY LEARNING CO.	Autistic Support Equipment	1-1233-750-00-17-500-29-79	664.34	1233	Autistic Support
195322	11/01/16	KEYSTONE TREE EXPERTS	Tree Trimming & IPM	1-2600-414-00-00-000-00-75	2,300.00	2600	Oper/Maint Of Plant
195323	11/01/16	KOPICKI, JOHN	MILEAGE BLANKET 16-17	1-2360-580-00-00-000-00-70	452.84	2360	Office Of Superinten
195324	11/01/16	KOPPERMAN, BARBARA	NOTARY REIMBURSEMENT	1-2340-810-00-00-000-01-76	44.25	2340	Staff Relations/Nego
195325	11/01/16	KOSZAREK, ED	Mileage Reimbursement	1-2800-580-00-00-000-00-74	42.66	2800	Support Services
195327	11/01/16	KURTZ BROS	CLASSROOM SUPPLIES	1-1100-610-00-17-000-21-11	1,837.05	1100	Regular Programs
195328	11/01/16	LAKESHORE LEARNING MATERIALS	QUEST SUPPLIES FOR AUTISTIC SUPPORT @ BV & JAMISON	1-1100-610-00-17-275-29-21	283.10	1100	Regular Programs
195329	11/01/16	LAKESIDE EDUCATIONAL NETWORK	Tuition	1-1442-569-00-50-000-00-78	65,391.82	1442	Alt Education Progra
195330	11/01/16	LAWN & GOLF SUPPLY CO., INC.	Turf Equipment - Grounds	1-2600-762-00-00-000-00-75	7,973.00	2600	Oper/Maint Of Plant
195331	11/01/16	LEADER SERVICES	IEP Writer	1-1200-329-49-00-500-00-99	68,886.00	1200	Special Ed
195332	11/01/16	LEARNING A-Z	Raz kids subscriptions for 2nd grade	1-1100-610-00-17-000-20-10	3,750.44	1100	Regular Programs
195333	11/01/16	LEGO EDUCATION	LEGO REPLACEMENT PARTS FOR QUEST	1-1100-610-00-17-275-29-21	1,490.47	1100	Regular Programs
195334	11/01/16	LENAPE STUDENT ACTIVITY ACCOUNT	FIELD HOCKEY CAMP	1-3300-610-11-00-304-64-73	1,000.00	3300	Community Services
195335	11/01/16	LEVIN LEGAL GROUP	LEGAL FEES 2016-17	1-2340-330-00-00-000-00-70	456.00	2340	Staff Relations/Nego
195336	11/01/16	LIBERTY VALUATION GROUP, LLC	PENNS PURCHASE APPRAISAL	1-2330-310-00-00-000-01-70	6,000.00	2330	Tax Assessment/Colle
195337	11/01/16	LITERACY RESOURCES INC	Phonemic Awareness kit	1-1100-610-00-17-000-12-02	85.99	1100	Regular Programs
195338	11/01/16	MACGILL & CO., WM. V.	Oral Probe Electric Thermometer	1-2400-610-00-17-000-14-04	84.00	2400	Pupil Health
195339	11/01/16	MAILLIE LLP	AUDIT FEES 2016/17	1-2390-330-00-00-000-00-70	12,000.00	2390	Other Admin Services
195340	11/01/16	MAX-ABILITY	Changing table part	1-1200-750-49-00-500-00-99	416.00	1200	Special Ed
195341	11/01/16	MAYER-JOHNSON, LLC	BOARDMAKER ONLINE	1-1225-610-00-17-500-29-79	199.00	1225	Speech Support
195342	11/01/16	MCGRAW-HILL EDUCATION, INC	Language for Learning	1-1100-610-00-17-000-18-08	222.09	1100	Regular Programs
195343	11/01/16	MEDCO SUPPLY COMPANY	NURSING SUPPLIES 2016-17	1-2400-610-00-00-000-00-77	135.23	2400	Pupil Health
195344	11/01/16	METCO SUPPLY CO.	TEAM SPORTS SUPPLIES	1-3250-610-00-50-240-49-50	3,921.64	3250	School Spon Athletic
195345	11/01/16	METCOFF, IRENE	Driver Ed at South Sept. 20 to Oct 25, 2016	1-3300-329-11-00-302-00-73	900.00	3300	Community Services
195346	11/01/16	MICHEL CO INC, R.E.	General Supplies	1-2600-610-00-00-000-00-75	40.17	2600	Oper/Maint Of Plant
195347	11/01/16	MIDWEST TECHNOLOGY PRODUCTS	TECH ED BID SUPPLIES 16/17	1-1100-610-00-40-262-42-47	1,767.24	1100	Regular Programs
195348	11/01/16	MONTOUR SCHOOL DISTRICT	Tuition	1-1441-569-00-50-000-00-78	3,268.65	1441	Court Placed/Adjudic
195350	11/01/16	MOORE MEDICAL CORPORATION	NURSING SUPPLIES 2016-17	1-2400-610-00-00-000-00-77	2,009.42	2400	Pupil Health
195351	11/01/16	MORTON SALT, INC.	Salt Supplies	1-2600-610-00-00-702-00-75	1,311.47	2600	Oper/Maint Of Plant
195352	11/01/16	MURRAY, MATTHEW	Mileage Reimbursement	1-2800-580-00-00-000-00-74	352.80	2800	Support Services
195353	11/01/16	MURTHA, JOHN C.	Mileage	1-1100-580-00-50-210-49-50	37.26	1100	Regular Programs
195354	11/01/16	MUSIC ALIVE	Music Alive magazines	1-1100-610-00-30-221-35-45	315.00	1100	Regular Programs
195355	11/01/16	MUSOLENO, SANDRA	Science Lab - materials	1-1100-610-00-30-150-32-42	268.00	1100	Regular Programs
195356	11/01/16	NANCY L HUBER	Timing Console CBST Fall Swim Meet	1-3300-329-11-00-303-00-73	150.00	3300	Community Services

November 1, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Account String	Amount	Function	
						Number	Function Description
195357	11/01/16	NATIONAL ART & SCHOOL SUPPLIES	Gen Art Bid Supplies 2016/2017	1-3300-610-11-00-301-00-73	628.70	3300	Community Services
195358	11/01/16	NATIONAL ENERGY CONTROL CORP	Pneumatic Controls	1-2600-610-00-00-705-00-75	3,110.19	2600	Oper/Maint Of Plant
195359	11/01/16	NATIONAL TIME & SIGNAL	Clock Parts	1-2600-610-00-00-000-00-75	195.76	2600	Oper/Maint Of Plant
195360	11/01/16	NEW BRITAIN FAMILY PRACTICE	pre employment drug test	1-2700-610-00-00-000-00-81	40.00	2700	Student Transportati
195361	11/01/16	NEWSELA	Teacher Licenses	1-1100-640-00-30-110-35-45	525.00	1100	Regular Programs
195362	11/01/16	NORTH PENN AQUATIC CLUB	NPAC Stroke Distance - Meet Entries	1-3300-612-11-00-303-00-73	200.00	3300	Community Services
195368	11/01/16	OFFICE BASICS	OFFICE SUPPLIES BLANKET 16/17	1-2500-610-00-00-000-01-70	4,059.18	2500	Business
195369	11/01/16	PAESSP	2016 PA PRINCIPALS ASSOC STATE CONG	1-2360-580-00-00-000-00-70	1,885.00	2360	Office Of Superinten
195370	11/01/16	PAPER MART INC.	Copy Paper	1-1100-442-00-17-000-16-06	2,770.18	1100	Regular Programs
195371	11/01/16	PASCO SCIENTIFIC	SCIENCE NO BIDS	1-1100-610-00-40-150-42-47	114.46	1100	Regular Programs
195372	11/01/16	PEARSON ASSESS	Math Books	1-1241-640-00-50-500-49-79	37.98	1241	Learning Support
195373	11/01/16	PEARSON CLINICAL ASSESSMENTS	Autistic Support Supplies	1-1233-610-00-50-500-49-79	1,815.45	1233	Autistic Support
195374	11/01/16	PEARSON EDUCATION	Driver Ed workbooks	1-3300-610-11-00-302-00-73	3,605.14	3300	Community Services
195375	11/01/16	PEARSON LEARNING GROUP	Comprehension Plus	1-1233-610-00-17-500-29-79	104.02	1233	Autistic Support
195376	11/01/16	PECO ENERGY	PECO - ELECTRIC 2016-2017	1-2600-422-00-17-000-11-75	68,293.33	2600	Oper/Maint Of Plant
195377	11/01/16	PENNRIDGE SCHOOL DISTRICT	Tuition	1-1441-569-00-50-000-00-78	2,660.00	1441	Court Placed/Adjudic
195378	11/01/16	PETTY CASH BARCLAY	Petty Cash	1-1100-610-00-17-000-11-01	171.97	1100	Regular Programs
195379	11/01/16	PETTY CASH- I.T. DEPARTMENT	new petty cash	1-0103-000-00-00-000-00-00	300.00	0103	Petty Cash
195380	11/01/16	PETTY CASH-CURRICULUM	Petty Cash Curriculum	1-1100-610-00-17-000-29-23	166.54	1100	Regular Programs
195381	11/01/16	PHILADELPHIA EXTRACT COMPANY	General Supplies	1-2600-610-00-00-000-00-75	117.85	2600	Oper/Maint Of Plant
195382	11/01/16	PHONAK HEARING SYSTEMS	Hearing Equipement	1-1200-750-49-00-500-00-99	668.39	1200	Special Ed
195383	11/01/16	PK SAFETY SUPPLY	Science Supplies 2016-17	1-1100-610-00-40-150-42-47	105.00	1100	Regular Programs
195384	11/01/16	PLAQUES AND SUCH	Gym Banners	1-3250-610-00-40-240-41-50	2,276.04	3250	School Spon Athletic
195385	11/01/16	PMEA	PMEA Membership Fee	1-1100-810-00-30-210-35-45	134.00	1100	Regular Programs
195386	11/01/16	POLAR ELECTRO, INC	Watches	1-1100-750-00-30-210-31-41	3,348.10	1100	Regular Programs
195387	11/01/16	POSITIVE PROMOTIONS	Ribbons for ribbon week	1-2120-610-00-17-000-17-07	232.45	2120	Guidance Services
195388	11/01/16	PRO-ED, INC.	Speech Testing Materials	1-1225-610-00-17-500-29-79	444.29	1225	Speech Support
195392	11/01/16	PUBLIC SCH EMP RET SYSTEM	PURCHASE OF SERVICE 16-17	1-5998-230-00-00-000-00-76	8,663.10	5998	Fringe Benefits
195393	11/01/16	PYRAMID SCHOOL PRODUCTS	SECONDARY ART SUPPLIES	1-1100-610-00-30-222-31-41	540.32	1100	Regular Programs
195394	11/01/16	QUALITY BOOKS, INC	Library Books	1-2250-640-00-17-000-24-14	506.41	2250	School Library Servi
195395	11/01/16	REACH CYBER CHARTER SCHOOL	Tuition	1-1440-562-00-17-000-29-78	12,772.21	1440	Alt Reg Education Pr
195396	11/01/16	REALLY GOOD STUFF, INC.	Desktop Nametage w/sleeves	1-1100-610-00-17-000-22-12	122.30	1100	Regular Programs
195397	11/01/16	REDKNIGHT REPROGRAPHICS	Tech Ed Drafting Supplies Bid 16/17	1-1100-610-00-40-262-42-47	194.31	1100	Regular Programs
195398	11/01/16	RELIANT ASSET MANAGEMENT	Rental/Land/Equipment	1-2600-441-00-00-000-00-75	2,550.00	2600	Oper/Maint Of Plant
195399	11/01/16	ROBERT & NANCY HEIDENREICH	PARCEL #07-010-084	1-0481-000-00-00-000-00-00	1,108.21	0481	Buckingham Tax Escrowd
195400	11/01/16	ROBERT S. WILMOT, JR., F.P.S.	Fire Safety Workshop	1-3300-330-11-00-301-00-73	175.00	3300	Community Services
195401	11/01/16	ROCKLER WOODWORKING & HARDWARE	P.O.#16003999	1-1100-610-00-30-262-34-44	85.96	1100	Regular Programs
195402	11/01/16	RUBBER STAMPS UNLIMITED, INC	Name Stamps	1-1211-610-00-50-500-49-79	193.15	1211	Life Skills Support
195403	11/01/16	RUSSO MUSIC CENTER	Blanket PO 16-17 for Band Repairs	1-1100-430-00-30-221-34-44	219.00	1100	Regular Programs
195404	11/01/16	S & H LANDSCAPING	VBB - Cb West Top Soil	1-2600-610-00-00-702-00-75	420.00	2600	Oper/Maint Of Plant
195405	11/01/16	S&S WORLDWIDE, INC.	Gen Art Supp 16/17 NB	1-1100-610-00-17-000-21-11	60.93	1100	Regular Programs
195406	11/01/16	SCHMIDT, BRIDGET	Blanket - Counsulting Services	1-1200-329-49-00-500-00-99	3,877.50	1200	Special Ed
195407	11/01/16	SCHOLASTIC CLASSROOM MAGAZINE	Scholastic Magazine	1-1100-610-00-17-000-11-01	115.50	1100	Regular Programs
195408	11/01/16	SCHOLASTIC, INC.	1ST GRADE CLASSROOM BOOKS	1-1100-640-00-17-000-21-11	554.93	1100	Regular Programs
195409	11/01/16	SCHOOL HEALTH CORPORATION	NURSING SUPPLIES 2016-17	1-2400-610-00-00-000-00-77	817.81	2400	Pupil Health

November 1, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Account String	Amount	Function Number	Function Description
195410	11/01/16	SCHOOL NURSE SUPPLY	Stadiometer	1-2400-750-00-00-000-00-77	635.44	2400	Pupil Health
195411	11/01/16	SCHOOL SPECIALTY INC.	Gen Art Bid Supplies 2016/17,Qte#7780317731	1-1100-610-00-17-000-16-06	2,583.99	1100	Regular Programs
195412	11/01/16	SCHUYLKILL VALLEY SPORTS	SHORTS/SHIRTS 2016-2017	1-3250-610-00-30-240-33-50	26,849.90	3250	School Spon Athletic
195413	11/01/16	SCHWARZ, LARRY	Meet Referee for CBST Fall Meet	1-3300-329-11-00-303-00-73	250.00	3300	Community Services
195414	11/01/16	SCOTT ELECTRIC	Laminating Film	1-1100-610-00-30-210-31-41	64.00	1100	Regular Programs
195415	11/01/16	SET RITE CORPORATION	Misc. Property Services	1-2600-490-00-00-757-00-75	2,377.50	2600	Oper/Maint Of Plant
195416	11/01/16	SHAW & SON, NICHOLAS A.	Plastic Signage	1-2600-610-00-00-000-00-75	84.00	2600	Oper/Maint Of Plant
195417	11/01/16	SHERWIN WILLIAMS CO	Genral Supplies	1-2600-610-00-00-000-00-75	975.34	2600	Oper/Maint Of Plant
195418	11/01/16	SIMPLEX GRINNELL LP	Sound/Fire Alarm Systems	1-2600-434-00-00-712-00-75	2,260.00	2600	Oper/Maint Of Plant
195419	11/01/16	SMITH, NICOLE	Nicole Smith for Quest Refreshments	1-1100-610-00-17-001-29-20	53.96	1100	Regular Programs
195420	11/01/16	SMITH, SUSAN	faculty rm improvements	1-2380-750-00-17-000-24-14	153.95	2380	Office Of Principal
195421	11/01/16	SOUTHERN DUTCHESS NEWS	Printing of school newspaper-Oct.	1-1100-550-00-40-110-43-48	155.00	1100	Regular Programs
195422	11/01/16	SPORTDECALS, INC.	Student ID stickers	1-3250-610-00-40-240-42-50	144.87	3250	School Spon Athletic
195423	11/01/16	SPORTIME / SCHOOL SPECIALTY	gaga pit balls	1-1100-610-00-17-000-20-10	38.94	1100	Regular Programs
195424	11/01/16	SRA/MCGRAW HILL	Classroom textbooks	1-1100-640-00-17-000-16-06	308.32	1100	Regular Programs
195425	11/01/16	STANDARD STATIONERY SUPPLY CO.	Gen Art Bid Supplies 2016/17,Bid #62316	1-1100-610-00-40-222-42-47	120.52	1100	Regular Programs
195426	11/01/16	STEPS TO LITERACY, LLC	Writing Journals, sentence strips	1-1100-610-00-17-000-22-12	432.95	1100	Regular Programs
195427	11/01/16	T SCHIEFER CONTRACTORS INC	Misc. Projects	1-2600-490-00-00-756-00-75	1,920.00	2600	Oper/Maint Of Plant
195428	11/01/16	TAGUE LUMBER	General Supplies	1-2600-610-00-00-000-00-75	54.39	2600	Oper/Maint Of Plant
195429	11/01/16	TAMANEND ACTIVITY ACCOUNT	FIELD HOCKEY CAMP	1-3300-610-11-00-304-64-73	1,000.00	3300	Community Services
195430	11/01/16	TEACHERS PARADISE.COM	p.o.#16003957	1-1100-610-00-17-000-15-05	17.77	1100	Regular Programs
195431	11/01/16	THE BAASE COMPANY	General Supplies	1-2600-610-00-00-000-00-75	462.00	2600	Oper/Maint Of Plant
195432	11/01/16	THE COMMUNICATION CONNECTION, INC.	Blanket - Hearing Services	1-1200-329-49-00-500-00-99	150.74	1200	Special Ed
195433	11/01/16	THE CONSERVATORY	Music Therapy	1-1200-329-49-00-500-00-99	55.00	1200	Special Ed
195434	11/01/16	THE COUNCIL OF SE PENNSYLVANIA, INC	SAP Program	1-2190-330-00-17-500-29-78	27,100.00	2190	Other Pupil Personne
195435	11/01/16	THE ROBERTS REPORTING FIRM	TRANSCRIPT SERVICE	1-2340-330-00-00-000-00-70	488.25	2340	Staff Relations/Nego
195436	11/01/16	THOMAS, DEBORAH	Travel Reimbursement	1-1100-580-00-50-210-49-50	45.14	1100	Regular Programs
195437	11/01/16	TILL PAINT COMPANY	Field Liners	1-2600-760-00-00-000-00-75	2,990.00	2600	Oper/Maint Of Plant
195438	11/01/16	TOHICKON STUDENT ACTIVITY ACCOUNT	FIELD HOCKEY CAMP	1-3300-610-11-00-304-64-73	1,000.00	3300	Community Services
195439	11/01/16	TRENCHLESS LINE COMPANY	Plumbing Services	1-2600-490-00-00-757-00-75	2,688.00	2600	Oper/Maint Of Plant
195440	11/01/16	TRI-COUNTY ELECTRICAL SUPPLY	Electrical Supplies	1-2600-610-00-00-703-00-75	104.93	2600	Oper/Maint Of Plant
195441	11/01/16	TRI-STATE ELEVATOR CO., INC.	Elevator Services	1-2600-490-00-00-757-00-75	1,626.00	2600	Oper/Maint Of Plant
195442	11/01/16	ULINE, INC.	PLATFORM TRUCKS	1-3250-760-00-40-240-42-50	1,735.12	3250	School Spon Athletic
195443	11/01/16	UNAMI STUDENT ACTIVITY ACCOUNT	Jordan Sonnenblick's visit	1-2250-329-00-30-115-35-45	2,237.80	2250	School Library Servi
195444	11/01/16	UNITED REFRIGERATION INC.	General Supplies	1-2600-610-00-00-000-00-75	116.04	2600	Oper/Maint Of Plant
195445	11/01/16	UNIVEST	various	1-0481-000-00-00-000-00-00	19,355.96	0481	Buckingham Tax Escrowd
195446	11/01/16	UNIVEST	parcel#06-020-003	1-0481-000-00-00-000-00-00	1,935.96	0481	Buckingham Tax Escrowd
195447	11/01/16	US CUTTER	Tech Ed: Teflon Sheets, Roland Replacement Blades	1-1100-610-00-40-262-41-46	830.81	1100	Regular Programs
195448	11/01/16	VERITIV	Custodial Supplies	1-2600-610-00-00-000-00-75	23,488.04	2600	Oper/Maint Of Plant
195449	11/01/16	VERIZON	SUMMARY ACCT#215-182-9487 PHONE CHARGES 16-17	1-2800-530-00-00-000-00-74	498.69	2800	Support Services
195450	11/01/16	VERNIER SOFTWARE & TECHNOLOGY	PILOT LABS MATERIALS - 9TH GRADE HONORS	1-1100-610-00-50-150-49-55	2,085.85	1100	Regular Programs
195451	11/01/16	VETOVICH, KRISTINA	Mileage Reimbursement	1-1100-580-00-17-000-29-20	34.13	1100	Regular Programs
195452	11/01/16	WARWICK TOWNSHIP WATER &	WATER & SEWER 2016-2017	1-2600-424-00-00-000-00-75	5,693.59	2600	Oper/Maint Of Plant
195453	11/01/16	WELD-RITE SERVICES, INC.	Welding Services	1-2600-610-00-00-000-00-75	1,346.00	2600	Oper/Maint Of Plant
195454	11/01/16	WEST MUSIC	Classroom Supplies	1-1100-610-00-17-000-16-06	6.95	1100	Regular Programs

November 1, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Account String	Amount	Function	
						Number	Function Description
195455	11/01/16	WILSON LANGUAGE TRAINING CORP.	Foundations Materials	1-1241-640-00-17-500-29-79	584.28	1241	Learning Support
195456	11/01/16	WURSTER FARM & GARDEN, INC.	Grounds - Field Repairs	1-2600-610-00-00-702-00-75	124.95	2600	Oper/Maint Of Plant
195457	11/01/16	YOCKEY, TOM	Mileage Reimbursement	1-2800-580-00-00-000-00-74	220.49	2800	Support Services
C010323	11/01/16	BUCHANAN INGERSOLL & ROONEY PC	LEGAL FEES 2016-2017	1-2340-330-00-00-000-00-70	21,833.96	2340	Staff Relations/Nego
C010324	11/01/16	BUCHANAN INGERSOLL & ROONEY PC	LEGAL FEES 2016-2017	1-2340-330-00-00-000-00-70	6,847.50	2340	Staff Relations/Nego
C010325	11/01/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	1-2600-610-00-00-703-00-75	191.00	2600	Oper/Maint Of Plant
C010326	11/01/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	1-2600-610-00-00-703-00-75	303.85	2600	Oper/Maint Of Plant
C010327	11/01/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	1-2600-610-00-00-703-00-75	87.61	2600	Oper/Maint Of Plant
C010328	11/01/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	1-2600-610-00-00-703-00-75	49.92	2600	Oper/Maint Of Plant
C010329	11/01/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	1-2600-610-00-00-703-00-75	37.38	2600	Oper/Maint Of Plant
C010330	11/01/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	1-2600-610-00-00-703-00-75	10.27	2600	Oper/Maint Of Plant
C010331	11/01/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	1-2600-610-00-00-703-00-75	84.00	2600	Oper/Maint Of Plant
C010332	11/01/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	1-2600-610-00-00-703-00-75	252.00	2600	Oper/Maint Of Plant
C010333	11/01/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	1-2600-610-00-00-703-00-75	325.00	2600	Oper/Maint Of Plant
C010334	11/01/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	1-2600-610-00-00-703-00-75	148.80	2600	Oper/Maint Of Plant
C010335	11/01/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	1-2600-610-00-00-703-00-75	20.64	2600	Oper/Maint Of Plant
C010336	11/01/16	COLONIAL ELECTRIC SUPPLY, INC.	Electrical Supplies	1-2600-610-00-00-703-00-75	18.32	2600	Oper/Maint Of Plant
C010337	11/01/16	DUFF SUPPLY CO.	Plumbing Supplies	1-2600-610-00-00-704-00-75	519.47	2600	Oper/Maint Of Plant
C010338	11/01/16	EVERBIND	Books	1-1100-640-00-30-110-35-45	756.84	1100	Regular Programs
C010339	11/01/16	EVERBIND	"A Long Way Gone" Replacements	1-1100-640-00-40-110-43-48	224.19	1100	Regular Programs
C010340	11/01/16	FOLLETT SCHOOL SOLUTIONS, INC	Follett Lightbox Online Access	1-2240-650-00-17-115-29-21	722.00	2240	Computer-Assist Inst
C010341	11/01/16	FOLLETT SCHOOL SOLUTIONS, INC	Follett Lightbox Online Access	1-2240-650-00-17-115-29-21	722.00	2240	Computer-Assist Inst
C010342	11/01/16	FOLLETT SCHOOL SOLUTIONS, INC	Follett Lightbox Online Access	1-2240-650-00-17-115-29-21	722.00	2240	Computer-Assist Inst
C010343	11/01/16	FOLLETT SCHOOL SOLUTIONS, INC	Follett Lightbox Online Access	1-2240-650-00-17-115-29-21	722.00	2240	Computer-Assist Inst
C010344	11/01/16	FOLLETT SCHOOL SOLUTIONS, INC	Follett Lightbox Online Access	1-2240-650-00-17-115-29-21	722.00	2240	Computer-Assist Inst
C010345	11/01/16	FOLLETT SCHOOL SOLUTIONS, INC	Library Book Order w/processing	1-2250-640-00-17-000-22-12	1,297.82	2250	School Library Servi
C010346	11/01/16	FOLLETT SCHOOL SOLUTIONS, INC	library books	1-2250-640-00-17-000-20-10	90.72	2250	School Library Servi
C010347	11/01/16	HEINEMANN	Autistic Support Supplies	1-1233-610-00-17-500-29-79	196.90	1233	Autistic Support
C010348	11/01/16	HOLT MCDUGAL	World Language Dept Supplies 2016-17	1-1100-611-00-40-210-42-47	1,612.50	1100	Regular Programs
C010349	11/01/16	JOHNSTONE SUPPLY	General Supplies	1-2600-610-00-00-000-00-75	594.00	2600	Oper/Maint Of Plant
C010350	11/01/16	LORBER PLUMBING	Plumbing & HVAC Supplies	1-2600-610-00-00-704-00-75	268.71	2600	Oper/Maint Of Plant
C010351	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	71.25	1100	Regular Programs
C010352	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	829.50	1100	Regular Programs
C010353	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	84.00	1100	Regular Programs
C010354	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	17.24	1100	Regular Programs
C010355	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	70.31	1100	Regular Programs
C010356	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	136.50	1100	Regular Programs
C010357	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	42.19	1100	Regular Programs
C010358	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	78.75	1100	Regular Programs
C010359	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	307.50	1100	Regular Programs
C010360	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	311.25	1100	Regular Programs
C010361	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	37.50	1100	Regular Programs
C010362	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	103.12	1100	Regular Programs
C010363	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	200.36	1100	Regular Programs
C010364	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	126.61	1100	Regular Programs



November 1, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Account String	Amount	Function	
						Number	Function Description
C010365	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	500.81	1100	Regular Programs
C010366	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	272.44	1100	Regular Programs
C010367	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	63.00	1100	Regular Programs
C010368	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	49.87	1100	Regular Programs
C010369	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	92.25	1100	Regular Programs
C010370	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	16.50	1100	Regular Programs
C010371	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	607.05	1100	Regular Programs
C010372	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	329.25	1100	Regular Programs
C010373	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	770.06	1100	Regular Programs
C010374	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	261.37	1100	Regular Programs
C010375	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	279.00	1100	Regular Programs
C010376	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	772.50	1100	Regular Programs
C010377	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	205.50	1100	Regular Programs
C010378	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	180.75	1100	Regular Programs
C010379	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	222.00	1100	Regular Programs
C010380	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	33.00	1100	Regular Programs
C010381	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	341.25	1100	Regular Programs
C010382	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	448.31	1100	Regular Programs
C010383	11/01/16	LOSER'S MUSIC	Blanket PO for Secondary Sheet Music	1-1100-610-00-50-221-49-50	737.10	1100	Regular Programs
C010384	11/01/16	LOSER'S MUSIC	003975	1-1100-610-00-17-221-29-21	53.99	1100	Regular Programs
C010385	11/01/16	LOSER'S MUSIC	003975	1-1100-610-00-17-221-29-21	101.25	1100	Regular Programs
C010386	11/01/16	LOSER'S MUSIC	003975	1-1100-610-00-17-221-29-21	29.92	1100	Regular Programs
C010387	11/01/16	LOSER'S MUSIC	003975	1-1100-610-00-17-221-29-21	95.14	1100	Regular Programs
C010388	11/01/16	LOSER'S MUSIC	003975	1-1100-610-00-17-221-29-21	209.90	1100	Regular Programs
C010389	11/01/16	PHILIP ROSENAU CO., INC.	Custodial Supplies	1-2600-610-00-00-701-00-75	711.71	2600	Oper/Maint Of Plant
C010390	11/01/16	PHILIP ROSENAU CO., INC.	Custodial Supplies	1-2600-610-00-00-701-00-75	191.75	2600	Oper/Maint Of Plant
C010391	11/01/16	PHILIP ROSENAU CO., INC.	Custodial Supplies	1-2600-610-00-00-701-00-75	692.44	2600	Oper/Maint Of Plant
C010392	11/01/16	PHILIP ROSENAU CO., INC.	Custodial Supplies	1-2600-610-00-00-701-00-75	527.78	2600	Oper/Maint Of Plant
C010393	11/01/16	RIDDELL/ALL AMERICAN SPORTS CORP.	TEAM SPORTS SUPPLIES	1-3250-610-00-50-240-49-50	624.01	3250	School Spon Athletic
C010394	11/01/16	SAXON PUB/HARCOURT ACHIEVE	Math Workbooks	1-1233-640-00-17-500-29-79	397.50	1233	Autistic Support
C010395	11/01/16	TCI	TCI Textbooks	1-1100-640-00-50-170-49-56	2,283.75	1100	Regular Programs
C010396	11/01/16	WB MASON CO, INC	COPY PAPER	1-1100-610-00-17-000-25-15	26.18	1100	Regular Programs
C010397	11/01/16	WB MASON CO, INC	8.5 x 14 White Copy Paper	1-1100-610-00-17-000-14-04	145.70	1100	Regular Programs
C010398	11/01/16	WEINSTEIN SUPPLY	Plumbing Supplies	1-2600-610-00-00-704-00-75	696.49	2600	Oper/Maint Of Plant
C010399	11/01/16	WEINSTEIN SUPPLY	Plumbing Supplies	1-2600-610-00-00-704-00-75	181.36	2600	Oper/Maint Of Plant
C010400	11/01/16	WEINSTEIN SUPPLY	Plumbing Supplies	1-2600-610-00-00-704-00-75	171.42	2600	Oper/Maint Of Plant
C010401	11/01/16	WEINSTEIN SUPPLY	Plumbing Supplies	1-2600-610-00-00-704-00-75	67.00	2600	Oper/Maint Of Plant
C010402	11/01/16	WEINSTEIN SUPPLY	Plumbing Supplies	1-2600-610-00-00-704-00-75	112.56	2600	Oper/Maint Of Plant
C010403	11/01/16	WEINSTEIN SUPPLY	Plumbing Supplies	1-2600-610-00-00-704-00-75	116.25	2600	Oper/Maint Of Plant
C010404	11/01/16	WEINSTEIN SUPPLY	Plumbing Supplies	1-2600-610-00-00-704-00-75	490.44	2600	Oper/Maint Of Plant
C010405	11/01/16	WEINSTEIN SUPPLY	Plumbing Supplies	1-2600-610-00-00-704-00-75	22.72	2600	Oper/Maint Of Plant
C010406	11/01/16	WEINSTEIN SUPPLY	Plumbing Supplies	1-2600-610-00-00-704-00-75	229.90	2600	Oper/Maint Of Plant
C010407	11/01/16	WIRELESS COMM & ELECTRONICS	cell phone parts	1-2700-610-00-00-000-00-81	465.63	2700	Student Transportati
C010408	11/01/16	WIRELESS COMM & ELECTRONICS	Motorola Battery Quote # 16RM160912-2	1-1100-610-00-17-000-22-12	301.64	1100	Regular Programs
C010409	11/01/16	WIRELESS COMM & ELECTRONICS	WALKIE BATTERIES	1-1100-610-00-17-000-24-14	305.90	1100	Regular Programs

November 1, 2016 Cash Requirements Fund 1

Check No.	Check Date	Vendor Name	Description	Account String	Amount	Function	
						Number	Function Description
C010410	11/01/16	WIRELESS COMM & ELECTRONICS	Replacement Walkie-Talkies	1-2380-610-00-40-210-43-48	800.00	2380	Office Of Principal
C010411	11/01/16	WIRELESS COMM & ELECTRONICS	Walkie Talkies	1-1100-760-00-17-000-13-03	448.76	1100	Regular Programs
<b>Grand Total</b>					<b>934,909.55</b>		

### October 27, 2016 Cash Requirements Fund 3

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
003538	10/27/16	APPLIED LANDSCAPE TECHNOLOGIES INC	CB South - Stadium Turf Project	1,094,233.13	Building Acquis/Const
003539	10/27/16	BONAVITACOLA ELECTRICAL CONTRACTOR	Power for WMF Security Cameras	3,530.00	Building Acquis/Const
003540	10/27/16	CDW-G GOVERNMENT	24" Monitors for HR	732.35	Computer-Assist Inst
003541	10/27/16	EN-NET SERVICES, LLC	PHASE IV RENOVATION TV'S	5,385.30	Existing Building Serv
003542	10/27/16	FUNCTIONAL TREATMENTS	Roller Shades - New Office Holicong	2,767.50	Building Acquis/Const
003543	10/27/16	GOSHEN MECHANICAL INC.	Holicong - Mechanical Contractor	81,118.83	Existing Building Serv
003544	10/27/16	IBM CORPORATION	IBM Services	22,659.57	Computer-Assist Inst
003545	10/27/16	INTEGRA ONE	HP Switches - ProCurve	5,578.00	Computer-Assist Inst
003546	10/27/16	LIFE FITNESS, INC.	FITNESS ROOM RENOVATION	31,038.34	Existing Building Serv
003547	10/27/16	OFFICE BASICS	FILING CABINETS	1,110.28	Building Acquis/Const
003548	10/27/16	POWER SYSTEMS INC.	DUMBBELL RACK	745.45	Existing Building Serv
003549	10/27/16	UHRIG CONSTRUCTION, INC	Holicong - General Construction Contractor	347,618.95	Existing Building Serv
003550	10/27/16	VISUAL SOUND, INC.	Rms, 24, 26,28, 23 Projectors	7,704.00	Computer-Assist Inst
003551	10/27/16	YATES ELECTRICAL SERVICE INC	Holicong - Electrical Contractor- Phase 4	63,563.10	Existing Building Serv
CC00251	10/27/16	PLAYPOWER LT FARMINGTON, INC.	Playground - Warwick & Linden	51,092.09	Building Acquis/Const
CC00252	10/27/16	PLAYPOWER LT FARMINGTON, INC.	Playground - Warwick & Linden	40,456.22	Building Acquis/Const
<b>Grand Total</b>				<b>1,759,333.11</b>	

## October 21, 2016 Cash Requirements Fund 5

Check No.	Check Date	Vendor Name	Description	Amount	Function Description
00820	10/21/16	AMERICAN KITCHEN MACHINERY	KITCHEN EQUIPMENT REPAIRS 2016-2017	1,222.00	Food Service
00821	10/21/16	BRADLEY NEWCOMER	CAFE REFUND- GAVIN	19.50	Deferred Revenue
00822	10/21/16	BRENDA RILAND	cafe refund Jesse	10.60	Deferred Revenue
00823	10/21/16	ECOLAB SERVICES GROUP	KITCHEN EQUIPMENT REPAIRS FOR 2016-2017	266.48	Food Service
00824	10/21/16	ELEONORA BIRKAYEVA	CAFE REFUND- DENIS	115.75	Deferred Revenue
00825	10/21/16	HEATHER NYEN	CAFE REFUND- AVERY & EMILY	89.01	Deferred Revenue
00826	10/21/16	HOBART CORPORATION	KITCHEN EQUIPMENT REPAIRS 2016-2017	879.07	Food Service
00827	10/21/16	HUBERT	SMALLWARES 16-17	6,383.07	Food Service
00828	10/21/16	KERRI HUMPHREYS	CAFE REFUND- KEIRA	1.65	Deferred Revenue
00829	10/21/16	NEW HOPE REFRIGERATION	KITCHEN EQUIPMENT REPAIRS FOR 2016-2017	2,210.79	Food Service
00830	10/21/16	NINA AGBAY	CAFE REFUND- ANTHONY, ACE & MAVERICK	75.00	Deferred Revenue
00831	10/21/16	NUTRI-LINK TECHNOLOGIES INC.	ONLINE ENTRY SYSTEM SERVICE FEE 16-17	1,955.00	Food Service
00832	10/21/16	SARA HALE	CAFE REFUND MORGAN MCNABB	22.40	Deferred Revenue
CF00503	10/21/16	INSINGER MACHINE CO.	KITCHEN EQUIPMENT REPAIRS 2016-2017	401.78	Food Service
CF00504	10/21/16	INSINGER MACHINE CO.	KITCHEN EQUIPMENT REPAIRS 2016-2017	388.27	Food Service
CF00505	10/21/16	INSINGER MACHINE CO.	KITCHEN EQUIPMENT REPAIRS 2016-2017	1,050.00	Food Service
CF00506	10/21/16	INSINGER MACHINE CO.	KITCHEN EQUIPMENT REPAIRS 2016-2017	174.00	Food Service
CF00507	10/21/16	INSINGER MACHINE CO.	KITCHEN EQUIPMENT REPAIRS 2016-2017	4,080.48	Food Service
CF00508	10/21/16	INSINGER MACHINE CO.	KITCHEN EQUIPMENT REPAIRS 2016-2017	366.39	Food Service
CF00509	10/21/16	INSINGER MACHINE CO.	KITCHEN EQUIPMENT REPAIRS 2016-2017	174.00	Food Service
CF00510	10/21/16	INSINGER MACHINE CO.	KITCHEN EQUIPMENT REPAIRS 2016-2017	174.00	Food Service
CF00511	10/21/16	INSINGER MACHINE CO.	KITCHEN EQUIPMENT REPAIRS 2016-2017	174.00	Food Service
<b>Grand Total</b>				<b>20,233.24</b>	



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: November 7, 2016

SUBJECT: Budgetary Transfers

TIME PERIOD: 2015 - 2016 Fiscal Year

AMOUNT:  
(if applicable) Not applicable

BUDGET: General Fund expenditure accounts as noted on report

ADMINISTRATOR/  
SUPERVISOR: Susan Vincent

REQUESTED ACTION: The state requires that the Board approve the budgetary transfer of funds from expenditure categories with lower than anticipated expenditures as necessary to cover all budget categories with higher than anticipated expenditures for the 2015-2016 fiscal year. This budget transfer occurred as a result of completing the 2015-2016 Annual Financial Report (AFR) and the new regulations associated with Charter School tuition expense reporting.

RECOMMENDATION: The administration is recommending that the Board approve the budgetary transfers, as presented, for fiscal 2015 - 2016.

Budgetary Transfers  
November 2016 Final Transfers  
For the 2015-2016 Fiscal Year

FROM:	1400 - 500	Other Instructional Program - Other Purchased Services	1,208,150
TO:	1100 - 500	Instruction - Other Purchased Services	827,120
	1200 - 500	Special Education - Other Purchased Services	381,030

Reallocate funds within the Instruction-Regular Education & Special Education program functions from the Instruction-Other Programs functions to realign the Charter School tuition expense budget. This adjustment is necessary to comply with PDE Annual Financial Report (AFR) filing requirements.

\*\*\*\*\*



**CENTRAL BUCKS SCHOOL DISTRICT**

*LEADING THE WAY*

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: November 7, 2016

SUBJECT: Budgetary Transfers

TIME PERIOD: 2016 - 2017 Fiscal Year

AMOUNT:  
(if applicable) Not applicable

BUDGET: General Fund expenditure accounts as noted on report

ADMINISTRATOR/  
SUPERVISOR: Susan Vincent

REQUESTED ACTION: The state requires that the Board approve the budgetary transfer of funds from expenditure categories with lower than anticipated expenditures as necessary to cover all budget categories with higher than anticipated expenditures for the 2016-2017 fiscal year. This budget transfer occurred as a result of completing the 2015-2016 Annual Financial Report (AFR) and the new regulations associated with Charter School tuition expense reporting.

RECOMMENDATION: The administration is recommending that the Board approve the budgetary transfers, as presented, for fiscal 2016 - 2017.

Budgetary Transfers  
November 2016  
For the 2016 - 2017 Fiscal Year

FROM:	1400 - 500	Other Instructional Programs - Other Purchased Services		1,400,000
TO:	1100 - 500	Instruction - Other Purchased Services	957,600	
	1200 - 500	Special Education - Other Purchased Services	442,400	

Reallocate funds within the Instruction-Regular Education & Special Education program functions from the Instruction-Other Programs functions to realign the Charter School tuition expense budget. This adjustment is necessary to comply with PDE Annual Financial Report (AFR) filing requirements.

\*\*\*\*\*





CENTRAL BUCKS SCHOOL DISTRICT

*LEADING THE WAY*

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: November 7, 2016

SUBJECT: Traffic Study - Lenape MS

TIME PERIOD: 2016-2017

AMOUNT: \$ 9,600  
(if applicable)

BUDGET: 3-4500-450-14-00-000-00-99

ADMINISTRATOR/  
SUPERVISOR: Scott Kennedy

REQUESTED ACTION: An RFP was issued for an engineering study to address traffic issues at Lenape MS. Three proposals were received on Friday October 14, 2016.

RECOMMENDATION: Award a contract to Horner & Canter Associates to complete a traffic study at Lenape MS in the amount of \$9,600

<b>RFP -Traffic Study</b>	<b>Prososal</b>
<b>Lenape MS - October 2016</b>	
<b>Horner &amp; Canter Associates</b>	<b>\$9,600</b>
Gilmore & Associates	\$15,900
Traffic Planning & Design, Inc.	\$24,150
Boucher & James	No traffic divison



DAVID H. HORNER, P.E., PTOE, President  
HASSON A. KEENE, Associate

October 14, 2016

Mr. Scott Kennedy, Director of Operations  
Central Bucks School District  
320 West Swamp Road  
Doylestown, PA 18901

**Re: Proposal for Traffic Engineering Services  
Lenape Middle School  
Doylestown Borough, Bucks County, Pennsylvania  
HCA File No. 16-056**

Dear Mr. Kennedy:

Horner & Canter Associates is pleased to provide this proposal for the conduct of a comprehensive traffic study of traffic and pedestrian circulation patterns around the Lenape Middle School in Doylestown Borough, Bucks County, Pennsylvania. This proposal is provided pursuant to the Request for Proposals (RFP) dated September 29, 2016.

The scope of work summary provided herein is intended to highlight the primary work tasks with the understanding that our overall scope of work will encompass all elements outlined in the RFP even as they may not be specifically listed below.

**A. Initial Assessment/Data Collection**

1. Facilitate and attend a project kick-off meeting with District representatives to review and confirm the goals and objectives of the study. We will record, prepare and distribute minutes of the meeting.
2. Examine and analyze all information obtained at the kick-off meeting and visit the site to become familiar with the existing operations. We will collect additional information from the Transportation personnel as necessary to identify and document existing and potential future traffic safety and operational issues. This will include securing any available site plans, surveys or aerial plans of the property to be provided to us in electronic format to the extent possible.

3. Perform field review to identify traffic operational and safety concerns. The review will be conducted while school is in session. We will then conduct an operational analysis of the existing conditions to use as a base for the future improvement recommendations to follow.
4. Prepare a Preliminary Project Narrative containing our interpretation of the project requirements, design objectives and existing analysis findings.
5. Provide Preliminary Project Narrative to the District representatives for approval to proceed onto the next steps of the project.

#### **B. Completion of Study and Report**

1. Conduct another on-site evaluation at both opening and dismissal periods of a typical school day. This will include the conduct of internal vehicular traffic counts, documentation of bus and vehicle queuing, documentation of pedestrian activity, and other documentation as necessary to develop future improvement recommendations.
2. Develop selected improvement alternatives including, but not necessarily limited to, a site circulation plan, signage details, striping details, and other recommended improvements to address the existing safety deficiencies.
3. Prepare a draft report containing a Summary of Owner Input, Site Traffic Data, Traffic Operational Field Review Results and Improvement Alternatives. Five copies of the draft report will be submitted to the District for review and comment.
4. Incorporate review comments from the District into the draft report and issue the final report for use by the District to implement the recommendations contained within the report.

#### ***Fee***

The lump sum fee for the scope of services outlined herein (and encompassing all items contained in the RFP) will be **Nine Thousand Six Hundred Dollars (\$9,600)**. These fees include all labor and expenses incurred by HCA for the completion of this project.

If the District requests supplemental services beyond the initial scope of the project, these services will be provided only with prior authorization and will be billed in accordance with the attached General Terms and Conditions/Hourly Fee Schedule.

#### ***Schedule***

We will submit the Final Report by December 15, 2016 as required.

Mr. Scott Kennedy, Director of Operations  
October 14, 2016  
Page 3

**Conditions**

Horner & Canter Associates (the "Consultant") hereby agrees to provide Traffic Engineering services to Central Bucks School District (the "Client") per the Scope of Services and within the time frame specified in the request for proposal (also referred to as the "Project").

The Client, its successors and/or assigns hereby agrees to pay the Consultant a fee for professional services on an hourly basis in accordance with the attached General Terms and Conditions/Hourly Fee Schedule in an amount not to exceed the value stated in this Proposal; or an agreed fixed sum if provided for in this Proposal. The below signed hereby certifies that he/she represents the Client and is authorized to enter into this Agreement and abide by the terms and conditions set forth above and in the General Terms and Conditions page.

If you have any questions, please do not hesitate to call me. Thank you for the opportunity to submit this proposal.

Very truly yours,



David H. Horner, P.E., PTOE

DHH/mac  
Enclosure

SIGNED: \_\_\_\_\_ DATED: \_\_\_\_\_

PRINTED: \_\_\_\_\_

TITLE: \_\_\_\_\_

COMPANY: \_\_\_\_\_

ORGANIZED AS: (self, sole proprietor, partnership, corporation) \_\_\_\_\_

Please initial bottom of General Terms and Conditions Page.

GENERAL TERMS AND CONDITIONS  
FOR HCA PROPOSAL FOR TRAFFIC  
ENGINEERING SERVICES

1. TIME LIMIT OF PROPOSAL

This Proposal is valid for a period of six (6) months from the date of signature. HCA reserves the right to thereafter revise this Proposal to reflect changes in costs and workloads.

2. PAYMENT FOR SERVICES

Payment for services included above will be made by Client in accordance with this Proposal based on the hours of work performed. Payment of fees to HCA for professional services rendered is in no way contingent upon approval of HCA's plans, reports, documentation or Client's application by any reviewing agency.

3. ADVANCE AGAINST FEES

An advance against fees, if required by this Proposal, in the amount specified is required to be submitted with the executed Notice of Acceptance. This advance against fees will be applied to the final billing for services rendered.

4. PAYMENT SCHEDULE

Invoices will be submitted monthly. Payment shall be made within 30 days from the invoice date. HCA reserves the right to suspend services in the event that payment is not received within 60 days from the invoice date.

5. DELINQUENT ACCOUNTS,  
INTEREST AND COLLECTION FEES

Interest will be charged at the rate of 1.5% per month on invoiced amounts starting on the 31<sup>st</sup> day from the invoice date. If HCA turns over for collection or legal action any overdue invoice, client agrees to pay, in addition to interest, all costs and expenses (including attorney fees where recovery of same is not prohibited by law). This shall include reasonable attorney fees in the amount of thirty percent (30%) of the total unpaid balance due or the fees actually incurred by HCA thereof, which election shall be made by HCA. Client also specifically

agrees to pay HCA's reasonable attorneys' fees and costs incurred in collecting or satisfying any judgment that may be recovered by HCA. Client hereby consents and agrees that the Superior Court shall have exclusive jurisdiction over all claims between the parties, and the appropriate venue would be Bucks County, Pennsylvania, which claims shall be governed by the State.

6. RELEASE OF WORK

No documents prepared by HCA pursuant to this Proposal will be released to Client or submitted to any agency while any invoices remain unpaid after 30 days. Any documentation held by HCA pursuant to this provision will be released immediately upon payment of overdue invoices.

7. TERMINATION OF SERVICES

In the event that Client terminates this agreement for any reason, an invoice will be rendered for all services provided up to the date of receipt by HCA of written notice to terminate this agreement. Any advance against fees held by HCA will be applied to this final invoice and the balance due, if any, must be paid within 15 days from the date of the final invoice. Any refund will be sent to Client within 15 days from the date of receipt by HCA of written notice of termination. No termination of services by the client shall be binding upon HCA unless it is in writing, addressed to the attention of David H. Horner, P.E., PTOE and sent by both certified and regular mail to the address contained in the proposal.

8. REIMBURSABLE EXPENSES

Cost of copies, blueprints, document reproduction, postage, delivery, overnight mail, certified mail, and public notices, etc., shall be considered additional services and will be included in each invoice. These costs are in addition to any lump sum or not to exceed fees quoted herein.

9. APPLICATION FEES AND  
ESCROW ACCOUNTS

All application, witnessing, review, inspection fees and escrow accounts required by any reviewing agency and/or its consultants shall be the sole responsibility of

Client and are not included as part of this Proposal.

#### 10. MEETINGS

Unless specified in the Scope of Services defined in this Proposal, no participation in, or, attendance at meetings with the Project team, municipal/county staff, planning or zoning hearings, or DOT meetings is included in this Proposal, as the number of meetings cannot be determined at this time.

Any meeting attendance authorized by you and/or your representative will be billed on an hourly basis, plus expenses, pursuant to HCA's current fee schedule. Meeting attendance is subject to personnel availability on a first-request basis.

#### 11. ADDITIONAL SERVICES

Services requested by Client and not specifically defined in the Scope of Services shall be considered Additional Services and will be charged to Client in accordance with the fee schedule that is current at the time the work is performed.

#### 12. CHANGES OR REVISIONS

Charges for any revisions or changes to reports or plans required by Client or any agency reviewing the same are not included in this Proposal. Services related to all revisions will be invoiced on a time-and-material basis using the current fee schedule. The proposed fee and time schedule represent HCA's best estimate of charges and time required to complete the project. As the project progresses, the facts uncovered may dictate a change in scope. In such a situation, HCA shall inform Client so that Client can authorize the changes.

#### 13. INSURANCE

HCA will maintain at its own expense Professional Liability Insurance, Workers Compensation Insurance, and General Liability Insurance and, upon request, will provide Client with certificates of coverage to verify the same.

#### 14. LIMITATION OF LIABILITY

Client and HCA have discussed and/or are aware of the risks, rewards, and benefits

of the Project as well as the fact that the fee to be paid to HCA is small, relative to the overall cost of the Project. In recognition of this reality, Client and HCA agree that, to the fullest extent permitted by law, the total liability in the aggregate, of HCA, its subconsultants agents, servants and/or employees, for all injuries, damages (including damage to the Project itself), losses, expenses or claims whatsoever related to services provided by HCA, its subconsultants, agents, servants or employees, pursuant to this Proposal, including but not limited to negligence, errors, omissions, strict liability, breach of contract, or any claims whatsoever, shall not exceed the total fees paid to HCA pursuant to this Proposal.

#### 15. HCA's RIGHT TO RELY

The information, surveys, plans, reports, and other data required by this Proposal shall be furnished by the Client at its expense and HCA shall be entitled to rely upon the accuracy and completeness thereof.

#### 16. ASSIGNMENT

This Proposal and the Agreement, which results from its acceptance by Client, may not be assigned without the written consent of HCA and Client.

#### 17. OWNERSHIP OF DOCUMENTS

All documents, including those in electronic form, prepared by HCA and its consultants are Instruments of Service for use solely with respect to this Project. HCA and its consultants shall be deemed to be the authors and owners of their respective Instruments of Service and shall retain all common law, statutory and other reserved rights, including copyrights.

Upon acceptance of this Proposal, HCA grants to Client a non-exclusive license to reproduce the Instruments of Service solely for the purposes of constructing, using and maintaining the Project, provided that Client shall comply with all obligations, including prompt payment of all sums when due, under this Proposal and subsequent Agreement.

### 18. ARBITRATION

Only those claims, counterclaims, and other matters in question between the parties hereto arising out of or relating to this Proposal/Agreement or the breach thereof, wherein the total sum or value in controversy as alleged by the party making such claim is not in excess of \$25,000 (exclusive of the interest costs) shall be decided by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association then applicable. If there is a dispute as to whether a particular dispute between parties to the Proposal/Agreement falls within the limited subject matter jurisdiction of this agreement to arbitrate, that determination is to be made by a court of competent jurisdiction and not by an arbitrator or arbitrators. All matters in dispute between HCA and Client, not falling within the foregoing limited agreement to arbitrate, shall be decided by a court of law in the jurisdiction where the project is located.

### HOURLY FEE SCHEDULE

The time charged will be the actual number of hours worked.

### Work Classification

Principal	\$140.00
Associate I	\$115.00
Associate II	\$105.00
Project Manager	\$ 95.00
Engineer	\$ 85.00
Supervising Designer	\$ 80.00
Principal Designer	\$ 70.00
Senior Designer	\$ 60.00
CADD Technician	\$ 60.00
Assistant Engineer	\$ 60.00
Traffic Technician	\$ 60.00
Technical Secretary	\$ 50.00
Traffic Enumerator	\$ 45.00
Clerk Typist	\$ 35.00
Expert Testimony	\$165.00

(Time spent in travel will be considered as work time.)

### Reimbursable Expenses

- Prints – at cost
- Bulk Copying – at cost
- Long-distance communication, overnight delivery, postage and/or courier service at Cost
  
- Transportation Expenses
  - @ Mileage at IRS Standard Mileage Rate
  - @ Tolls & Parking at Cost
  
- A.T.R. Machines (equipment cost per Location) \$100.00
  
- Additional Reports
  - 11-49 pages \$ 5.00
  - 50-99 pages \$10.00
  - 100-149 pages \$15.00
  - 150-200 pages \$20.00
  - 201 pages and up \$25.00

1/1/16





**CENTRAL BUCKS SCHOOL DISTRICT**

*LEADING THE WAY*

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: November 7, 2016

SUBJECT: Architectural Services - War Memorial Field Renovations

TIME PERIOD: 2016-2017

AMOUNT: \$ 181,864  
(if applicable)

BUDGET: 3-4500-450-14-00-000-00-99

ADMINISTRATOR/  
SUPERVISOR: Scott Kennedy

REQUESTED ACTION: GKO Architects has submitted a proposal for professional design services for the War Memorial Field renovations.

RECOMMENDATION: Approve a contract for professional design services to GKO Architects for War Memorial Field renovations in the amount of \$181,864.



12 East Butler Avenue  
Suite 205  
Ambler, PA 19002  
T: 215.646.2003  
F: 215.646.5707  
www.gkoarchitects.com

October 24, 2016

Mr. Scott Kennedy  
Director of Operations  
Central Bucks School District  
20 Welden Drive  
Doylestown, PA 18901

Re: CB West High School – Renovations to War Memorial Field / Stadium

Dear Scott,

As per our recent meeting at the CBSD Operations Center regarding the CB West Stadium Renovations, the following is our Architectural and Engineering Services proposal for the project.

The Architectural /Structural, Mechanical, Electrical, and Plumbing Engineering Services will include the following:

- **Final Schematic Design of the Stadium Renovations** – Utilizing the Feasibility Study and Schematic Design completed to date, we will prepare a Final Schematic Design Package which will meet the Cost Estimate previously submitted (Total Project Cost not to exceed \$3.5 million dollars). The Final Schematic Design Package will meet the requirements of the Standard Central Bucks School District Agreement for Architectural Services document.
- **Design Development of the Stadium Renovations** – After approval of the Final Schematic Design Package, we will prepare a detailed Design Development Package with an updated Cost Estimate. The Design Development Package will meet the requirements of the Standard Central Bucks School District Agreement for Architectural Services document.
- **Construction Documents of the Stadium Renovations** – After approval of the Design Development Package, our team will prepare Construction Documents including drawings and specifications for the project. The Construction Documents Package will meet the requirements of the Standard Central Bucks School District Agreement for Architectural Services document.
- **Bidding Services for the Stadium Renovations** – After completing the Construction Documents and receiving approval to move ahead, we will provide Bidding Services including evaluation and recommendations regarding bid results. We will also assist with Contract coordination / negotiations for the prime Contractors. The scope of work for the Bidding Stage will meet the requirements of the Standard Central Bucks School District Agreement for Architectural Services document.

- **Construction Administration / Post Construction Administration Services** – We will provide Construction Administration for the project including: assistance with building permit approvals, attendance at bi-weekly construction meetings, review of shop drawings and prime contractor applications for payment, and overseeing the Project Close-out process. The scope of work for Construction Administration will meet the requirements of the Standard Central Bucks School District Agreement for Architectural Services document.
- **MEP and Structural Engineering Services** – We will provide MEP and Structural Engineering services through our consultants Consolidated Engineers of Leesport, PA, and GTA Inc. of Pipersville, PA.
- **Meetings** - GKO will attend meetings as required.

The following services are not included in our Scope of Work:

- **Civil Engineering / Land Development Coordination** – At this time, Civil Engineering is not included in our scope of work. If this scope of work is requested by Central Bucks School District, we would provide as an additional service. If required, we would propose to work with Gilmore and Associates or other Civil Engineer acceptable to Central Bucks School District (Though they are the Borough Engineer, Gilmore and Associates may be able to do the Civil Engineering on this project since the Borough owns War Memorial Field and therefore it may not be considered a conflict of interest). As another option, the Civil Engineering scope of work could be added to the School District’s contract with Architerra.  
Note: Regardless of a Land Development waiver being provided, the services of a Civil Engineer will still be needed for surveying, grading /drainage, sidewalks, and utilities documentation.
- **Design and Documentation of the Field Turf and Track resurfacing** – This work will be engaged directly by Central Bucks School District. It is our understanding that Architerra will be engaged to provide this work.

Proposed GKO Team for Architectural / Engineering Services

- GKO Architects
  - Consolidated Engineers – MEP Engineering
  - GTA Inc.- Structural Engineering
- 1) **Proposed Lump Sum Fee** –  
GKO Architects / Consolidated Engineers – MEP Engineering / GTA – Structural Engineering  
**Lump Sum Fee \$ 181,864**

Note:

- 1) Our fee does not include infiltration testing, Land Development submittal fee(s), etc.
- 2) We will submit an invoice each month for the work completed the month prior.
- 3) For additional services, see Godshall Kane O’Rourke Standard Hourly Rates shown below.
- 4) Our fee does not include Civil Engineering.
- 5) Artificial Turf and track resurfacing design and documentation is by others.

Hourly Rates (For Additional Services if required)

Principal	\$130 (One Hundred thirty dollars) / hour
Project Manager/ Reg. Architect	\$110 (One Hundred Ten dollars) / hour
Construction Administrator	\$100 (One Hundred dollars) / hour
Architectural Designer	\$95 (Ninety Five dollars) / hour
Interior Designer	\$95 (Ninety Five dollars) / hour
Intern Architect	\$80 (Eighty dollars) / hour
CAD Technician	\$75 (Seventy five dollars) / hour
Clerical/Bookkeeping	\$50 (Fifty dollars) / hour

**Preliminary Schedule for the Project**

The preliminary milestones for the project schedule will include:

- November 1, 2016 – Jan. 10, 2017 – Design and Construction Documents
- January 16, 2017 – Jan. 30 2017 – Bidding Period
- Feb 1 through Feb. 15, 2017 – Contract Negotiations
- March 1, 2017 – Mobilize the site and begin Construction on the Fieldhouse
- June 15 – Sept 1, 2017 – Complete Fieldhouse, stadium renovation, and Synthetic Turf/track

This preliminary milestone schedule shown above is very aggressive and contingent upon the project receiving a Land Development waiver from Doylestown Borough. In addition, it is critical that the Contractors are able to start work by March 1, 2017. We recommend that a meeting be scheduled with Doylestown Borough to confirm that a Land Development Waiver will be granted before making a final commitment to the preliminary schedule shown above.

Thank you for requesting an Architectural and Engineering Services proposal from Godshall Kane O'Rourke Architects. We look forward to continuing our collaborative relationship with Central Bucks School District. If this proposal meets with the School District's approval, please indicate authorization to proceed by providing the appropriate signature below. Please return one signed copy of this authorization for our records. Once we receive authorization, we will prepare a contract utilizing the School District's standard Form of Agreement.

Please contact me if you have any questions.

Sincerely,



P. Michael O'Rourke AIA  
Principal

Project: Central Bucks School District  
Re: Architectural Services Proposal - CB West Stadium / War Memorial Field Renovations  
Date: October 24, 2016

Godshall Kane O'Rourke Architects, LLC

Central Bucks School District



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Title: Principal

---

Title:

10/24/16

---

Date:

---

Date:



CENTRAL BUCKS SCHOOL DISTRICT

*LEADING THE WAY*

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: November 7, 2016

SUBJECT: Architectural Services - War Memorial Field Renovations

TIME PERIOD: 2016-2017

AMOUNT: \$24,100  
(if applicable)

BUDGET: 3-4500-450-14-00-000-00-99

ADMINISTRATOR/  
SUPERVISOR: Scott Kennedy

REQUESTED ACTION: Architerra has submitted a proposal for professional design services for the WMF synthetic turf replacement and track improvements.

RECOMMENDATION: Approve a contract for professional design services to Architerra for WMF synthetic turf and track improvements in the amount of \$24,100.

## MEMORANDUM

DATE : 25 October 2016

TO : Mr. Scott Kennedy  
Director of Operations  
skennedy@cbsd.org  
Central Bucks School District

FROM : Mr. David Horn  
Principal  
dehorn@architerrapc.com  
Architerra, PC

RE : Central Bucks School District  
Central Bucks High School – West  
Proposals for Professional Services – Outdoor Synthetic Sports Surfaces

Dear Mr. Kennedy:

Earlier today, Architerra provided you two separate proposals for two separate synthetic surfaces: the renovation of 400 meter track and field venue and the replacement of synthetic turf field. Both proposals are complete, “stand alone”, projects and should be bid separately. However, there is a scenario which could reduce Architerra’s fee by \$3,200.00 should you opt to consider your timing and strategy.

For example, if the field and the track work are performed in the same summer, but as two separate concurrent bid packages, the savings of \$3,200.00 would be experienced. This savings represents a reduction in some meetings and boilerplate development already included in the fee of both separate proposals.

Thank you for allowing me the opportunity to present this scenario in conjunction with our proposals. Please feel free to contact me should you have any questions. Thank you for your consideration of Architerra, PC.

Respectfully,



David E. Horn

ARCHITERRA, PC  
dehorn@architerrapc.com

DEH/kan

25 October 2016

Mr. Scott Kennedy  
Director of Operations  
skennedy@cbsd.org  
Central Bucks School District  
Operations Center  
320 West Swamp Road  
Doylestown, Pennsylvania 18901

Re: Proposal for Professional Services  
Central Bucks – West High School  
Artificial Turf Replacement – Design Surfaces

Dear Mr. Kennedy:

Several years ago, Architerra designed the new synthetic surface at Memorial Stadium on the Central Bucks High School – West campus. Earlier this past year, Architerra completed synthetic turf replacement projects for three fields scattered across campuses in the Downingtown Area School District and North Penn School District. We are well versed in the nuances of specifications with regards to a synthetic turf replacement project. This experience, coupled with our knowledge of technological advancements in the turf industry and the successful experience we shared at Central Bucks South High School this summer, places Architerra in a position to assist you in the renovation to the floor of this stadium.

We are very confident in our ability to collaborate with Central Bucks School District, West High School for the artificial turf replacement project. Architerra is pleased to present in our proposal the following scope of services and fee.

## **OUTLINE SCOPE OF SERVICES**

To achieve success, Architerra has refined an efficient methodology over the past thirty years. This methodology has since been edited to apply specifically to the synthetic turf field at Central Bucks High School – West.

### **Task One: Design Development Phase**

1. First, let's discuss some of the issues of efficiency. There is no need for a topographic survey of the site. This is a turf replacement project. We are keeping the concrete containment curb, as well as, the channel drain which borders and defines the extent of the turf. We also do not need land development submission on the Borough level, since we are not disturbing earth. We are merely performing a safety and maintenance activity





# architerra, pc.

Proposal for Professional Services: Central Bucks West HS – Artificial Turf Replacement

25 October 2016

page 2

to an athletic field. The field has documented history of being well used and well worn. Thirdly, since we are not disturbing soil, we need not make any submission to the county soil conservation district.

We will however, as a professional courtesy, contact the local authorities to share with them our plans for synthetic turf replacement, zero earth disturbance, and zero change to stormwater management strategy, should you agree that would be an appropriate step.

2. While a topographic survey will not be required, Architerra will perform a physical survey and assessment of the site conditions, including any deterioration of the concrete curb, chain link fence, goalpost foundations, or stormwater structures affiliated with the venue. Architerra will visit its archives to research available base data for the synthetic turf field. Found base data will be utilized by Architerra and supplemented by our own field reconnaissance to create a level of accuracy suitable for the renovation of this athletic venue.
3. Architerra remains on the cutting edge of turf research and advanced trends in the industry. Together, we will develop parameter characteristics for a synthetic turf system which demonstrate these characteristics. We welcome the School District's input as this process evolves. We understand you may want to duplicate the recent turf efforts at East and South High Schools.
4. The design development phase will include:
  - Selection and specification of the synthetic turf system and stone subbase surface refinement. Architerra will submit a specification to Central Bucks School District for review and approval. Our specifications shall be based on high school athletics use of the facility.
    - Specifications will list a minimum of three products equal in quality.
    - An optional underlayment pad will be suggested as a possible bid alternate.
  - Updated cost estimate – Architerra's Opinion of Probable Construction Cost based on information at the end of Design Development.
  - Refined field graphic options based upon "lessons learned".

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Proposal for Professional Services: Central Bucks West HS – Artificial Turf Replacement  
25 October 2016  
page 3

## **Task Two: Construction Documents Phase**

Central Bucks School District will publicly bid the contract for construction for the synthetic field replacement surface. The contract for construction will be awarded to a single prime as a General Construction Contract. All materials, labor and installation will be incorporated into the General Construction Contract. This includes, but is not limited to:

- Removal, disposal/recycle of the existing turf field surface
- Fine grading and repairs to the stone subbase surface
- Installation of new synthetic turf surface system
  - Review of channel drain; rejuvenate as needed
  - Review of goalpost foundation; rejuvenate as needed
  - Review of containment curb; rejuvenate as needed
  - New field surface G-max to not exceed 125 at time of acceptance
  - Consideration of underlayment pad (10 mm rubber)

Architerra's professional services will include:

- A full set of drawings
- All technical specifications

Drawings and specifications shall incorporate all permit, code and ordinance requirements from the authorities having jurisdiction.

Central Bucks School District will review the 100% Construction Documents before they are issued for bid.

Central Bucks School District will provide a mark-up Contract for Construction (Agreement between Owner and Contractor) provided and refined by Architerra.

Architerra will produce all other "front end" documents for review, consideration, and utilization by the Central Bucks School District.

Architerra will provide Central Bucks School District with paper copies of three (3) complete sets of bid documents.

# architerra, pc.

Proposal for Professional Services: Central Bucks West HS – Artificial Turf Replacement

25 October 2016

page 4

Architerra will provide Central Bucks School District with all technical specifications in Adobe Acrobat (.pdf) electronic format.

## **Task Three: Public Bid Phase**

Central Bucks School District will publicly bid the contract for construction for the replacement of the synthetic turf field.

Drawings and specifications will be available to bidders in Adobe Acrobat (.pdf) electronic format or via purchase of hard copies from either of our offices.

Central Bucks School District will advertise that the project is out for bid.

Central Bucks School District will schedule the pre-bid meeting and the bid opening.

Architerra will perform the following services:

- Attend the pre-bid meeting
- Respond to questions and requests for clarification submitted by the bidders (via Addendum)
- Review any substitutions that may be proposed by bidders
- Issue Addendum/Addenda as required
- Attend the bid opening
- Assist Central Bucks School District with bid analysis, review of bid documents and review of contractor qualifications

## **Task Four: Construction Phase**

Architerra will perform the following services

- Review all shop drawings and submittals

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Proposal for Professional Services: Central Bucks West HS – Artificial Turf Replacement

25 October 2016

page 5

- Answer contractor Requests for Interpretation (RFI)
- Review monthly contractor Requests for Payment
- Review Contractor progress and installation work (to verify compliance with the contract documents)
- Review inspection and test reports generated by Central Bucks School District staff, the clerk of the works/construction manager and/or inspection agencies hired by Central Bucks School District
- Attend a weekly Job Conference on site
- Maintain notes from weekly Job Conferences and issue Meeting Minutes
- Visit the site to observe contractor work and progress. Site visits shall be a minimum of once a week. Site visits may be performed on the same day as the Weekly Job Conference.
- Generate a punch list at Substantial Completion
- Execute close-out documentation for the project

Daily monitoring of the construction contractor and daily logs/reports will be provided by Central Bucks School District (or an entity under contract with Central Bucks School District). These services are not included in Architerra's contracted scope of professional services.

## **STATEMENT OF FEE**

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Architerra's fee for this professional service will be a lump sum fee of \$14,200.00. This fee does not include typical reimbursable expenses which will be billed at direct cost. Receipts will be submitted for all reimbursable expense, whenever practical or possible. Billing will occur on a monthly basis, and payment is expected within forty-five days. Architerra is very familiar with the contract format of the Central Bucks School District, and we would be able to begin work within five days of receiving a written authorization to proceed.

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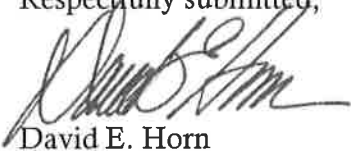
Proposal for Professional Services: Central Bucks West HS – Artificial Turf Replacement

25 October 2016

page 6

Thank you for your consideration of Architerra, PC for this important project. Should you have any questions with regards to this proposal, please do not hesitate to contact me.

Respectfully submitted,



David E. Horn  
President

ARCHITERRA, PC  
[dehorn@architerrapc.com](mailto:dehorn@architerrapc.com)

cc: File

DEH/kan

25 October 2016

Mr. Scott Kennedy  
Director of Operations  
skennedy@cbsd.org  
Central Bucks School District  
Operations Center  
320 West Swamp Road  
Doylestown, Pennsylvania 18901

Re: Proposal for Professional Services  
Central Bucks High School – West  
Running Track and 'D' Area Repairs/Re-Topping

Dear Mr. Kennedy:

Architerra has truly enjoyed our professional relationship earlier this year with our consultation on the new synthetic turf field at Central Bucks – South High School. I had a chance to walk and examine the 400 meter track at Central Bucks High school – West. The asphalt base appears to be fine, the synthetic surface has some minor areas of delamination, spider cracking, gouges, and an overly worn surface. The 'D' area terrace is in similar condition as the running track oval and will consider re-topping as well. The graphics on the track surface are well worn and are in need of replacement.

In order to adequately address the professional needs of the Central Bucks School District in the rejuvenation of the athletic surface of this venue, Architerra offers the following scope of professional services:

## OUTLINE SCOPE OF SERVICES

### Task One: Design Development Phase

1. First, let's discuss some of the issues of efficiency. There is no need for a topographic survey of the site. This is a track re-topping project. We also do not need land development submission on the Borough level, since we are not disturbing earth. We are merely performing a safety and maintenance activity to a running track. Finally, since we are not disturbing soil, we need not make any submission to the county soil conservation district.

We will however, as a professional courtesy, contact the local authorities to share with them our plans for synthetic track surface re-topping, zero earth disturbance, and zero change to stormwater management strategy, if you believe it would be prudent to do so.



# architerra, pc

Proposal for Professional Services: Central Bucks High School – West – Running Track

25 October 2016

page 2

2. While a topographic survey will not be required, Architerra will perform a physical survey and assessment of the site conditions, including any deterioration of the asphalt edge, delamination of the track, and track deterioration due to high stress areas. It appears the asphalt base is structurally sound.
3. Architerra will visit our plan room archives, since we performed design services for the floor of the stadium a few years ago. Found base data will be utilized by Architerra and supplemented by our own field reconnaissance to create a level of accuracy suitable for the renovation of this athletic venue.
4. The design development phase will include:
  - Selection and specification of the track surfacing material. Architerra will submit a specification to Central Bucks School District for review and approval. Our specifications shall be based on high school athletics use of the facility and the type of polyurethane surface currently in place on the track.
    - Specifications will list a minimum of three products equal in quality.
  - Updated cost estimate – Architerra's Opinion of Probable Construction Cost based on information at the end of Design Development.

## **Task Two: Construction Documents Phase**

Central Bucks School District will publicly bid the contract for construction for the repair and resurfacing the track and 'D' area. The contract for construction will be awarded to a single prime as a General Construction Contract. All materials, labor and installation will be incorporated into the General Construction Contract. This includes, but is not limited to:

- Site work
- Paving, repairs and resurfacing of the track surface and affiliated areas
- Installation of lines and marking for track and 'D' area

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Proposal for Professional Services: Central Bucks High School – West – Running Track  
25 October 2016  
page 3

Architerra's professional services will include:

- A full set of drawings
- All technical specifications

Drawings and specifications shall incorporate all permit, code and ordinance requirements from the authorities having jurisdiction.

Central Bucks School District will review the 100% Construction Documents before they are issued for bid.

Central Bucks School District will provide a mark-up Contract for Construction (Agreement between Owner and Contractor) provided and refined by Architerra.

Architerra will produce all other "front end" documents for review, consideration, and utilization by the Central Bucks School District. We will start this process by utilizing the boiler plate we authored jointly for the Central Bucks South turf project this year.

Architerra will provide Central Bucks School District with paper copies of three (3) complete sets of bid documents.

Architerra will provide Central Bucks School District with all technical specifications in Adobe Acrobat (.pdf) electronic format.

## **Task Three: Public Bid Phase**

Central Bucks School District will publicly bid the contract for construction for the repair and resurfacing of the track and 'D' area.

Drawings and specifications will be available to bidders in Adobe Acrobat (.pdf) electronic format or via hard copy (whichever is preferred by client).

Central Bucks School District will advertise that the project is out for bid.

Central Bucks School District will schedule the pre-bid meeting and the bid opening.



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Proposal for Professional Services: Central Bucks High School – West – Running Track

25 October 2016

page 4

Architerra will perform the following services:

- Attend the pre-bid meeting
- Respond to questions and requests for clarification submitted by the bidders (via Addendum)
- Review any substitutions that may be proposed by bidders
- Issue Addendum/Addenda as required
- Attend the bid opening
- Assist Central Bucks School District with bid analysis, review of bid documents and review of contractor qualifications

## **Task Four: Construction Phase**

Architerra will perform the following services

- Review all shop drawings and submittals
- Answer contractor Requests for Interpretation (RFI)
- Review monthly contractor Requests for Payment
- Review Contractor progress and installation work (to verify compliance with the contract documents)
- Review inspection and test reports generated by Central Bucks School District staff, the clerk of the works/construction manager and/or inspection agencies hired by Central Bucks School District
- Attend a weekly Job Conference on site
- Maintain notes from weekly Job Conferences and issue Meeting Minutes

# architerra, pc

Proposal for Professional Services: Central Bucks High School – West – Running Track  
25 October 2016  
page 5

- Visit the site to observe contractor work and progress. Site visits shall be a minimum of once a week. Site visits may be performed on the same day as the Weekly Job Conference.
- Generate a punch list at Substantial Completion
- Execute close-out documentation for the project

Daily monitoring of the construction contractor and daily logs/reports will be provided by Central Bucks School District (or an entity under contract with Central Bucks School District). These services are not included in Architerra's contracted scope of professional services.

## STATEMENT OF FEE

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Architerra's fee for this professional service will be a lump sum fee of \$13,100.00. This fee does not include typical reimbursable expenses which will be billed at direct cost. Receipts will be submitted for all reimbursable expense, whenever practical or possible. Billing will occur on a monthly basis, and payment is expected within forty-five days. Architerra is very familiar with the contract format of the Central Bucks School District, and we would be able to begin work within five days of receiving a written authorization to proceed.

Thank you for your consideration of Architerra, PC for this important project. Should you have any questions with regards to this proposal, please do not hesitate to contact me.

Respectfully submitted,



David E. Horn  
President

ARCHITERRA, PC  
[dehorn@architerrapc.com](mailto:dehorn@architerrapc.com)

cc: File

DEH/kan



**CENTRAL BUCKS SCHOOL DISTRICT**

*LEADING THE WAY*

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: November 7, 2016

SUBJECT: Personnel Items

TIME PERIOD: October 20, 2016 through November 2, 2016

AMOUNT:  
(if applicable) N/A

BUDGET: Various

ADMINISTRATOR/  
SUPERVISOR: Andrea L. DiDio-Hauber

REQUESTED ACTION: Personnel Items:  
Resignations, Terminations  
Leaves of Absence  
Appointments - Professional and Support Staff  
Classification Changes  
Community School Staff  
EDR Student Activities, EDR Change List, Stipend Coaches  
Auxiliary Pay Rate Sheet

RECOMMENDATION: Approval of personnel items.

**RETIREMENTS/RESIGNATIONS/TERMINATIONS****RESIGNATIONS:**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE DATE</u>
Nancy Brower	Reg Ed Teaching Asst	Barclay	11/3/2016
Donna Dome	Assistant Principal	Holicong	12/31/2016
Danielle Duncan	Personal Care Aide	Mill Creek	10/14/2016
Kirsten B. Mortimer	Comm Sch Swim Prog	CB East	10/21/2016
Cassidy Shea White	Comm Sch Swim Prog	CB East	10/21/2016

**TERMINATIONS:**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
Kalee McKeon	Custodian	CB West	9/16/2016	Job Abandonment

**LEAVE OF ABSENCE**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>FROM</u>	<u>TO</u>
Andrea F. Armstrong	Custodian	CB South	10/12/2016	11/6/2016
Judith Ashabraner	Bus Driver	Transportation	10/17/2016	TBD
Jessica Corson	Personal Care Aide	CB West	9/30/2016	Intermittent
Sarah Coyle	Special Ed Teacher	Barclay	12/20/2016	1/16/2017
Sally D'Amico	Reg Ed Teaching Asst	Buckingham/ East	10/24/2016	TBD
Casey Lyn Davidson	Health & PE Teacher	Holicong	11/11/2016	1/25/2017
Kathleen Fitzgerald	(.98 FTE) Sp Ed Asst	Unami	10/19/2016	TBD
Sylvia Frankenfield	Spec Ed Asst	Tamanend	10/21/2016	TBD
Carl Hilpl	A-Mech/Electrician	Facilities	10/17/2016	10/31/2016
Stephanie A. Powell	Custodian	Cold Spring	10/27/2016	TBD
Maxine Lee Pullar	Health & PE Teacher	CB South	11/23/2016	1/4/2017

**APPOINTMENT OF LTS EMPLOYEES:**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>	<u>SALARY COLUMN/STEP</u>
Jesse A. Dannin	Mathematics Teacher	Unami	10/24/201-End SY	\$45,254 Prorated	BS+0 credits, Step 1

**APPOINTMENT OF LTPD EMPLOYEES - \$150.00 per day**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>FROM</u>	<u>TO</u>
John Fitzgibbons	Mathematics Teacher	Lenape	1/3/2017	1/25/2017
Kathryn Palkovics	Librarian	Tamanend	10/24/2016	1/11/2017

**BUILDING SUBSTITUTES**

<u>NAME</u>	<u>BUILDING</u>	<u>EFFECTIVE DATE</u>	<u>SALARY P/DAY</u>	<u>DAYS P/YEAR</u>
Lauren N. Foreman	Elem Floating Sub	10/21/2016	\$125 p/day	2016-17 Sch Yr
Kimberly Francis	Elem Floating Sub	10/21/2016	\$125 p/day	2016-17 Sch Yr
Danielle Zolnierz	Elem Floating Sub	10/31/2016	\$125 p/day	2016-17 Sch Yr

**APPOINTMENT OF SUPPORT EMPLOYEES:**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE DATE</u>	<u>SALARY P/HOUR</u>
Kimberly J. Barlick	On Call Substitute EA	Transportation	10/17/2016	\$10.50 p/hr
Faisal Bashir	On Call 3rd Shift Floater	District Wide	11/1/2016	\$14.00 p/hr
Kirsten Cademartori	(.98 FTE) Spec Ed Asst	Tamanend	10/17/2016	\$14.43 p/hr
Sharon D. Krieger	On Call Sub Floater Cust	District Wide	10/31/2016	\$14.00 p/hr
Elizabeth Anne Libutti	(.75 FTE) Duty Asst	CB East	10/31/2016	\$12.63 p/hr
George MacPherson	On Call Sub Bus Driver	Transportation	10/17/2016	\$20.35 p/hr
Elizabeth Sue Neff	(1.0 FTE) Spec Ed Asst	Holicong	10/19/2016	\$14.43 p/hr
Louis Vollrath	On Call Sub Bus Driver	Transportation	10/24/2016	\$20.35 p/hr

**CLASSIFICATION/STATUS/ASSIGNMENT CHANGE**

<u>NAME</u>	<u>PREVIOUS</u>	<u>NEW</u>	<u>EFFECTIVE DATE</u>	<u>PREV / NEW SALARY</u>	<u>BUILDING</u>
Julia Abelson	(.67 FTE) Title 1 Asst	(1.0FTE)Sp Ed Asst	11/7/2016	\$16.06 p/hr/No change	Linden
Charles C. Furst	TEMP Custodian	2nd Shift Custodian	10/17/2016	\$16.21 p/hr/No change	Bridge Valley
Ellen S. Goldstein	LTPD Health & PE	LTS Health & PE	8/31/16 - 1/25/17	\$150p/day/\$45,254 Prortd	Holicong/CB South
Charles R. Grebloski	Substitute EA	On Call Bus Driver	10/19/2016	\$10.50 p/hr/\$20.35 p/hr	Transportation
Kevin J. Harrison	Transportation EA	On Call Bus Driver	10/19/2016	\$14.57 p/hr /\$20.35 p/hr	Transportation
Gregory Lembo	Sub Custodian	(1.0 FTE) Custodian	11/7/2016	\$14.00 p/hr / \$16.21 p/hr	Linden
Brandy O'Neill	LTPD Art Teacher	LTS Art Teacher	10/24/2016	\$150p/day/\$45,254 Prortd	Butler / Doyle
Richard C. Towle	Floater Cust TEMP	Custodian	11/1/2016	\$16.21 p/hr/No change	Groveland

**ADDITIONAL DUTY**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE DATE</u>	<u>ADDITIONAL SALARY</u>	<u>SCHEDULE</u>
Patrick A. Balkit	Detention Supervisor	CB South	10/14/2016	\$15.57 p/hr	As needed
Taryn Bartasavich	Comm Sch Instructor 2	Jamison	10/31/2016	\$17.65 p/hr	1.08hrs p/day,5days p/wk
Katrina M. Keeler	Detention Supervisor	CB South	10/14/2016	\$15.57 p/hr	As needed
Michelle Oleykowski	Comm Sch Instructor 2	Warwick	10/31/2016	\$17.65 p/hr	1.75hrs p/day,3days p/wk
Lisa Rothenberger	Comm Sch Instructor	Bridge Valley	11/1/2016	\$17.16 p/hr	1.32hrs p/day,4days p/wk

**COMMUNITY SCHOOL- SUPPORT STAFF**

<u>NAME</u>	<u>POSITION</u>	<u>BUILDING</u>	<u>EFFECTIVE DATE</u>	<u>SALARY P/HOUR</u>	<u>SCHEDULE</u>
Tarlika Shah	Comm Sch After School	District Wide	10/25/2016	\$14.43 p/hr	Substitute - As needed
Maria A. Villarín	(.67 FTE) Comm Sch B/A	Jamison / Warwick	11/1/2016	\$14.43 p/hr	4hrs p/day,5days p/wk

**STUDENT ACTIVITIES  
2016-2017**

**Holicong Middle School**

	EDR units	Longevity	Units pd	Name	Start Yr	Total Pd
<b>Paid Year Long (4 payments)</b>						
<b>Band Director</b>	10	6	16	Joel Chodoroff	2001	\$5,120
<b>Orchestra/String</b>	3	4	7	Jennifer DiVasto	2006	\$2,240
<b>Stagecrafters</b>	8		8	Patrick Kelly	NA	\$2,560
<b>Choral Director</b>	10	6	16	James Glaser	2000	\$5,120
<b>Student Council</b>	7		7	Lauren Johnston	NA	\$2,240
<b>TV Studio</b>	3	2	3.5 1.5	Michelle Ambrosini Patrick Kelly	2007 NA	\$1,120 \$480
<b>National Jr Honor Society</b>	3		3	Jill Schmitt	NA	\$960
<b>Middle School Team Leaders (3 units each paid on January 31)-21 units total max</b>						
<b><u>Team Leaders</u></b>						
Team 7-0	3		3	Michelle Ambrosini	NA	\$960
Team 7-1	3	2	5	Andrew Kane	2009	\$1,600
Team 7-2	3		3	Rachel Brunner		\$960
Team 8-0	3	4	7	Joshua Kaeser	2006	\$2,240
Team 8-1	3	2	5	Brian Novick	2009	\$1,600
Team 8-2	3		3	Carrie Bannon		\$960
9th Grade	3		3	Jason Hepler	NA	\$960
<b>TOTAL=</b>						<b>\$29,120</b>

**STUDENT ACTIVITIES  
2016-2017**

**Lenape Middle School**

	EDR units	Longevity	Units pd	Name	Start Yr	Total Pd
<b>Paid Year Long (4 payments)</b>						
<b>Band Director</b>	10		10	Susan Steen	na	\$3,200
<b>Orchestra/String</b>	3	4	7	Jessica Tosti	2006	\$2,240
<b>Stagecrafters</b>	8		8	Jaime Rogers	na	\$2,560
<b>Choral Director</b>	10	4	14	Jaime Rogers	2004	\$4,480
<b>Student Council</b>	7		7	Matthew Fash	na	\$2,240
<b>TV Studio</b>	3	2	5	Andrew Burgess	2009	\$1,600
<b>National Jr Honor Society</b>	3		3	Jennifer Yeager	na	\$960
<b>Middle School Team Leaders (3 units each paid on January 31)-21 units total max</b>						
<b><u>Team Leaders</u></b>						
7th - Explorer Team	3		3	Gabrielle Feliciani	na	\$960
7th - Quest Team	3		3	Rayna Lolla-Smith	na	\$960
8th - Dream Team	3		3	Matthew Curran	na	\$960
8th - Wonder Team	3	2	5	Zachary Marttila	2007	\$1,600
9th	3		3	Janet Caparros	na	\$960
<b>TOTAL=</b>						<b>\$22,720</b>

**STUDENT ACTIVITIES  
2016-2017**

**Tamanend Middle School**

	EDR units	Longevity	Units pd	Name	Start Yr	Total PD
<b>Paid Year Long (4 payments)</b>						
<b>Band Director</b>	10	6	16	Larry Werner	99/00	\$5,120
<b>Orchestra/String</b>	3	4	7	Jessica Tosti	06/07	\$2,240
<b>Stagecrafters</b>	8		8	Ian Sanchez	NA	\$2,560
<b>Choral Director</b>	10	2	12	Ian Sanchez	10/11	\$3,840
<b>Student Council</b>	7	2	5.5	Maria Vitacco	02/03	\$1,760
		2	5.5	Ellen Orinski	02/03	\$1,760
<b>TV Studio</b>	3	1	2.5	Drew Sterner	07/08	\$800
		1	2.5	Matt Landis	09/10	\$800
<b>National Jr Honor Society</b>	3		1.5	Mary Pat Mars	NA	\$480
			1.5	Emily Murray	NA	\$480
<b>Middle School Team Leaders (3 units each paid on January 31)-21 units total max</b>						
<b><u>Team Leaders</u></b>						
7th	3	4	7	Maria Vitacco	2006	\$2,240
7th	3	4	7	Lisa Mancini	2006	\$2,240
8th	3	4	7	Susan Roth	2006	\$2,240
8th	1.5		1.5	Paul Eisold	na	\$480
				Danielle		
8th	1.5		1.5	Magliozzo	na	\$480
9th	1.5	2	3.5	Luz Corsino	2008	\$1,120
	1.5	4	5.5	Lori Marano	2006	\$1,760
<b>TOTAL=</b>						<b>\$30,400</b>



**STUDENT ACTIVITIES  
2016-2017**

**Tohickon Middle School**

	EDR units	Longevity	Units pd	Name	Start Yr	Total Pd
<b>Paid Year Long (4 payments)</b>						
<b>Band Director</b>	10		10	Sarah McGahey	na	\$3,200
<b>Orchestra/String</b>	3	6	9	Jennifer Repper	2000	\$2,880
<b>Stagecrafters</b>	8	2	10	William Senavaitis	2010	\$3,200
<b>Choral Director</b>	10		10	Paul Dengler	na	\$3,200
<b>Student Council</b>	7	2	5.5	Kelly Zagwoski	2009	\$1,760
			3.5	Amy Fry-Daly	na	\$1,120
<b>TV Studio</b>	3	2	4	William Senavaitis	2007	\$1,280
			1	Bridget Fox	na	\$320
<b>NJHS</b>	3		1.5	Kelli McMahon	na	\$480
			1.5	Daniel Saska	na	\$480
<b>Middle School Team Leaders (3 units each paid on January 31) 21 total units max</b>						
<b><u>Team Leaders</u></b>						
7th	3	2	5	Kelli McMahon	2008	\$1,600
7th	3	4	7	Jennifer Reese	2006	\$2,240
8th	3		3	Zachary Sibel	na	\$960
8th	3		3	Michael Weir	na	\$960
8th	3		1.5	Kim Rissing (2nd sem)	na	\$480
			1.5	Michelle Ball (1st sem)	na	\$480
9th	3	4	7	Chris Gay	2006	\$2,240
<b>Total =</b>						<b>\$26,880</b>

**STUDENT ACTIVITIES  
2016-2017**

**Unami Middle School**

	EDR units	Longevity	Units pd	Name	Start Yr	Total Pd
<b>Paid Year Long (4 payments)</b>						
<b>Band Director</b>	10	4	14	Harry Bower	2005	\$4,480
<b>Orchestra/String</b>	3	4	7	Hannah Pak	2005	\$2,240
<b>Stagecrafters</b>	8	4	12	Harry Bower	2005	\$3,840
<b>Choral Director</b>	10	6	16	Kimberlee Leonardo	1997*	\$5,120
<b>Student Council</b>	7		7	Brittany Iatarola	2016	\$2,240
<b>TV Studio***</b>	3	2	3.5 1.5	Michelle Spera Colleen Haag	2009 na	\$1,120 \$480
<b>National Jr Honor Society</b>	3		1.5 1.5	Nicole Adams Jaclyn Timko	2015 2015	\$480 \$480
<b>Middle School Team Leaders (3 units each paid on January 31)-21 units total max</b>						
<b><u>Team Leaders</u></b>						
7th	3		3	J. Massey	na	\$960
7th	3		3	S. Caldwell	na	\$960
8th	3	2	5	J. Smola	2009	\$1,600
8th	3	4	7	K. Keller	2006	\$2,240
9th	3		3	P. Sime-Cummins	2016	\$960
					<b>Total =</b>	<b>\$27,200</b>

\*Start year adjusted to reflect sabbatical for 05-06 year

STUDENT ACTIVITIES 2016-2017		CB EAST HIGH SCHOOL					
	EDR units	Longevity	Units PD	Name	New	Start Year	Total Pd
Paid Year Long (4 payments)							
<b>Band Director</b>	34	4	38	Jason Morehouse		2005	\$12,160
<b>Choral Director</b>	10		10	Christopher Villante		na	\$3,200
<b>Orchestra Director</b>	4	4	8	Jennifer DiVasto		2006	\$2,560
<b>Amplification</b>	4	2	6	Michael Grieco		2008	\$1,920
<b>Newspaper</b>	6		6	Steven Bercik		na	\$1,920
<b>Yearbook Sponsor</b>	20	2	22	Steven Bercik		2007	\$7,040
<b>Senior Class Advisor</b>	7		7	Vanessa Power		na	\$2,240
<b>Junior Class Advisor</b>	3		3	Ashley Yanishevskiy		na	\$960
	3		3	Joshua Hoskins		na	\$960
<b>Soph Class Advisor</b>	3		3	Kimberly Kane		na	\$960
	3		3	Kevin Lockard		na	\$960
<b>Student Government</b>	10	2	12	Amanda Dicks Prothero		2008	\$3,840
<b>National Honors Society</b>	2		2	Bernadette Fly		na	\$640
	2		2	Catherine Gulkis		na	\$640
						<b>Total =</b>	<b>\$40,000</b>

\*\*EDR units updated with MOU 7/1/16

**STUDENT ACTIVITIES  
2016-2017**

**CB SOUTH HIGH SCHOOL**

	EDR units	Longevity	Units paid	Name	New	Start Year	Total Pd
<b>Paid Year Long (4 payments)</b>							
<b>Band Director</b>	34		34	Brian Cox			\$10,880
<b>Choral Director</b>	10	2	12	Joe Stellino		2007- 2008	\$3,840
<b>Orchestra Director</b>	4	4	8	Scott Hensil		2005- 2006	\$2,560
<b>Amplification</b>	4			OPEN			
<b>Newspaper</b>	6	4	10	Lauren Woehr		2004- 2005	\$3,200
<b>Yearbook Sponsor</b>	17		17	Jessica Fidler			\$5,440
Assistant	3		3	Jessica Fidler			\$960
<b>Senior Class Advisor</b>	7		7	Vello Vilbas			\$2,240
<b>Junior Class Advisor</b>	6		6	Michael London			\$1,920
<b>Soph Class Advisor</b>	6		6	Caroline Deitch			\$1,920
<b>Student Government</b>	10-split		4	Vello Vilbas			\$1,280
			4	Michael London			\$1,280
			2	Caroline Deitch			\$640
<b>National Honors Society</b>	4		4	Helena Buzin			\$1,280
						<b>Total =</b>	<b>\$37,440</b>

\*\*EDR units updated with MOU 7/1/16

**STUDENT ACTIVITIES  
2016-2017**

**CB WEST HIGH SCHOOL**

	EDR units	Longevity	Units paid	Name	New	Start Yr	Total PD
Paid Year Long (4 payments)							
<b>Band Director</b>	34	2	36	Neil Delson		2010	\$11,520
<b>Choral Director</b>	10	8	18	Joseph Ohrt		1992	\$5,760
<b>Orchestra Director</b>	4	4	8	Scott Hensil		2005	\$2,560
<b>Amplification</b>	4	2	6	Neil Delson		2010	\$1,920
<b>Newspaper</b>	6		6	Val D'Alonzo		2014	\$1,920
<b>Yearbook Sponsor</b>	17	2	19	Stephanie Ferraro		2010	\$6,080
Assistant	3	2	5	Erin Walsh		2009	\$1,600
<b>Senior Class Advisor</b>	7		3.5	Kim Payne		2015	\$1,120
			3.5	Katelyn Mullen		2016	\$1,120
<b>Junior Class Advisor</b>	6		3	Theresa Mehalick		2015	\$960
			3	Megan Hanson		2015	\$960
<b>Soph Class Advisor</b>	6		3	Barbara Matas		2016	\$960
			3	Allison Vicciardo		2016	\$960
<b>Student Government</b>	10		10	Jennifer Jones		2016	\$3,200
<b>National Honors Society</b>	4	2	6	Colleen Graney		2008	\$1,920
<b>Total=</b>							<b>\$42,560</b>

\*\*EDR units updated with MOU 7/1/16

2016-17		EDR CHANGES					
		EDR units		Name	V/JV/Both	B/G/Coed	Total Paid
		New Units paid					
<i>South</i>	Field Hockey	-2	Amy Babb	Fresh	Girls		(\$740)
		2	Alison Hazell	JV	Girls		<u>\$740</u>
					<b>Total</b>		<b>\$0</b>

**FALL STIPEND COACHES  
2016 - 2017**

<u>SPORT</u>	<u>NAME</u>	<u>AMOUNT</u>	<u>SCHOOL</u>
<b>FOOTBALL</b>	Craig Phillips	\$ 3,000.00	East
	John Cataldo	\$ 2,560.00	South
	Daniel Brown	\$ 2,560.00	South
	Anthony Schino	\$ 3,880.00	South
	Alex Smith	\$ 3,000.00	West
<b>FRESHMAN FOOTBALL</b>	Anthony Andrews	\$ 1,500.00	East
	Robert Diehl	\$ 1,500.00	East
	Matt Hess	\$ 3,000.00	West
<b>SOCCER-BOYS</b>	Fred Gerstenfield	\$ 2,500.00	East
	Doug Brady	\$ 650.00	South
	Sam Sergi	\$ 2,500.00	West
<b>SOCCER-GIRLS</b>	Mark Eisold	\$ 2,500.00	East
	Elaine Marucci	\$ 2,500.00	South
	Miro Kamenik	\$ 2,500.00	West
<b>FIELD HOCKEY</b>	Brittany Varacallo	\$ 2,500.00	East
	Rebecca Shylack	\$ 2,500.00	West
<b>CHEERLEADING</b>	Meghan Sharman	\$ 1,250.00	East
	Jennifer Kolb	\$ 1,250.00	South
	Ashley Godfrey	\$ 1,250.00	West
	Joyce Dwyer	\$ 1,250.00	West
<b>Total</b>		<b>\$ 44,150.00</b>	



**MEMORANDUM**

**TO:** Board of School Directors  
**FROM:** Andrea L. DiDio Hauber, Director of Human Resources  
**CC:** John Kopicki, Superintendent  
**DATE:** November 1, 2016  
**RE:** Updated Auxiliary Pay Rate Sheet 2016-2017

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This memorandum is to request the addition of a position to the auxiliary pay sheet for the 2016-2017 school year. The position is:

Substitute Transportation Aide      \$13.50 per hour

This position has not been listed as a substitute position in the past. This is a position that is often filled by an "on call" driver at the "on call" driver rate of \$20.35, which is significantly higher. We would like to add this position and advertise that we are hiring for Substitute Transportation Aides. We believe we will have a positive response and be able to compensate at a more appropriate rate and allow the "on call" drivers to cover driver shifts when needed.

Request is seeking approval of the position on Substitute Transportation Aide at a rate of \$13.50 per hour.



**Recommended Substitute/Auxiliary Activity Pay Rates**

<u>Position</u>	<u>2015-2016 Rates</u>	<u>2016-2017 Rates</u>
	(Effective July 1, 2015) (Rates based on 7.67 hours per day)	(Effective July 1, 2016) (Rates based on 7.67 hours per day)
Substitute Teacher	\$95/day—Days 1-39 \$100/day—Mondays and Fridays \$110/day—Days 40+	\$95/day—Days 1-39 \$100/day—Mondays and Fridays \$110/day—Days 40+
Long Term Per Diem Substitute Teacher	\$150/day—Continuous	\$150/day—Continuous
Substitute Nurse	\$105/day	\$110/day
Substitute Educational Assistant	\$10.50/hour	\$10.50/hour
Substitute Secretary	\$10.50/hour	\$10.50/hour
Substitute Bus Driver	\$20.35/hour	\$20.35/hour
Substitute Transportation Aide		\$13.50/hour
Substitute Van Driver	\$13.45/hour	\$13.45/hour
Homebound/Tutorial Instructor	\$30.00/hour	\$30.00/hour
Homebound Instructor/ESY Tutor	\$32.00/hour	\$32.00/hour
Summer IT/Cleaning Crew	\$10.10/\$10.50/hour	\$10.10/\$10.50/hour
Substitute Custodian	\$14.00/hour	\$14.00/hour
Summer Video Assistant	\$10.10/hour	\$10.10/hour
Summer ESY Head Teacher		\$36.00/hour
Summer ESY Instructor—for special needs children	\$32.00/hour	\$32.64/hour
Summer ESY Instructional Assistant	\$13.87/hour	\$14.43 (Support Contract rate for EAs)
Summer ESY Staff Nurse	\$19.26/hour	\$22.00/hour

**COMMUNITY SCHOOL PROGRAMS**

*These positions/expenses paid by user fees*

School Age Childcare

Group Supervisor	\$24.00/hour	\$24.48/hour
Instructor	\$17.30/\$20.25/hour	\$17.65 / \$20.66/hour
Child Care Educational Assistant	\$13.87 (support contract rate for educational assistants)	\$14.43 (support contract rate for educational assistants)

Aquatics

Aquatics Coordinators	\$18.28/\$25.40/hour	\$18.65/\$25.91/hour
USS Head Coach	\$20.60/\$28.00/hour	\$21.05/\$28.56/hour
SAL Head Coach	\$16.00/\$17.00/hour	\$16.00/\$17.00/hour
SAL Assistant Coach	\$13.90/\$14.90/hour	\$13.90/\$14.90/hour
Student Coach/Lifeguard	\$8.90/hour	\$8.90/hour
Student Lesson Instructors/Swimming	\$8.40/hour	\$8.40/hour
Private Swim Lessons	See Grid on Back	See Grid on Back

Continuing Education

Contracted Supervision (Continuing Ed, Aquatics, Camps)	\$24.80/hour	\$24.80/hour
Instructors (according to experience)	\$30.00/hour (Instructor A) \$26.00/hour (Instructor B) \$23.00/hour (Assistant Instructor A) \$21.00/hour (Assistant Instructor B)	\$30.00/hour (Instructor A) \$26.00/hour (Instructor B) \$23.00/hour (Assistant Instructor A) \$21.00/hour (Assistant Instructor B)

Athletic Camps

Head Coach	\$23.00/hour	\$26.00/hour
Assistant Head Coach	\$18.00/hour	\$23.00/hour \$18.00/hour
Student Coach	\$10.10/\$10.50/hour	\$10.10/\$10.50/hour

**Private/Semi-Private Lessons Effective September 2015**

<b>Type of lesson</b>	<b>Type of Instructor</b>	<b>Rate Charged Parent</b>	<b>Salary of Instructor</b>
1/2 hour Private Lesson	Adult Instructor	\$35 per 1/2 hour	\$13 per 1/2 hour
1/2 hour Semi-Private Lesson	Adult Instructor	\$25 per child per 1/2 hour	\$13 per 1/2 hour



CENTRAL BUCKS SCHOOL DISTRICT

*LEADING THE WAY*

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: November 7, 2016

SUBJECT: Student Item/Field Trip

TIME PERIOD: December 12, 2016

AMOUNT: \$40.00  
(if applicable)

BUDGET: Student Payments

ADMINISTRATOR/  
SUPERVISOR: Dr. Scott Davidheiser

REQUESTED ACTION: CB West Spanish 5 students will be traveling to NY to visit the Metropolitan Museum of Art.

RECOMMENDATION: Recommending Board Approval



**CENTRAL BUCKS SCHOOL DISTRICT**  
**FIELD TRIP REQUEST —Board of School Directors Permission**  
 For Major Metropolitan Areas (New York City, Washington, D.C.)

DATE of REQUEST October 18, 2016

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO

DESTINATION(S) The Metropolitan Museum of Art

ADDRESS(ES) 1000 Fifth Avenue New York, NY 10028

DATE(S) December 12, 2016

NAME OF SCHOOL Central Bucks High School West

SCHOOL GROUP (Band, Debate, Sports Team, etc.) Spanish 5 Classes

NAME OF SCHOOL GROUP SPONSOR Helen M. Zaleski SPONSOR SIGNATURE *Helen Zaleski*

NUMBER OF STUDENTS IN GROUP 75 NUMBER OF STUDENTS PARTICIPATING IN TRIP 50

COST TO EACH STUDENT \$40.00 PROVISION FOR THOSE UNABLE TO PAY School Nurse's Fund

MEANS OF FUNDING TRIP Student Payments

NUMBER OF TEACHERS 4 NUMBER OF PARENTS 0 = TOTAL NUMBER CHAPERONES 4

**PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF THE PRINCIPAL PRIOR TO THE FIELD TRIP.**

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable): \_\_\_\_\_

**Please see attached sheet.**

**PLEASE ATTACH A DETAILED ITINERARY.**

TRANSPORTATION \*\*Bus Company Hagey Coach and Tours, Inc. - 210 Schoolhouse Road Souderton, PA. 18964

Airline (Name of Carrier) N/A

Other (Specify) N/A

\*\*Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.

PRINCIPAL SIGNATURE *[Signature]* SCHOOL *CB West*

DATE *10/21/16*

BOARD PRESIDENT SIGNATURE \_\_\_\_\_ APPROVAL DATE \_\_\_\_\_



**CENTRAL BUCKS SCHOOL DISTRICT**

*LEADING THE WAY*

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: November 7, 2016

SUBJECT: Student Item/Field Trip

TIME PERIOD: January 6-7, 2017

AMOUNT:  
(if applicable) Approx. \$120 per student

BUDGET: Athletic CB East Girls Track

ADMINISTRATOR/  
SUPERVISOR: Dr. Scott Davidheiser

REQUESTED ACTION: CB East Girls Winter Track team to compete in the Kevin Dare Invite at Penn State University-State College PA

RECOMMENDATION: Recommending Board Approval



**CENTRAL BUCKS SCHOOL DISTRICT**  
**FIELD TRIP REQUEST —Board of School Directors Permission**  
 For Major Metropolitan Areas (New York City, Washington, D.C.)

DATE of REQUEST October 19, 2016

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO

DESTINATION(S) State College PA - Penn State University

ADDRESS(ES) Horace Ashenfelter III Indoor Track - Penn State University, University Park, PA 16802

DATE(S) Jan 6 thru Jan 7, 2017

NAME OF SCHOOL CB EAST

SCHOOL GROUP (Band, Debate, Sports Team, etc.) Girls Winter Track

NAME OF SCHOOL GROUP SPONSOR Sam Losorelli SPONSOR SIGNATURE Sam Losorelli

NUMBER OF STUDENTS IN GROUP 60 NUMBER OF STUDENTS PARTICIPATING IN TRIP 25-30

COST TO EACH STUDENT approx \$120 PROVISION FOR THOSE UNABLE TO PAY paid by the coach

MEANS OF FUNDING TRIP Entry Fee to participate to be paid by Athletic Dept and Girls Track Budget

NUMBER OF COACHES 3 NUMBER OF PARENTS 0 = TOTAL NUMBER CHAPERONES 3

**PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF THE PRINCIPAL PRIOR TO THE FIELD TRIP.**

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable): 1) This is a banked track. We would like the girls to experience and have the opportunity to qualify for the state meet on this type of track. 2) This location is where the State Champs are performed and the experience for the girls is important for best results.

**PLEASE ATTACH A DETAILED ITINERARY.**

TRANSPORTATION **\*\*Bus** Company \_\_\_\_\_

Airline (Name of Carrier) \_\_\_\_\_

Other (Specify) \_\_\_\_\_

**\*\*Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.**

PRINCIPAL SIGNATURE [Signature] SCHOOL CB East

DATE 10.20.2016

BOARD PRESIDENT SIGNATURE \_\_\_\_\_ APPROVAL DATE \_\_\_\_\_



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: November 7, 2016

SUBJECT: Student Item/Field Trip

TIME PERIOD: February 10-14, 2017

AMOUNT: \$800.00 per student  
(if applicable)

BUDGET: Fundraising and Student Payment

ADMINISTRATOR/  
SUPERVISOR: Dr. Scott Davidheiser

REQUESTED ACTION: CB West Varsity Cheerleaders will travel to Orlando, Fl to compete in the National High School Cheerleading Championship.

RECOMMENDATION: Recommending Board Approval



**CENTRAL BUCKS SCHOOL DISTRICT**  
**FIELD TRIP REQUEST —Board of School Directors Permission**  
 For Major Metropolitan Areas (New York City, Washington, D.C.)

DATE of REQUEST 10/13/16

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO  
 DESTINATION(S) UCA High School Nationals  
 ADDRESS(ES) Orlando, Florida  
 DATE(S) 2/10-14/17

NAME OF SCHOOL CB West High School  
 SCHOOL GROUP (Band, Debate, Sports Team, etc.) CB West Varsity Cheerleading  
 NAME OF SCHOOL GROUP SPONSOR Kelly Gane SPONSOR SIGNATURE [Signature]  
 NUMBER OF STUDENTS IN GROUP 29 NUMBER OF STUDENTS PARTICIPATING IN TRIP 25  
 COST TO EACH STUDENT \$800 - PROVISION FOR THOSE UNABLE TO PAY CB West Cheer funds  
 MEANS OF FUNDING TRIP fundraising + parental contribution  
 NUMBER OF TEACHERS 1 NUMBER OF PARENTS 2 = TOTAL NUMBER CHAPERONES 2

**PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF THE PRINCIPAL PRIOR TO THE FIELD TRIP.**

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable):  
To participate in a national competition and have the ability to display skills + compete with a team. Team building and creates commitment + physical activity.  
 PLEASE ATTACH A DETAILED ITINERARY.

TRANSPORTATION \*\*Bus Company CB transportation  
 Airline (Name of Carrier) ?  
 Other (Specify) \_\_\_\_\_

\*\*Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.

PRINCIPAL SIGNATURE [Signature] SCHOOL 10/28/16 CB West HS  
 DATE 10/28/16  
 BOARD PRESIDENT SIGNATURE \_\_\_\_\_ APPROVAL DATE \_\_\_\_\_





CENTRAL BUCKS SCHOOL DISTRICT

*LEADING THE WAY*

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: November 7, 2016

SUBJECT: Student Item/Field Trip

TIME PERIOD: April 12, 2017

AMOUNT: \$40 per student  
(if applicable)

BUDGET: Student Payments

ADMINISTRATOR/  
SUPERVISOR: Dr. Scott Davidheiser

REQUESTED ACTION: Tohickon 9th grade students will be traveling to Washington, DC to visit various memorials and museums.

RECOMMENDATION: Recommending Board Approval



**CENTRAL BUCKS SCHOOL DISTRICT**  
**FIELD TRIP REQUEST — Board of School Directors Permission**  
 For Major Metropolitan Areas (New York City, Washington, D.C.)

DATE of REQUEST 10/13/2016

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO

DESTINATION(S) Washington; D.C.  
 ADDRESS(ES) Washington, D.C. Mall and Surrounding Attractions  
 DATE(S) April 12, 2017

NAME OF SCHOOL Tohickon Middle School  
 SCHOOL GROUP (Band, Debate, Sports Team, etc.) The Tohickon Ninth-Grade Class  
 NAME OF SCHOOL GROUP SPONSOR Ninth-Grade Team SPONSOR SIGNATURE \_\_\_\_\_  
 NUMBER OF STUDENTS IN GROUP 7 to 10 NUMBER OF STUDENTS PARTICIPATING IN TRIP 337  
 COST TO EACH STUDENT \$40 PROVISION FOR THOSE UNABLE TO PAY Ninth- Grade team  
will pay for any students with a financial need.  
 MEANS OF FUNDING TRIP Student payments  
 NUMBER OF TEACHERS 15 NUMBER OF PARENTS 40 = TOTAL NUMBER CHAPERONES 55

PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF THE PRINCIPAL PRIOR TO THE FIELD TRIP.

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable): The ninth-grade field trip to Washington, D.C. will allow students the opportunity to visit the various memorials, museums, and points of interest that relate to their study of American history.

PLEASE ATTACH A DETAILED ITINERARY.

TRANSPORTATION \*\*Bus Company Hagey Tours  
 Airline (Name of Carrier) \_\_\_\_\_  
 Other (Specify) \_\_\_\_\_

\*\*Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.

PRINCIPAL SIGNATURE [Signature] SCHOOL Tohickon MS  
 DATE 10/14/16  
 BOARD PRESIDENT SIGNATURE \_\_\_\_\_ APPROVAL DATE \_\_\_\_\_



**CENTRAL BUCKS SCHOOL DISTRICT**

*LEADING THE WAY*

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: November 7, 2016

SUBJECT: Staff Conferences/Workshops

TIME PERIOD: Conference approvals submitted Oct 19, through Nov 3, 2016

AMOUNT:  
(if applicable) Total cost of conference approvals submitted: \$5660.00

BUDGET: Conference expenditure category within budget areas as noted.

ADMINISTRATOR/  
SUPERVISOR: Susan Vincent (Conferences are approved by budget Administrators)

REQUESTED ACTION: Review of staff conferences/workshops as submitted for Board approval.

RECOMMENDATION: The administration is recommending that the Board approve the staff to attend the conferences/workshops as provided herein.

**Conference Approvals**  
**Fiscal 16-17**  
**7-Nov-16**

Name	Area	Dates	Conference name	Location	General Fund	Grants	Totals	
Adelberger, Christina	Adminstrator	12/13/16	LETRS Module 1: The Challenge of Learning to Read	BCIU #22		40		
Bolton, David	Adminstrator	12/2/16	5th Annual CAIU iPad Summit	Summerdale, PA		194		
Carter, Kelly	Adminstrator	12/13/16	LETRS Module 1: The Challenge of Learning to Read	BCIU #22		40		
Cashman, Stephen	Adminstrator	4/6/17	Leading Complex Change	MCIU		230		
Dailey, Susanne	Adminstrator	12/2/16	5th Annual CAIU iPad Summit	Summerdale,PA		75		
Estep, Daniel	Adminstrator	11/2/16	Dr Juli Dixon-Big Picture Shifts in Content and Instructio	BCIU		75		
Garvin, Nadine	Adminstrator	11/13 to 11/15/16	Future Ready Summit	Boston, MA		828		
Jaffe, Jason	Adminstrator	11/13 to 11/15/16	Future Ready Summit	Boston, MA	828			
Jaffe, Jason	Adminstrator	12/2/16	5th Annual CAIU iPad Summit	Summerdale,PA		194		
Kopicki, John	Adminstrator	11/13 to 11/15/16	Future Ready Summit	Boston, MA	621			
McLaughlin, Jackie	Professional	12/2/16	5th Annual CAIU iPad Summit	Summerdale,PA		180		
Pederson, Stacy	Professional	12/2/16	5th Annual CAIU iPad Summit	Summerdale,PA		180		
Roos, Jesse	Adminstrator	12/2/16	5th Annual CAIU iPad Summit	Summerdale,PA		75		
Ruth, Melissa	Professional	12/2/16	5th Annual CAIU iPad Summit	Summerdale,PA		180		
Shaw, Jesse	Professional	12/2/16	5th Annual CAIU iPad Summit	Summerdale,PA		75		
Smith, Lindsay	Adminstrator	11/13 to 11/15/16	Future Ready Summit	Boston, MA		828		
Smith, Lindsay	Adminstrator	12/2/16	5th Annual CAIU iPad Summit	Summerdale,PA		194		
Speese, Mary Kay	Adminstrator	4/6/17	Leading Complex Change	MCIU	230			
Szemanek, Kaitlin	Professional	12/2/16	5th Annual CAIU iPad Summit	Summerdale,PA		180		
Wolf, Michael	Professional	12/2/16	5th Annual CAIU iPad Summit	Summerdale,PA		180		
Taylor, Jon	Professional	11/11/16	PA STEM Conference	Lancaster-Lebanon		233		
<b>Totals this meeting</b>					<b>1,679</b>	<b>3,981</b>	<b>5,660</b>	
Year to date from last meeting					<b>6,103</b>	<b>15,944</b>	<b>22,047</b>	
Totals year to date				General fund budget	40,600	<b>7,782</b>	<b>19,925</b>	<b>27,707</b>



CENTRAL BUCKS SCHOOL DISTRICT

*LEADING THE WAY*

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

DATE: November 7, 2016

SUBJECT: Student Activity Reports

TIME PERIOD: Quarter Ending: September 30, 2016

AMOUNT:  
(if applicable) Not applicable

BUDGET: Agency Fund

ADMINISTRATOR/  
SUPERVISOR: Susan Vincent

REQUESTED ACTION: The Student Activity Reports provide a listing of Receipts, Disbursements, and Balances for each Student Activity Account.

RECOMMENDATION: The administration is recommending that the Board review these Student Activity Reports.

**Central Bucks School District**

Student Activity Fund:  
Hollcong Middle School  
For The Quarter Ending :  
**September 30, 2016**

<b>Account</b>	<b>Opening Balance</b>	<b>Receipts</b>	<b>Disbursements</b>	<b>Encumbrances</b>	<b>Closing Balance</b>
Scholarship/Endowments	0.00	0.00	0.00	0.00	0.00
Class Accounts	30,188.01	38,201.72	37,771.50	29,350.00	1,268.23
Clubs	11,315.25	20,894.17	8,282.64	16,200.00	7,726.78
School Service and Escrow	24,030.81	22,153.83	11,947.10	21,400.00	12,837.54
<b>TOTALS</b>	<b>65,534.07</b>	<b>81,249.72</b>	<b>58,001.24</b>	<b>66,950.00</b>	<b>21,832.55</b>

Checking Account Balance	\$88,782.55
Less Encumbrances	\$66,950.00
Total Balance after Encumbrances	\$21,832.55

\* Total Balance after Encumbrances should equal closing balance

**Central Bucks School District**  
**Lenape Student Activity Fund**

For The Quarter Ending : 9/30/2016

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	-	-	-	-	-
Class Accounts	26,539.74	21,337.38	10,473.52	15,000.00	22,403.60
Clubs	44,168.68	27,957.53	9,726.82	8,000.00	54,399.39
School Service and Escrow	-	-	-	-	-
<b>TOTALS</b>	\$ 70,708.42	\$ 49,294.91	\$ 20,200.34	\$ 23,000.00	\$ 76,802.99

Checking Account Balance	\$ 99,802.99
Less Encumbrances	\$ 23,000.00
Total Balance after Encumbrances	\$ 76,802.99

\* Total Balance after Encumbrances should equal closing balance

**Central Bucks School District**  
**Student Activity Fund**  
**Tamanend Middle School**  
**For The Quarter Ending : September 2016**

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	\$ -	\$ -	\$ -	\$ -	\$ -
Class Accounts	\$ 7,722.53	\$ 28,153.66	\$ 2,325.09	\$ 12,900.00	\$ 20,651.10
Clubs	\$ 3,806.81	\$ 13,951.50	\$ 6,952.52	\$ 9,000.00	\$ 1,805.79
School Service and Escrow	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>	\$ 11,529.34	\$ 42,105.16	\$ 9,277.61	\$ 21,900.00	\$ 22,456.89

Checking Account Balance	\$ 44,356.89
Less Encumbrances	\$ 21,900.00
Total Balance after Encumbrances	\$ 22,456.89

\* Total Balance after Encumbrances should equal closing balance  
 SUBJECT TO ADJUSTMENTS



Tohickon Middle School  
 Student Activity Fund

For The Quarter Ending: 9/30/2016

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	0.00	0.00	0.00	0.00	0.00
Class Accounts	5,920.70	4,224.75	1,123.39	9,000.00	22.06
Clubs	47,330.11	23,028.65	7,428.19	27,925.00	35,005.57
School Service and Escrow	21,511.02	3,166.61	7,376.23	3,228.72	14,072.68
<b>TOTALS</b>	<b>74,761.83</b>	<b>30,420.01</b>	<b>15,927.81</b>	<b>40,153.72</b>	<b>49,100.31</b>

Checking Account Balance	\$ 89,254.03
Less Encumbrances	\$ (40,153.72)
Total Balance after Encumbrances	\$ 49,100.31

\* Total Balance after Encumbrances should equal closing balance

**Central Bucks School District**  
**Unami Student Activity Fund**

For The Quarter Ending : 9/30/16

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	4,637.45	10.54	.	4,000.00	647.99
Class Accounts	55,699.04	45,106.81	18,194.95	.	82,610.90
School Service and Escrow & CD	2,717.04	74.75	2,535.90	.	255.89
<b>TOTALS</b>	<b>\$ 63,053.53</b>	<b>\$ 45,192.10</b>	<b>\$ 20,730.85</b>	<b>\$ 4,000.00</b>	<b>\$ 83,514.78</b>

Checking Account Balance	\$87,514.78
Less Encumbrances	\$ 4,000.00
CD Balance	\$ 3,000.00
Total Balance after Encumbrances	\$86,514.78

\* Total Balance after Encumbrances should equal closing balance

**Central Bucks School District**  
**Student Activity Fund: Central Bucks HS East**

For The Quarter Ending : 9/30/2016

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	0.00	0.00	0.00	0.00	0.00
Class Accounts	8,947.63	296.98	1,408.69	7,835.92	0.00
Clubs	195,830.47	74,364.51	60,697.72	209,000.00	497.26
School Service and Escrow	99,887.18	77,071.92	64,704.56	85,000.00	27,254.54
<b>TOTALS</b>	<b>304,665.28</b>	<b>151,733.41</b>	<b>126,810.97</b>	<b>301,835.92</b>	<b>27,751.80</b>

Checking Account Balance	\$ 329,587.72
Less Encumbrances	\$ 301,835.92
Total Balance after Encumbrances	\$ 27,751.80

\* Total Balance after Encumbrances should equal closing balance

Principal

Central Bucks School District  
 CB South Student Activity Fund

For the Quarter Ending: 9/30/2016

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	500.00	0.00	0.00	500.00	0.00
Class Accounts	17,115.49	689.50	3,821.17	13,983.82	0.00
Clubs	156,819.07	94,646.19	37,444.04	214,000.00	21.22
School Service and Escrow	63,632.44	68,073.06	64,921.02	45,000.00	21,784.48
TOTALS	238,067.00	163,408.75	106,186.23	273,483.82	21,805.70

Checking Account Balance (Adjusted)	295,289.52
Less Encumbrances	(273,483.82)
Total Balance after Encumbrances	21,805.70

\* Total Balance after Encumbrances should equal closing balance

**Central Bucks School District**  
**Student Activity Fund**  
**Central Bucks High School West**  
**For The Quarter Ending : 9.30.16**

Account	Opening Balance	Receipts	Disbursements	Encumbrances	Closing Balance
Scholarship/Endowments	\$22,863.55	\$0.00	\$0.00	\$22,863.55	\$0.00
Class Accounts	\$45,529.62	\$12,612.01	\$22,771.61	\$35,370.02	\$0.00
Clubs	\$260,372.90	\$99,406.66	\$101,494.22	\$256,860.38	\$1,424.96
School Service and Escrow	\$3,280.09	\$33,562.85	\$408.77	\$9,934.17	\$26,500.00
<b>TOTALS</b>	<b>\$332,046.16</b>	<b>\$145,581.52</b>	<b>\$124,674.60</b>	<b>\$325,028.12</b>	<b>\$27,924.96</b>

Checking Account Balance	\$ 352,953.08
Less Encumbrances	\$ 325,028.12
Total Balance after Encumbrances	\$ 27,924.96

\* Total Balance after Encumbrances should equal closing balance